

AGENDA
Meeting of the Board of Governors
Southeast College
Weyburn Board Room
Wednesday, September 11, 2019

Meeting Evaluator: Sonja Dahlman

- 9:00 **1. Board In-Camera session (30 min)**
Motion: To move In-Camera
Motion: To move Out-Of-Camera
- 9:30 **2. Opening**
a) Call to Order
b) Attendance
c) Additional Agenda Items
d) Approval of Agenda
e) Conflict of Interest
f) Review of Board Minutes
g) Action Items (follow-up)
h) Chair Report
- 9:50 **3. Board Accountabilities**
- 9:50 i. Board Stewardship
a) 2018-19 Auditor Report (Rob Stephanson of Cogent)
Jason Wandy and Dean Fischer (Provincial Auditors)
b) Review of 2018-19 year-end Financials and
Quarterly Budget and Enrollment report.
c) College Operational Report
d) 2018/19 STA Reconciliation, 2019/20 STA Budget update and Seat Utilization
e) Delegation of Authority Write Offs
f) Draft Donor Report
- ii. Governance Effectiveness
a) Board Attendance Chart 2018-19
b) Board Compiled Evaluations 2018-19
c) Upcoming Professional development training
d) Draft Media Release New Board Members
e) Board Policy Subcommittee update
- iii. CEO & President Relationships
a) Expense Claims & Leave Reports for Acting CEO – to be distributed at the
Meeting.
b) CEO Recruitment update

- 11:25 **4. Other**
- a) In the News - Media Report
 - b) Letters from Cogent CPA
 - o Audit engagement Southeast College;
 - o Terms of engagement Foundation;
 - o Independence from the College and Foundation;
 - o Audit Service Plan for June 30, 2019; and
 - o Effective two-way communication for upcoming Audit.
 - c) Letter from Provincial Auditor
 - d) Letters from Ministry of Advanced Education
 - o Approval of the 2019-20 Business Plan;
 - o Recent appointments of Brian Pilloud and Joshua Biggs;
 - o Thank you to Jim Vermeersch and Bernie Bjorndalen for their exemplary service;
 - o Order in Council 225/2019;
 - o Amendment of the 2019-20 Business Plan; and
 - o Top Priorities for Economic Growth and response
 - e) Letter from Minister of Immigration and Career Training
 - o Southeast Colleges response re: top priorities
 - f) Thank You E-Mail

5. Meeting Evaluation

Sonja Dahlman

6. Next Meeting

Wednesday, October 02, 2019 – Weyburn Campus

7. Adjournment

11:45 **8. Foundation meeting**

12:00 **9. Photo Session (Student Lounge)**

Lunch to follow