



2019 - 2020 ANNUAL REPORT





OUR VISION

Fueling the Future by changing lives, building careers and growing communities

OUR MISSION

Inspire and enable success by providing opportunity, accessible education and innovation through community involvement.

OUR VALUES

We at Southeast College, practice professional ethical conduct in everything we do. We are guided by our three core values – being...

- | | |
|--------------------|--|
| INNOVATIVE | our proactive approach to changing needs by being responsive, having the courage to try new things and growing from our experiences. |
| AUTHENTIC | meaningful interactions that are genuine, respectful, empathetic and that embrace diversity. |
| RESPONSIBLE | accountable for all our actions and those things entrusted to us in a way that is open and honest. |

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LETTER OF TRANSMITTAL

The Honourable Gene Makowsky
Minister of Advanced Education
Room 307, Legislative Building
2405 Legislative Drive
Regina, SK S4S 0B3

Dear Minister Gene Makowsky,

On behalf of the Southeast College Board of Governors, I am pleased to present our Annual Report for the year ending June 30th, 2020, in accordance with Section 16 of the *Regional Colleges Act* and Section 14 of the Regional College Regulations.

Respectfully Submitted,

A handwritten signature in cursive script that reads 'Janice Giroux'.

Janice Giroux
Chair, Board of Governors
Southeast College



Janice Giroux
Chair, Weyburn



Sonja Dahlman
Vice-Chair, Assiniboia



Ray Boutin
Carlyle



Brian Pilloud
Estevan



Josh Biggs
Estevan



William Kaysaywaysemat
Kahkewistahaw First Nation



CHAIR AND BOARD OF GOVERNORS MESSAGE

To say this was a year we have experienced like no other would be an understatement. Despite the challenges of the year we also had some very significant triumphs that are worth celebrating.

Early in the year we were pleased to welcome two new Board of Governors to our team. Brian Pilloud and Josh Biggs, both representing Estevan and area. Brian and Josh are a great addition to our board compliment. In October, we were very pleased to welcome our new President and CEO, Patrick Stoddart to the College. Pat's expertise in Strategic Enrollment Management and the Balanced Scorecard will bring immense value to our college operations.

The Board said farewell to one member. Jody Hetherington relinquished her seat to focus on her family farm operation. Recruitment for her replacement took place throughout the year.

In February, we were awarded the honor of being one of Saskatchewan's Top Employers for the third consecutive year. Each year our staff continue to show their dedication to not only our students but to our communities, stakeholders, donors and the public. The key to a strong organization is its staff and we

certainly appreciate the continued commitment that is displayed each day at Southeast College.

Despite the affects that the global COVID 19 pandemic has had on our College, we would be remiss if we didn't take this opportunity to commend our students, management and staff for their continued commitment to achieving both our academic and business development goals. Our students and staff alike adapted and rose to the challenge with determination and perseverance. As the months went on, our board continued to be in awe of the successes that were achieved despite the less than ideal circumstances.

Thank you to our management, staff, students, stakeholders and communities for your ongoing understanding, support and guidance as we continue to navigate the ups and downs that have affected our operations this past year. The dedication, commitment and hard work has not gone unnoticed. Our Board will continue to support our College as we once again rise to the triumphs and challenges that the 2020-2021 year will bring.

2019 - 2020 BOARD MEETINGS

DATE	LOCATION
August 14, 2019	Special Meeting of the Board Teleconference
August 20, 2019	Special Meeting of the Board Teleconference
September 4, 2019	Special Meeting of the Board Teleconference
September 7, 2019	Special Meeting of the Board Teleconference
September 11, 2019	Regular Board Meeting – Weyburn
October 7, 2019	Regular Board Meeting – Weyburn
October 24, 2019	Special Meeting of the Board Teleconference
November 6, 2019	Regular Board Meeting – Estevan
December 4, 2019	Regular Board Meeting – Weyburn
January 9, 2020	Regular Board Meeting – Weyburn
February 5, 2020	Regular Board meeting – Weyburn
February 23, 2020	Special Meeting of the Board Teleconference
March 4, 2020	Regular Board Meeting – Weyburn
March 14, 2020	Special Meeting of the Board Teleconference
March 15, 2020	Special Meeting of the Board Teleconference
March 16, 2020	Special Meeting of the Board Teleconference
March 17, 2020	Special Meeting of the Board Teleconference
March 20, 2020	Special Meeting of the Board Teleconference
March 26, 2020	Special Meeting of the Board Teleconference
March 30, 2020	Special Meeting of the Board Teleconference
April 1, 2020	Regular Board Meeting Teleconference
May 1, 2020	Special Meeting of the Board Teleconference
May 13, 2020	Regular Board Meeting Teleconference
May 15, 2020	Special Meeting of the Board Teleconference
June 3, 2020	Regular Board Meeting Teleconference
June 25, 2020	Special Meeting of the Board Teleconference

2019 - 2020 Annual Report

CEO MESSAGE

What a first year as the President and CEO of Southeast College! To say it was not a challenge would be an exaggeration. Despite the challenges, our management, staff and students rose to the occasion and exhibited determination, perseverance and grace under pressure as we all experienced the effects of the global COVID pandemic.

The summer months saw us expand our “Southeast College for Kids” programming into our Estevan Campus while offering the program in our Weyburn campus for the second consecutive year. Lead by experienced educators, our summer camp participants took part in various themed programming weeks, experienced a number of indoor and outdoor activities as well as visits from local sporting favorites including the Weyburn Redwings hockey team, the Weyburn Beavers ball team and in Estevan, the Bruins hockey team.

Expansion of our Business Training opportunities continued to be at the forefront this year with ongoing growth of the Business Management Essentials program. Partnerships with local Chambers of Commerce including Estevan, Weyburn, Assiniboia and Moosomin allowed for the opportunity to share valuable business training and employee development opportunities with individual chambers and their members. The year also saw us expand to include virtual programming opportunities as education and training shifted to accommodate the challenges of social distancing.

Going into our third year of offering first year University of Regina classes, we expanded our locations to include both the Assiniboia and Whitewood campuses. Southeast College is now proud to offer first year university classes in all six Southeast College campus locations. This expansion allows us to extend our reach to more students that are looking for a smaller, more personalized university experience. University enrolment saw a 50% increase in student numbers for the second consecutive year solidifying the ongoing need for educational opportunities for students in rural locations. Students enrolled in the winter semester seamlessly and successfully adapted to online learning and were able to complete the semester safely from their own homes.

One of the proudest and most notable highlights of the year was being awarded the Request for Proposal for Levels 1-4 of the Powerline Technician Apprenticeship program. Southeast College is the first regional college in the province to deliver all four levels of an apprenticeship program. Significant

time was invested this year not only on the RFP application but ensuring that the infrastructure for the program was in place. As we move into the next fiscal year, we look forward to welcoming our first cohort of students and the celebration of a grand opening.

Innovation is at the forefront of nearly everything we do at Southeast College and this past year was no exception. We challenged our programming and instructional staff to come up with innovative ways not only to deliver programming to our students during pandemic closure but to continue to integrate blended learning into all programming at Southeast College. To support this, all staff were trained in online integration and delivery of programming. This investment will allow us to continue to support, educate and enhance our academic offerings to our students now and into the future.

Continuing along the line of innovation, we formed an internal Strategic Enrolment Management (SEM) team consisting of staff representatives from each of our key business areas. The SEM process will align student recruitment goals with student retention and success initiatives in order to optimize our resources. Our SEM team has been researching and implementing a framework that aligns with our short and long term strategic objectives. We look forward to further research and implementation throughout the 2020-2021 fiscal year.

And finally, last but certainly not least, for the third consecutive year, the College was named as a Top Employer in Saskatchewan. This is an honor shared by all the dedicated employees across all of our locations. Southeast College is an exceptional place to work and that has been shown consistently by the dedication and commitment to education and our students.

As we look forward into the next year, we will continue to build on the successes we accomplished in 2019-2020 and continue to seek out and invest in opportunities including the recruitment of international students, continued expansion of online and virtual learning, the development and delivery of a new Heavy Equipment Operator program and much, much more!



Patrick Stoddart
President and CEO, Southeast College

MAJOR ACHIEVEMENTS

Developed a province wide partnership with the Saskatchewan Chamber of Commerce to deliver Business Management Essentials



Launched an updated Safety Essentials program to the southern Saskatchewan oil and gas sector



Completed construction on the Solar Power array located at our Estevan Campus



Developed the "Pathway Awards" designed to help create a pathway for success for our Adult Basic Education students



Achieved Saskatchewan Top Employer status for the third consecutive year



CALENDAR HIGHLIGHTS



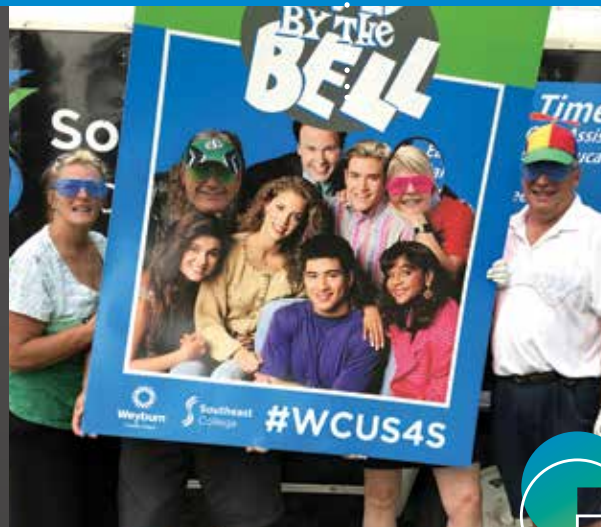
September 2019

Swing for Scholarships
in Weyburn



July/August 2019

Launched our first summer
day camp in Estevan



October 2019

New President and
CEO Patrick Stoddart
arrives

January 2020

Solar panel power generation goes online - producing almost 53, 800 kWh of power in just 5 short months



January 2020

Awarded the training contract for the Powerline Technician Apprenticeship program making Southeast College the first regional college in Saskatchewan to deliver all four levels of an apprenticeship program



May 2020

Eleven Practical Nursing students successfully completed their licensing examination; this was no small feat as they were immersed fully in the throws of the COVID pandemic during the final few months of the program



STUDENT BODY BREAKDOWN

INDUSTRY CREDIT | 1764 Enrolled

55.9%

NON-CREDIT | 503 Enrolled

15.9%

ABE | 325 Enrolled

10.3%

INSTITUTE CREDIT | 280 Enrolled

9%

EAL | 235 Enrolled

7.4%

UNIVERSITY | 48 Enrolled

1.5%

Total # of Students

3155

280

Institute Credit

9%

1764

Industry Credit

55.9%

503

Non-Credit

15.9%

325

ABE

10.3%

235

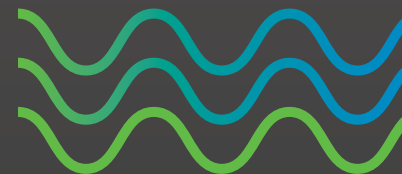
EAL

7.4%

48

University

1.5%



STRATEGIC PLAN

STUDENT AND COMMUNITY SUCCESS

		Baseline	2018-19	2019-20	2020-21	2021-22	2022-2023
1.1 Enhance student success along the learning and career pathway							
Graduation Rates							
Institute Credit*		46%	35%	40%			
Institute Credit Full Time Programs		85%	71%	71%			
Industry Credit*		95%	93.5%	90%			
ABE Credit*		32%	27%	26%			
Indigenous Graduation Rates*							
Institute Credit							
i) of institute credit enrolment		13%	6%	1%			
ii) of indigenous institute credit enrolment		40%	11%	1.4%			
Industry Credit							
i) of industry credit enrolment		4%	12%	6%			
ii) of indigenous industry credit enrolment		84%	96.7%	64%			
ABE Credit							
i) of ABE credit enrolment		67%	59%	62%			
ii) of indigenous ABE credit enrolment		32%	24%	23%			
Students engaged in work placements (#)		94	89	103			

STUDENT AND COMMUNITY SUCCESS // CONTINUED

	Baseline	2018-19	2019-20	2020-21	2021-22	2022-2023
Students attached to the workplace - Employment Rate (%)						
Institute Credit	71%	68%	71%			
ABE Credit	59%	61%	42%			
Students who continue along the SC pathway (%)						
ABE 10	36%	20%	35%			
ABE 12	24%	26%	25%			
ABE Non Credit	21%	29%	25%			
1.2 Grow bold and creative initiatives to meet emerging workforce needs						
Increase in non-government revenue sources	-1.3%	-1.6%	-2.9%			
1.3 Enhance our "gold star" standard						
Total number of student enrolments in programs	4,937	4,700	3,155			
Students indicating a positive or extremely positive learning experience (%)	98%	99.8%	99.7%			

*Provincial Performance Measures Calculations and Formulas Used

** Rate is low because it includes students who are part time and not eligible for graduation

STRATEGIC PLAN



EFFECTIVE PROCESSES

	Baseline	2018-19	2019-20	2020-21	2021-22	2022-23
2.2 Strengthen stakeholder partnerships						
Sequential learners (#)	79	72	63			
Regional learners choosing SC as their first learning institute (%)						
2.3 Improve internal processes to achieve "gold star"						
Students indicating they had a positive or extremely positive learning experience (%)	98%	99.8%	99.7%			

ENGAGED PEOPLE

	Baseline	2018-19	2019-20	2020-21	2021-22	2022-23
3.1 Strengthen Leadership within the College						
Enhanced staff engagement and coaching with their leaders*	3.6	3.8	N/A			
Staff state there is effective communication throughout the Southeast College*	3.6	4.0	N/A			
3.2 Embrace "One College, One Team"						
Staff state there is enhanced system thinking - one College one team*	3.9	3.9	N/A			
Employee Satisfaction*	75.5%	81%	N/A			

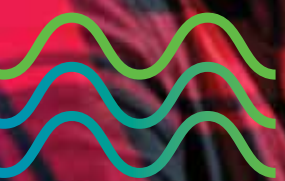
* Values are calculated from employee survey which is completed every other year. The values are calculated out of five.



LONG-TERM VIABILITY

		Baseline	2018-19	2019-20	2020-21	2021-22	2022-23
4.1 Increase effective and efficient use of College assests							
Space utilization (%)							
	Estevan	18.8%	21.2%	12.1%			
	Weyburn	31.6%	39.4%	24.3%			
Personal vehicle usage (KM)		36,247	28,725	19,754			
4.2 Increase non-government revenue streams							
Non Government Revenue (%)		36.3%	26.92%	22.4%			
Industry training and service options (#)		103	77	75			





Business Administration Students

The Cream Does Indeed Rise to the Top!

Adult Basic Education from Southeast College is intended for people who truly are adults that, for whatever past barriers in their life, have been unable to complete a Saskatchewan grade twelve. What a wonderful concept! Just as marvelous it is when a student fully grasps the concept and rises to the top!

A great example is Shauna Lorraine Allary in Moosomin ABE for 2019-2020. Shauna is from the Ochapowace Band but grew up with her family in Regina. She has two older brothers and two younger sisters. She attended elementary school in Regina and then went to Winston Knoll for grade nine and ten. For grade eleven, she moved to Alberta and the move severely interrupted her education. After that year she returned to Regina and she says, "I registered for school four years in a row but was not in the 'right place' to finish any year." In 2017 she moved to Ochapowace and worked at the rink. Here she learned about Southeast College and enrolled in Moosomin ABE for 2019-2020. This time she was ready and the College has been just the right fit for her to excel. While marks are not completed,

Shauna's average will certainly be in the high eighties or nineties. She has already been admitted to the University of Regina and plans to be an accountant.

Outside of school, Shauna has a love for family. Shauna says that her brother and his girlfriend were both "headed down a bad road." Their son Liam was in foster care with neither parent making an effort to change. That was no place for nephew Liam, so Shauna obtained custody of Liam two years ago and is committed to providing him the best life possible. That is one reason for the accountant goal. Shauna also wants a better life for herself with a nice house and plans to travel the world. Another goal she mentions is to be a good role model to other First Nations youth that "You can be successful."

Early in the spring semester, January 25, 2020, Shauna's brother who is Liam's father was killed in Regina. The tragedy slowed Shauna briefly but soon she returned with her cheerful smile and quiet diligence to continue her school success.

Shauna Allary, Moosomin Adult Basic Education 2020

HUMAN RESOURCES

For the third consecutive year, Southeast College was honoured to be named to Saskatchewan's Top Employer list for 2020. This special designation recognizes Saskatchewan employers that lead their respective industries as exceptional places to work. Southeast College is pleased that under the evaluation criteria, the selection committee identified the employment practices supported at Southeast College as being among the industries' best. Southeast also made application for the 2021 Saskatchewan Top Employer award.



To continually support the students and employees of Southeast College, the 2019-2020 fiscal year saw Human Resources and Student Services joined in one division. The strategic mandate of the newly formed human services team is to increase synergies and provide greater access and selection of student and staff resources across all programming areas and all regional locations.

In the areas of health and wellness, the College increased their internal capacity to support mental health in the classroom and in the workplace thanks to training opportunities provided in partnership with the Ministry of Advanced Education. Two individuals at Southeast College were trained in the student focused Inquiring Mind™ training and the broad Working Mind™ body of research.

Southeast College created and presented Mental Health for Supervisors training to region constituents.

As an on-going focus, the development of and access to the Employee and Family Assistance Program continued. In partnership with Addiction Services at Saskatchewan Health Authority, an addictions counsellor was present and on-site at the Weyburn campus one day a week.

Collaboration with our community partners was a focus this year. Working with Envision Counselling and Support Centre Inc. we finalized student focused stress management, assertiveness and communication workshops for fall 2020 launch.

To mark World Mental Health day on October 10, 2019, the College served as the venue for both youth and adult focused wellness events. The individual presentations were a public offering for all constituents, staff, students and the public at large. Christalee Froese author of the book, The Journey to Joy orchestrated speakers for the event to focus on anxiety, depression and finding joy and purpose.

In the areas of learning and development, administrative as well as instructional staff participated in Personality Dimensions training. A customized iteration of the tool for students and instructors included identifying and responding to different learning styles and strategies to assist classroom pedagogy.

In response to the pandemic planning, specifically related to creating an environment conducive to blended learning, all staff participated in an on-line Technology-Enabled Learning 5-week course.

Human Resources also worked with the cross-departmental team to assist the creation and deployment of the work from home and return to work provisions. Southeast College also launched a new initiative called “Wellness Wednesday”. In the spirit of embracing virtual learning, fostering connection, and to maintain productivity and presence during the remote workplace period, the sessions were offered each week via Zoom. A balance between professional and personal development choices were offered with a warm and positive response from the participants.

In conjunction with the provincial and local SGEU officers, monthly Union Management meetings continued to evolve and predicate positive labour relations at Southeast College. HR continues to work with the Occupational Health and Safety Committee on overall wellness and safety protocols.

Southeast College ended the year with 6.0 FTE out of scope operational staff and 70.85 FTE in-scope team members. Overall final FTE for this period was 1.62 lower than forecasted, reflecting 2 less out of scope positions, an increase of .58 for instructors and less .2 FTE for Advising.

Southeast College proudly recognized 105 years cumulative service during this reporting period.



Southeast College proudly recognized 105 years cumulative service during this reporting period. The individuals recognized were:

Sharon Ivan	20
Deanna Martin	15
Melanie Mantei.....	15
Pam Gunnlaugson	10
Richard Cope	10
Katie Burham	10
Ann Brown.....	10
Sherlyn Poirier.....	5
Peter Kaufmann.....	5
Sharon Graff.....	5

NAME	POSITION
STAFF	
Christin Andrews	Executive Coordinator
Jacquie Becker	Business & Program Development Consultant
Faye Billington	Program Coordinator
Sera Bocian	Division Assistant, Training & Education
Liz Bohnert	Division Assistant, Strategic Development
Wendy Bristow	Student Advisor
Ann Brown	Admin Support
Katie Burham	EAL & Literacy Coordinator
Bonnie Dempsey	V.P. Corporate Services, Acting CEO to October, 2019
Jennifer Donald	Admin Support
Abbey Forseth	Student Advisor
Pam Franko	Building Services Worker
Jenna Fuchs	Student Advisor
Margaret Fuchs	Student Advisor to May, 2020
Renata Gaca-Proszak	Business & Program Development Consultant
Austin Gamracy	IT Support Coordinator from September, 2019
Klint Harder	I.T. Manager
Jennifer Hawton	Division Assistant, Human Resources
Larry Heggs	Facilities Manager and interim Director, Strategic Development
Cindy Herberholz	Campus Manager
Kelly Hilkewich	V.P. Education to February, 2020
Jody Holzmiller	V.P. Training & Education
Sharon Ivan	Registrar
Chris Kambeitz	Facilities Assistant
Peter Kaufmann	Building Services Worker
Roberta Knoll	Division Assistant, Corporate Services

NAME	POSITION
Belinda Kopp	Accounts Receivable Clerk (Starla Schneider)
Lorelei Lachambre	Student Advisor
Kassandra Lawrenz	Manager, College Advancement from October, 2019 (Dave Harazny to August, 2019)
Jennifer Logel	Finance Manager & Division Assistant, Corporate Services
Melanie Mantei	Campus Manager
Carolyn Murphy	Division Assistant, EAL
Heather Murray	Education Coordinator
Lorraine Musk	Payroll Clerk
Stacey Naka	Admin Support
Darcy Nolte	Industry Coordinator
Sheena Onrait	Manager, Marketing and Communication
Tracy Page	Campus Manager
Luna Paulin	Accounts Payable Clerk
Laura Lee Petersen	V.P. Human Resources
Wendy Pitre	Admin Support
Sherlyn Poirier	Admin Support
Jeff Richards	V.P. Strategic Development to March, 2020
Amanda Ruley	Registration Clerk
Starla Schneider	Registration Clerk (Sarah Fladeland to June, 2020)
Nola Sehn	Admin Support
Gloria Stevenson	Program Coordinator
Laurie Stianson	Business and Program Development Consultant
Patrick Stoddart	President & CEO from October, 2019
Debbie Turgeon	Manager, Reporting
Joedy Wallin	Finance Manager
Tom Woodhouse	Building Services Worker
Eileen Zarowny	Student Advisor

NAME	POSITION
INSTRUCTORS	
Terrance Biss	Adult Basic Education Instructor
Kim Blanchard	Adult Basic Education Instructor
Robert Boland	Office Administration and Conversation Circle Instructor
Rebecca Bowerin	English as an Additional Language Instructor
Crystal Brady	Adult Basic Education Instructor and Literacy Tutor
Charlene Bunce	Practical Nursing Instructor
Vanessa Butler	Continuing Care Assistant Instructor
Mary Caldwell	Business Instructor
Cassandra Charron	Continuing Care Assistant Instructor
Richard Cope	Adult Basic Education Instructor
Nora Crowe	Adult Basic Education Instructor
Heavenlee Desnomie	Continuing Care Assistant Instructor
Margaret Duncan	English as an Additional Language Instructor
Kelly Fremont	Adult Basic Education Instructor
Amber Ganje	Nail Technician Instructor
Michael Gatin	Early Childhood Education Instructor
Don Glasser	Electrical Instructor
Jessica Gorgerat	Practical Nursing Instructor
Sharon Graff	English as an Additional Language Instructor
Bonny Grainger	Essential Skills for the Workplace Instructor
Pam Gunnlaugson	Adult Basic Education and Essential Skills for the Workplace Instructor
Greg Hoffart	Heavy Equipment and Truck and Transport Instructor
Tyler Jones	Carpentry Instructor
Teighan Kossatz	Adult Basic Education Instructor

NAME	POSITION
Lorelei Lachambre	English as an Additional Language Instructor
Kate Mahoney	Hairstylist Instructor
Felicite Mailloux	Office Administration Instructor
Lindsay Manko-Bauche	Adult Basic Education Instructor
John McMillan	Adult Basic Education Instructor
Pam Mytroen	English as an Additional Language Instructor
Gerald Neudorf	Industrial Mechanic Instructor
Jonathon Nicoll	English as an Additional Language Instructor
Bethan Penfold Baer	Adult Basic Education and Conversation Circle Instructor
Jane Penfold	Office Administration Instructor
Meagan Roy	Hairstylist Instructor
Chris Senger	Adult Basic Education Instructor and Literacy Tutor
Jeannie Skulmoski	Office Administration Instructor
Karen Stillwell	Food Services Cook Instructor
Wade St. Onge	Adult Basic Education Instructor
Buddy Stroich	Business Instructor
Lyn Taylor	Continuing Care Assistant Instructor
Cheryl Vandesype	Practical Nursing Instructor
Darcy Wright	Electrical Instructor
Scott Young	Adult Basic Education Instructor
Darcy Wright	Electrical Instructor

PROGRAMS & SERVICES



Full Time
Post Secondary
enrollment
increased
by 5% over
previous year

Full Time Adult
12 enrollment
increased by
12% over
previous year

University
enrollment
increased
by 50%





71% of Adult
Basic Education
graduates
continued
to further
education

2019-2020
saw a 51%
increase in full
time Aboriginal
enrollment in
skills training
programs





ABE Students taking part in a blanket ceremony

ENROLMENT & PERFORMANCE

COMPREHENSIVE ENROLMENT BY PROGRAM GROUP

		2018 - 2019 Student Enrolment					2019-2020 Student Enrolment				
Program Groups		FT	PT	Cas	Total Enrol	FLE's	FT	PT	Cas	Total Enrol	FLE's
Institute Credit											
Skills Training	Sask Polytechnic	116	136	18	270	157.0	122	136	13	271	174.2
	Other	-	12	70	82	5.4	-	-	-	-	-
	Apprenticeship and Trade	0	11	-	11	3.2	9	-	-	9	3.2
	Total Institute Credit	116	159	88	363	165.6	131	136	13	280	177.4
	Industry Credit										
Total Industry Credit		9	259	2,724	2,992	74.8	8	132	1,624	1,764	45.8
Non-Credit											
Total Non-Credit		-	112	582	694	15.9	-	105	398	503	15.3
Total Skills Training		125	530	3,394	4,049	256.3	139	373	2,035	2,547	238.5
Adult Basic Education Credit											
Adult Basic Education	Adult 12	145	105	-	250	158.7	163	75	-	238	164.2
	Adult 10	45	48	-	93	60.0	4	61	-	65	20.8
	Total ABE Credit	190	153	-	343	218.7	167	136	-	303	185.0
	Adult Basic Ed Non-Credit										
	Employability /Life Skills Training	15	14	-	29	15.6	18	4	-	22	12.7
English Language Training		24	214	-	238	27.6	-	235	-	235	44.4
GED Preparation		-	9	-	9	0.3	-	-	-	-	-
Total ABE Non-Credit		39	237	-	276	43.5	18	239	-	257	57.1
Total Adult Basic Education		229	390	-	619	262.2	185	375	-	560	242.1
University	Total University	7	25	-	32	10.3	9	39	-	48	12.2
Total Enrolment		361	945	3,394	4,700	528.8	333	787	2,035	3,155	492.8

ENROLMENT & PERFORMANCE

COMPREHENSIVE ENROLMENT BY PROGRAM GROUP - WEYBURN

		2018 - 2019 Student Enrolment					2019-2020 Student Enrolment				
Program Groups		FT	PT	Cas	Total Enrol	FLE's	FT	PT	Cas	Total Enrol	FLE's
Institute Credit											
Skills Training	Sask Polytechnic	34	55	16	105	59.2	45	51	9	105	74.2
	Other	-	-	-	-	-	-	-	-	-	-
	Total Institute Credit	34	55	16	105	59.2	45	51	9	105	74.2
	Industry Credit										
	Total Industry Credit	5	97	858	960	30.7	8	29	495	532	21.2
Non-Credit											
Total Skills Training	Total Non-Credit	-	85	162	247	9.4	-	49	116	165	6.7
	Total Skills Training	39	237	1,036	1,312	99.3	53	129	620	802	102.1
Adult Basic Education Credit											
Adult Basic Education	Adult 12	83	60	-	143	85.7	96	35	-	131	90.9
	Adult 10	32	35	-	67	42.8	-	39	-	39	10.9
	Total ABE Credit	115	95	-	210	128.5	96	74	-	170	101.8
	Adult Basic Ed Non-Credit										
	Employability Life Skills	13	8	-	21	12.4	10	4	-	14	7.3
Total Adult Basic Education	English Language Training	7	38	-	45	5.9	-	41	-	41	7.3
	Total ABE Non-Credit	20	46	-	66	18	10	45	-	55	14.6
Total Adult Basic Education		135	141	-	276	146.8	106	119	-	225	116.4
University	Total University	4	9	0	13	5.0	4	18	-	22	6.3
Total Enrolment		178	387	1,036	1,601	251.1	163	266	620	1,049	224.8



Heavy Equipment and
Truck and Transport Students

ENROLMENT & PERFORMANCE

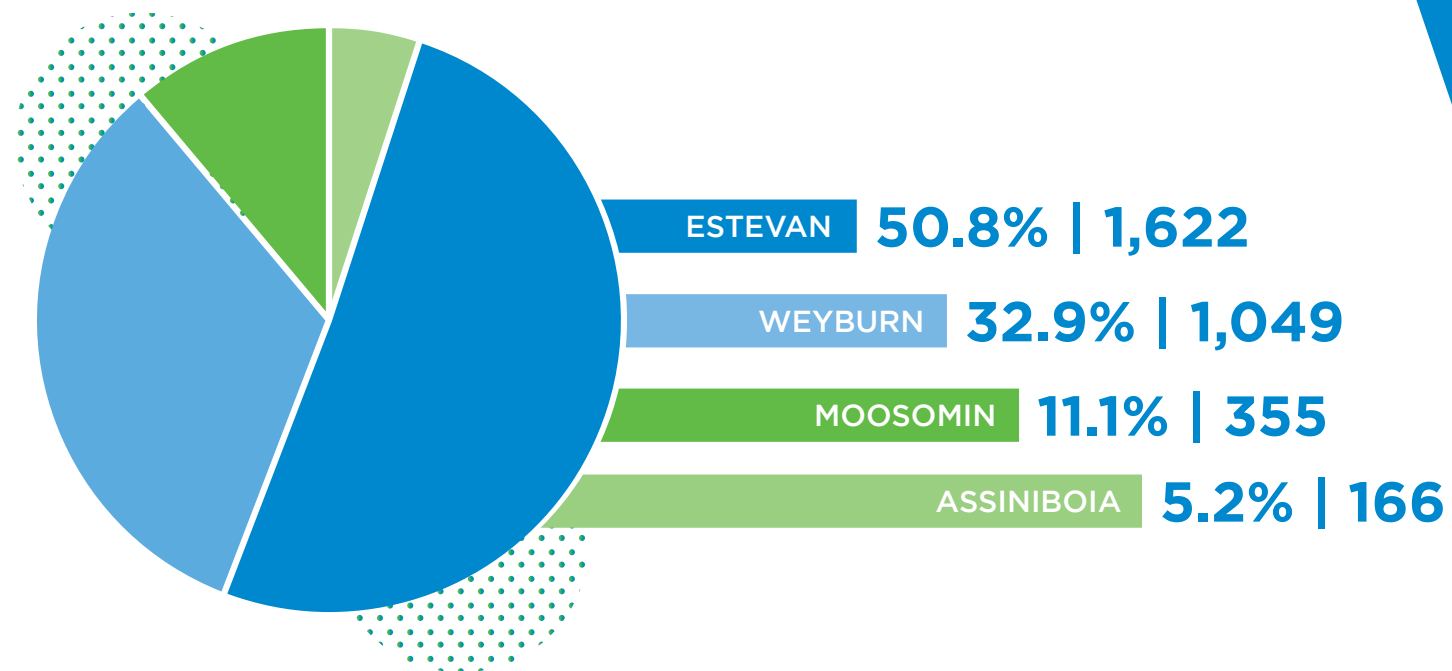
COMPREHENSIVE ENROLMENT BY PROGRAM GROUP - ESTEVAN

		2018 - 2019 Student Enrolment					2019-2020 Student Enrolment				
Program Groups		FT	PT	Cas	Total Enrol	FLE's	FT	PT	Cas	Total Enrol	FLE's
Institute Credit											
Skills Training	Sask Polytechnic	32	64	5	101	47.9	15	39	5	59	26.8
	Other	-	6	70	76	1.9	-	-	-	-	-
	Apprenticeship and Trade	-	11	-	11	3.2	9	-	-	9	3.2
	Total Institute Credit	32	81	75	188	53.0	24	39	5	68	30.0
	Industry Credit										
	Total Industry Credit	-	114	1,608	1,722	33.2	-	90	979	1,069	20.9
Non-Credit											
Total Skills Training	Total Non-Credit	-	22	327	349	4.8	-	59	252	311	8.2
	Total Skills Training	32	217	2,010	2,259	91.0	24	188	1,236	1,448	59.1
	Adult Basic Education Credit										
	Adult 12	28	15	-	43	32.8	35	8	-	43	31.7
	Adult 10	-	6	-	6	3.4	-	3	-	3	1.0
	Total ABE Credit	28	21	-	49	36.2	35	11	-	46	32.7
Adult Basic Education	Adult Basic Ed Non-Credit										
	Employability Life Skills	-	-	-	-	-	8	-	-	8	5.3
	English Language Training	17	79	-	96	12.6	-	103	-	103	21.0
	GED Preparation	-	9	-	9	0.3	-	-	-	-	-
	Total ABE Non-Credit	17	88	-	105	12.9	8	103	-	111	26.3
	Total Adult Basic Education	45	109	-	154	49.1	43	114	-	157	59.0
University											
Total University		-	9	-	9	1.4	5	12	-	17	5.0
Total Enrolment		77	335	2,010	2,422	141.5	72	314	1,236	1,622	123.1

COMPREHENSIVE ENROLMENT BY PROGRAM GROUP -MOOSOMIN

		2018 - 2019 Student Enrolment					2019-2020 Student Enrolment				
Program Groups		FT	PT	Cas	Total Enrol	FLE's	FT	PT	Cas	Total Enrol	FLE's
Skills Training	Institute Credit										
	Sask Polytechnic	50	4	-	54	46.2	62	33	-	95	72.5
	Other	-	6	-	6	3.5	-	-	-	-	-
	Total Institute Credit	50	10	-	60	49.7	62	33	-	95	72.5
	Industry Credit										
	Total Industry Credit	-	16	168	184	3.6	-	5	84	89	1.8
	Non-Credit										
	Total Non-Credit	-	-	53	53	0.8	-	-	21	21	0.3
Total Skills Training		50	26	221	297	54.1	62	38	105	205	74.6
Adult Basic Education	Adult Basic Education Credit										
	Adult 12	34	30	-	64	40.2	32	32	-	64	41.6
	Adult 10	13	7	-	20	13.8	4	19	-	23	8.9
	Total ABE Credit	47	37	-	84	54.0	36	51	-	87	50.5
	Adult Basic Ed Non-Credit										
	Employability/ Life Skills Training	2	6	-	8	3.2	-	-	-	-	-
	English Language Training	-	70	-	70	6.0	-	57	-	57	10.6
	Total ABE Non-Credit	2	76	-	78	9.2	-	57	-	57	10.6
Total Adult Basic Education		49	113	-	162	63.2	36	108	-	144	61.1
University	Total University	3	7	-	10	3.9	-	6	-	6	0.6
Total Enrolment		102	146	221	469	121.2	98	152	105	355	136.3

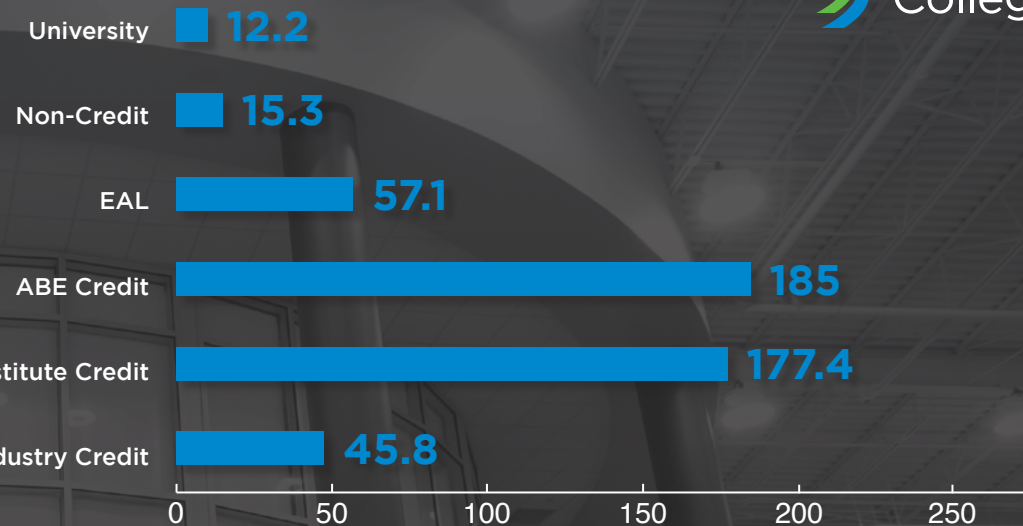
ENROLMENT & PERFORMANCE



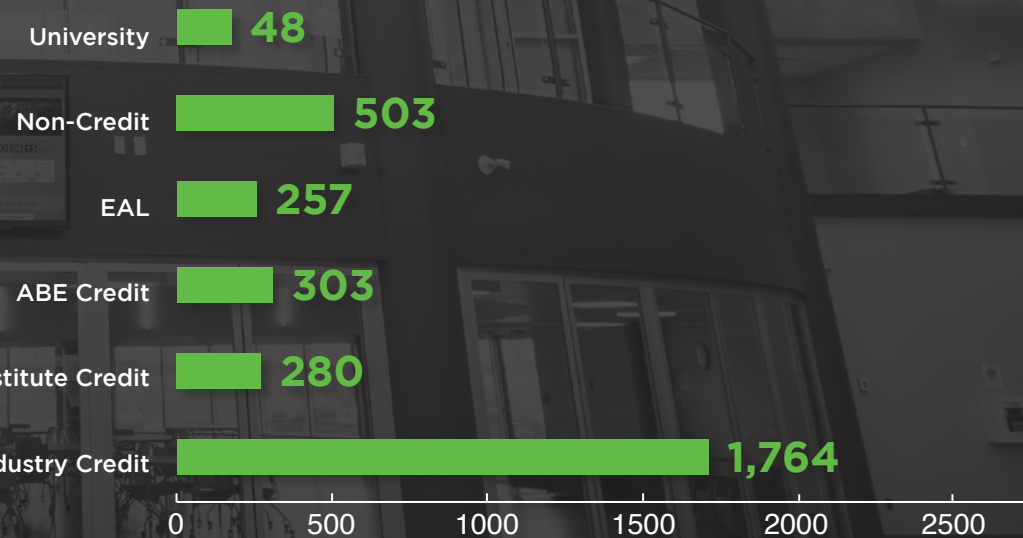
TOTAL 3,192



TOTAL FULL LOAD EQUIVALENT (FLE'S) BY PROGRAM TYPE 2019-20



ENROLMENT



ENROLMENT & PERFORMANCE

COMPREHENSIVE ENROLMENT BY PROGRAM GROUP - ASSINIBOIA

		2018 - 2019 Student Enrolment					2019-2020 Student Enrolment				
Program Groups		FT	PT	Cas	Total Enrol	FLE's	FT	PT	Cas	Total Enrol	FLE's
Skills Training	Institute Credit										
	Sask Polytechnic	-	23	-	23	3.7	-	14	-	14	1.3
	Total Institute Credit	-	23	-	23	3.7	-	14	-	14	1.3
	Industry Credit										
	Total Industry Credit	4	24	190	218	7.4	-	8	98	106	1.8
	Non-Credit										
	Total Non-Credit	-	-	52	52	0.8	-	-	9	9	0.1
Total Skills Training		4	47	242	293	11.9	-	22	107	129	3.2
Adult Basic Education	Adult Basic Ed Non-Credit										
	English Language Training	-	27	-	27	3.1	-	34	-	34	5.6
Total Adult Basic Education		-	27	-	27	3.1	-	34	-	34	5.6
University	Total University	-	-	-	-	-	-	3	-	3	0.3
Total Enrolment		4	74	242	320	15.0	-	59	107	166	9.1

EQUITY PARTICIPATION ENROLMENTS BY PROGRAM GROUP

		2018-2019												2019-2020											
		Aboriginal			Visible Minority			Disability			Total Enrolment			Aboriginal			Visible Minority			Disability			Total Enrolment		
Program Groups		FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas
Skills Training	Institute Credit																								
	Sask Polytechnic	37	9	1	14	12	1	6	3	3	116	137	18	53	19	1	4	6	2	8	7	-	123	136	13
	Other	-	6	-	-	2	-	-	-	-	-	12	70	-	-	-	-	-	-	-	-	-	-	-	-
	Apprenticeship and Trade	-	-	-	-	-	-	-	-	-	-	11	-	1	-	-	-	-	-	1	-	-	9	-	-
	Total Institute Credit	37	15	1	14	14	1	6	3	3	116	160	88	54	19	1	4	6	2	9	7	-	132	136	13
	Industry Credit																								
	Total Industry Credit	-	29	149	-	7	44	-	6	36	9	259	2,724	2	9	38	1	6	20	-	3	24	8	132	1,624
	Non-Credit																								
	Total Non-Credit	-	2	44	-	2	10	-	1	7	-	112	582	-	1	19	-	-	8	-	-	3	-	105	398
Total Skills Training		37	46	194	14	23	55	6	10	46	125	531	3,394	56	29	58	5	12	30	9	10	27	140	373	2,035
Adult Basic Education	Adult Basic Education Credit																								
	Adult 12	88	64	-	12	9	-	11	16	-	145	105	-	102	57	-	7	4	-	7	7	-	163	75	-
	Adult 10	37	40	-	2	-	-	7	6	-	45	48	-	4	53	-	-	-	-	1	4	-	4	61	-
	Total ABE Credit	125	104	-	14	9	-	18	22	-	190	153	-	106	110	-	7	4	-	8	11	-	167	136	-
	Adult Basic Ed Non-Credit																								
	Employability/ Life Skills Training	14	10	-	-	-	-	1	-	-	15	14	-	10	4	-	5	-	-	-	-	-	18	4	-
	English Language Training	4	-	-	3	12	-	3	-	-	24	214	-	-	6	-	-	15	-	-	1	-	-	235	-
	GED Preparation	-	1	-	-	-	-	-	1	-	-	9	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total ABE Non-Credit	18	11	-	3	12	-	4	1	-	39	237	-	10	10	-	5	15	-	-	1	-	18	239	-
Total Adult Basic Education		143	115	-	17	21	-	22	23	-	229	390	-	116	120	-	12	19	-	8	12	-	185	375	-
University	Total University	4	2	-	-	-	-	-	-	-	7	25	-	1	6	-	-	1	-	-	3	-	9	39	-
Total Enrolment		184	163	194	31	44	55	28	33	46	361	946	3,394	173	155	58	17	32	30	17	25	27	334	787	2,035

ENROLMENT & PERFORMANCE

STUDENT SUCCESS BY PROGRAM GROUP

		2018 - 2019												2019 - 2020											
		Total Students Completed			Total students Graduated			Total Employed			Total Going to Further Training			Total Students Completed			Total students Graduated			Total Employed			Total Going to Further Training		
Program Groups		FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas
Skills Training	Institute Credit																								
	Sask Polytechnic	14	126	13	78	6	-	45	6	3	9	1	-	5	103	6	94	10	-	40	4	-	4	-	-
	Other	-	6	69	-	6	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Apprenticeship and Trade	-	5	-	-	6	-	-	10	-	-	-	-	6	-	-	3	-	-	9	-	-	-	-	-
	Total Institute Credit	14	137	82	78	18	-	45	16	3	9	1	-	11	103	6	97	10	-	49	4	-	4	-	-
	Industry Credit																								
	Total Industry Credit	1	36	23	8	227	2,679	1	-	-	-	-	-	-	1	14	3	122	1,589	-	-	-	-	-	-
	Non-Credit																								
	Total Non-Credit	-	112	574	-	-	-	-	-	-	-	-	-	-	105	379	-	-	-	-	-	-	-	-	-
Total Skills Training		15	285	679	86	245	2,679	46	16	3	9	1	-	11	209	399	100	132	1,589	49	4	-	4	-	-
Adult Basic Education	Adult Basic Education Credit																								
	Adult 12	50	14	-	63	14	-	14	8	-	58	8	-	73	19	-	70	2	-	19	1	-	84	15	-
	Adult 10	16	10	-	12	5	-	-	2	-	19	7	-	-	26	-	3	4	-	-	1	-	2	15	-
	Total ABE Credit	66	24	-	75	19	-	14	10	-	77	15	-	73	45	-	73	6	-	19	2	-	86	30	-
	Adult Basic Ed Non-Credit																								
	Employability/ Life Skills Training	15	1	-	-	-	-	-	-	-	14	-	-	18	-	-	-	-	-	-	-	-	4	-	-
	English Language Training	24	164	-	-	-	-	-	-	-	-	-	-	-	195	-	-	-	-	-	-	-	-	-	-
	GED Preparation	-	9	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total ABE Non-Credit		39	174	-	-	-	-	-	-	-	14	-	-	18	195	-	-	-	-	-	-	-	4	-	-
Total Adult Basic Education		105	198	-	75	19	-	14	10	-	91	15	-	91	240	-	73	6	-	19	2	-	90	30	-
University	Total University	-	31	-	-	-	-	-	-	-	-	-	-	-	48	-	-	-	-	-	-	-	-	-	-
Total Enrolment		120	514	679	161	264	2,679	60	26	3	100	16	-	102	497	399	173	138	1,589	68	6	-	94	30	-

Note: Follow up stats are not gathered for English Language Training, GED, Industry Cr, University and Non-Credit students.

EQUITY PARTICIPATION COMPLETERS AND GRADUATES BY PROGRAM GROUP

		2018-2019									2019-2020								
		Aboriginal			Visible Minority			Disability			Aboriginal			Visible Minority			Disability		
Program Groups		E	C	G	E	C	G	E	C	G	E	C	G	E	C	G	E	C	G
Institute Credit																			
Skills Training	Sask Polytechnic	47	11	23	27	15	8	12	4	2	73	8	36	12	7	3	15	5	7
	Other	6	-	6	2	-	2	-	-	-	-	-	-	-	-	-	-	-	-
	Apprenticeship and Trade	-	-	-	-	-	-	-	-	-	1	1	-	-	-	-	1	1	-
	Total Institute Credit	53	11	29	29	15	10	12	4	2	74	9	36	12	7	3	16	6	7
	Industry Credit																		
Total Industry Credit		178	1	177	51	1	49	42	-	42	49	10	35	27	6	19	27	10	15
Non-Credit																			
Total Non-Credit		46	45	-	12	12	-	8	8	-	20	20	-	8	8	-	3	3	-
Total Skills Training		277	57	206	92	28	59	62	12	44	143	39	71	47	21	22	46	19	22
Adult Basic Education Credit																			
Adult Basic Education	Adult 12	152	35	41	21	4	6	27	7	7	159	59	42	11	5	2	14	6	2
	Adult 10	77	20	14	2	1	-	13	3	4	57	23	7	-	-	-	5	2	-
	Total ABE Credit	229	55	55	23	5	6	40	10	11	216	82	49	11	5	2	19	8	2
	Adult Basic Ed Non-Credit																		
	Employability/ Life Skills Training	24	14	-	-	-	-	1	1	-	14	10	-	5	5	-	-	-	-
English Language Training		4	4	-	15	13	-	3	3	-	6	6	-	15	13	-	1	1	-
GED Preparation		1	1	-	-	-	-	1	1	-	-	-	-	-	-	-	-	-	-
Total ABE Non-Credit		29	19	-	15	13	-	5	5	-	20	16	-	20	18	-	1	1	-
Total Adult Basic Education		258	74	55	38	18	6	45	15	11	236	98	49	31	23	2	20	9	2
University	Total University	6	6	-	-	-	-	-	-	-	7	7	-	1	1	-	3	3	-
Total Enrolment		541	137	261	130	46	65	107	27	55	386	144	120	79	45	24	69	31	24

E - Enrolment

C - Completers

G - Graduates

Perspective of an educator

This year has proven to be challenging, entertaining, and controversial. I have been a teacher for the past 9 years and have learned to adapt to changes and transition to different roles. I have tackled many challenges head on, like taking a job as head of a high school science department, when I was trained in Math and English. When I joined Southeast College, I really wanted to showcase my talents as both an instructor and innovator.

Over the past 3 years with the College, I have jumped at every opportunity that I could to make our courses more accessible to our students. I found that our Adult Basic Education demographic to be such a change from when I was working in the high school. The issues that many of our students deal with and the challenges they face, can hinder their motivation and success in our program. I have always wanted to find ways to work with our students and allow them to be more successful when an emergency arises, or life splits their focus.

During my second year with the college, I started using the platform of Microsoft Teams to implement my courses. This would allow me to post my notes and assignments online for students so they could remain caught up while away from school. This helped significantly, but I was still finding that they were missing out on key instruction and anecdotes that I would often use when explaining math or science concepts. I further started incorporating more videos and used other applications to present my lessons, like Microsoft Sway and YouTube. I designed an online Chemistry 30 course that I first implemented in the winter semester of 2017. I used Skype to do calls with the students from other campuses so that they could connect via distance. This worked for some time but

really wasn't as accessible as I would have liked, especially if the WiFi wasn't cooperating. The following year, I began recording myself teaching the lesson through Skype, editing and then posting the videos into Microsoft Teams. That year I started accepting assignments through the Teams platform.

When the Covid-19 pandemic forced us to quarantine and continue to teach from home, I was ready to accept the new challenge. I had been teaching my online Chemistry course the last couple years, so those students were much more successful. However, for my other classes whom were more accustomed to face to face teaching, struggled with the transition to working from home. I again was drawn to making our courses more accessible to students and really felt that part of the issue was that many of our students weren't familiar enough with the platforms. I jumped at the opportunity to transition our educational platform to Google Classroom. I had heard of great success from other teachers. During the work from home period in May, myself and the ABE team took to creating templates for our classes to have a starting basis for our staff. We created these as a means of sharing resources and learning how to work within the Google Classroom platform. We began incorporating the Zoom platform to communicate in a time where we were required to be apart. The ABE team looked at this as an opportunity to create a new level of support for our students by moving to a blended learning environment. Our team took so much of their own time this summer to prepare for the change in the fall.

With developing our courses and moving them into a blended format, I decided that this was the time to redevelop the Bridging Math 30 course.



My colleague, Bethan Penfold Baer, and I decide to take our summer to create it into a complete online course. We spent many weeks this summer searching curriculums and piecing together outcomes so that our students taking Math and Sciences would be more successful by filling in the gaps that we were consistently seeing amongst our students. The beginning of this semester, our ABE team began to incorporate computer learning into our orientation week to ensure students have the skills to be successful working with Zoom and Google Classroom.

This year my role with the college has changed, as well. My colleague, Chris Senger, and I have transitioned into a mentorship and development role. We are helping the ABE team with navigating the Google Classroom and Zoom platforms as the teacher start using them in their classrooms. We are there to support them by answering their questions, doing Zoom calls to support them, and research on how to work with the platforms. We are also responsible for developing our templates further for next semester, in the Humanities, Math and Science areas. I am looking at creating Foundations of Mathematics 30 into a complete online course that I will be able to offer to my students at my campus as well as provide the course to other campuses.

In a way, this pandemic has forced us to take the steps toward integrating technology more usably in the classroom and to meet the needs of our diverse student population. It has also provided me with the opportunity to find my niche in development and mentorship. I look forward to what I can bring to the college in the months and years to come.

Teighan Kossatz
Adult Basic Education Instructor





Hairstylist Students with special guest instructors



2019 - 2020 Annual Report

FINANCIAL STATEMENTS



STATEMENT OF MANAGEMENT RESPONSIBILITY



The Consolidated financial statements of Southeast College have been prepared in accordance with Canadian public sector accounting standards and the format specified in the Regional Colleges Accounting and Reporting Manual issued by the Ministry of Advanced Education, and are in compliance with the provisions of legislation and related authorities. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances. These statements include certain amounts based on management's estimates and judgments. Management has determined such amounts based on a reasonable basis in order to ensure that the financial statements are presented fairly in all material respects.

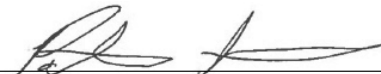
In fulfilling its responsibilities and recognizing the limits inherent in all systems, the management has developed and maintains a system of internal control designed to provide reasonable assurance that College assets are safeguarded from loss and that the accounting records are a reliable basis for the preparation of financial statements.

The Board of Governors of the College is responsible for the review and approval of the financial statements, and ensures management fulfils its financial reporting responsibilities. The Board meets with management and with the external auditors to discuss the results of audit examinations and financial reporting matters. The external auditors have full access to the Board with and without the presence of management. The Board also considers the engagement or re-appointment of the external auditors.

The consolidated financial statements have been audited by Grant Thornton LLP. The external auditors conduct an independent examination in accordance with Canadian auditing standards and express their opinion on the financial statements. The accompanying Auditors' Report outlines their responsibilities, the scope of their examination and provides their opinion on the fairness of the presentation of the information in the financial statements.

September 9, 2020
Weyburn, SK


Janice Giroux, Board of Governors Chair


Patrick Stoddart, President & CEO

INDEPENDENT AUDITOR'S REPORT



206 Hill Avenue
Weyburn, SK S4H 1M5

To the Members of the Legislative Assembly of Saskatchewan:

Opinion

We have audited the consolidated financial statements of Southeast College (the College), which comprise the consolidated statements of financial position as at June 30, 2020, and the consolidated statements of operations and accumulated surplus, changes in net financial assets and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the College as at June 30, 2020, and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the *Audit of the Consolidated Financial Statements* section of our report. We are independent of the College in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Matter

Predecessor Auditor

The consolidated financial statements of the Southeast College for

the year ended June 30, 2019, where audited by Cogent Chartered Professional Accountants LLP who expressed an unmodified opinion on those consolidated statements on September 11, 2019. The partners and staff of Cogent Chartered Professional Accountants LLP joined Grant Thornton LLP subsequent to that on November 1, 2019.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the College's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the College or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the College's financial reporting process.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements

INDEPENDENT AUDITOR'S REPORT



206 Hill Avenue
Weyburn, SK S4H 1M5

can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decision of users taken on the basis of these consolidated financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of the College's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence

obtained, whether a material uncertainty exist related to events or conditions that may cast significant doubt on the College's ability to continue as a going concern. If we conclude that a material uncertainty exists we are required to draw attention in our auditors report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors report. However, future events or conditions may cause the College to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities in the group audit to express an opinion on the College's consolidated financial statements we are responsible for the directions, supervision, and performance of the group audit. We are solely responsible for the auditor's opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Weyburn, Canada
September 9, 2020

A stylized, handwritten-style signature of "Grant Thornton LLP" in black ink.

Chartered Professional Accountants

Southeast College
Consolidated Statement of Financial Position
as at June 30, 2020

Statement 1

	June 30 2020	June 30 2019
Financial Assets		
Cash and cash equivalents (Note 3)	\$ 2,114,561	\$ 2,154,403
Accounts receivable (Note 4)	103,840	157,267
Inventories for resale (Note 5)	42,308	27,420
Portfolio investments (Note 6)	23,993	24,040
Total Financial Assets	2,284,702	2,363,130
Liabilities		
Accrued salaries and benefits (Note 8)	261,794	398,581
Accounts payable and accrued liabilities (Note 9)	234,078	239,301
Deferred revenue (Note 10)	113,709	89,868
Liability for employee future benefits (Note 11)	169,800	148,600
Total Financial Liabilities	779,381	876,350
Net Financial Assets	1,505,321	1,486,780
Non-Financial Assets		
Tangible capital assets (Note 12)	24,339,468	24,929,990
Prepaid expenses (Note 13)	119,356	100,526
Total Non-Financial Assets	24,458,824	25,030,516
Accumulated Surplus	\$ 25,964,145	\$ 26,517,296
Accumulated Surplus is comprised of:		
Accumulated surplus from operations (Note 17)	\$ 25,964,145	\$ 26,517,296
Total Accumulated Surplus	\$ 25,964,145	\$ 26,517,296

Contractual Rights (Note 18)
Contractual Obligations and Commitments (Note 19)
Non-adjusting Subsequent Events (Note 21)

See notes to consolidated financial statements

On behalf of the Board:

Janice Giroux
Bahlman

Consolidated Statement of Operations and Accumulated Surplus*for the year ended June 30, 2020*

	2020 Budget	2020 Actual	2019 Actual
	(Note 16)		
Revenues (Schedule 2)			
Provincial government			
Grants	\$ 6,071,800	\$ 6,150,400	\$ 6,264,150
Other	254,436	318,056	207,996
Federal government			
Grants	303,868	492,362	332,258
Other revenue			
Contracts	159,241	369,606	309,755
Interest	26,600	36,395	41,156
Rents	11,280	16,895	15,833
Resale items	364,947	240,728	346,785
Tuition	1,699,933	1,238,476	1,510,209
Donations	60,750	34,902	63,871
Other	98,680	61,243	117,277
Total revenues	9,051,535	8,959,063	9,209,290
Expenses (Schedule 3)			
General (Schedule 4)	4,745,219	4,654,197	4,809,062
Skills training	3,031,395	2,668,918	3,029,326
Basic education	1,754,988	1,689,898	1,687,323
Services	270,134	289,795	283,879
University	21,266	27,835	2,764
Scholarships	305,165	181,571	318,082
Total expenses	10,128,167	9,512,214	10,130,436
Surplus (Deficit) for the Year from Operations	(1,076,632)	(553,151)	(921,146)
Accumulated Surplus, Beginning of Year	26,517,296	26,517,296	27,438,442
Accumulated Surplus, End of Year	<u>\$ 25,440,664</u>	<u>\$ 25,964,145</u>	<u>\$ 26,517,296</u>

See notes to consolidated financial statements

Consolidated Statement of Changes in Net Financial Assets
as at June 30, 2020

	2020 Budget	2020 Actual	2019 Actual
	(Note 16)		
Net Financial Assets, Beginning of Year	\$ 1,486,780	\$ 1,486,780	\$ 1,521,643
Deficit for the Year from Operations	(1,076,632)	(553,151)	(921,146)
Acquisition of tangible capital assets	(22,000)	(301,810)	(72,047)
Amortization of tangible capital assets	842,328	892,332	939,543
Use of prepaid expenses	(5,000)	(18,829)	18,787
Change in Net Financial Assets (Net Debt)	(261,304)	18,541	(34,863)
Net Financial Assets, End of Year	<u>\$ 1,225,476</u>	<u>\$ 1,505,321</u>	<u>\$ 1,486,780</u>

See notes to consolidated financial statements

Consolidated Statement of Cash Flows*for the year ended June 30, 2020*

	2020	2019
Operating Activities		
Deficit for the year from operations	\$ (553,151)	\$ (921,146)
Non-cash items included in deficit		
Amortization of tangible capital assets	892,332	939,543
Net (gain) on disposal of tangible capital assets	(7,449)	-
Changes in non-cash working capital		
Decrease (increase) in accounts receivable	53,427	67,349
Decrease in inventories for resale	(14,888)	1,927
Increase in accrued salaries and benefits	(136,787)	129,418
Increase in accounts payable and accrued liabilities	(5,223)	44,638
Increase (decrease) in deferred revenue	23,841	(24,135)
Increase in liability for employee future benefits	21,200	12,200
Decrease (increase) in prepaid expenses	(18,829)	18,787
Cash Provided by Operating Activities	<u>254,473</u>	<u>268,581</u>
Capital Activities		
Cash used to acquire tangible capital assets	(301,810)	(72,047)
Proceeds on disposal of tangible capital assets	7,449	-
Cash Used by Capital Activities	<u>(294,361)</u>	<u>(72,047)</u>
Investing Activities		
Cash used to acquire portfolio investments	47	(245)
Cash Used by Investing Activities	<u>47</u>	<u>(245)</u>
Net change in cash and cash equivalents during the year	(39,842)	196,289
Cash and Cash Equivalents, Beginning of Year	<u>2,154,403</u>	<u>1,958,114</u>
Cash and Cash Equivalents, End of Year (Note 3)	<u>\$ 2,114,561</u>	<u>\$ 2,154,403</u>

See notes to consolidated financial statements

1. PURPOSE AND AUTHORITY

Southeast College ("the College") offers educational services and programs under the authority of Section 14 of The Regional Colleges Act. The College Board plays an integral part in strategic direction and management guidance.

The purpose of the College is to provide credit and non-credit classroom and vocational training to meet the needs of regional constituents and industry. Southeast College is exempt from the payment of income tax.

2. SIGNIFICANT ACCOUNTING POLICIES

As a government not-for-profit organization, the College prepared these consolidated financial statements in accordance with Canadian public sector accounting standards for government reporting entities. The accounting standards followed for government not-for-profit organizations are the Canadian Chartered Professional Accountants (CPA Canada) Public Sector Accounting (PSA) Handbook.

(a) College Reporting Entity

The consolidated financial statements include all of the assets, liabilities, revenues and expenses of the College reporting entity.

Controlled organizations that have been included using the full consolidation method include the Southeast Education Foundation. All significant intercompany transactions and balances have been eliminated upon consolidation.

(b) Measurement Uncertainty and the Use of Estimates

The preparation of consolidated financial statements in conformity with PSA standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenses during the year. Uncertainty in the determination of the amount at which an item is recognized or disclosed in financial statements is known as measurement uncertainty. Such uncertainty exists when there is a variance between the recognized or disclosed amount and another reasonably possible amount.

Measurement uncertainty that may be material to these consolidated financial statements exists for:

- The liability for employee future benefits of \$169,800 (June 30, 2019 - \$148,600) because actual experience may differ significantly from actuarial or historical estimations and assumptions;
- Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary.
- Provisions are made for slow moving and obsolete inventory for resale.
- Amortization is based on the estimated useful lives of tangible capital assets.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary, they are reported in earnings in the periods in which they become known. While best estimates are used for reporting items subject to measurement uncertainty, it is reasonably possible that changes in future conditions, occurring within one fiscal year, could require a material change in the amounts recognized or disclosed.

(c) Financial Instruments

Financial instruments create rights and obligations to receive or deliver economic benefits. Financial instruments include cash and cash equivalents, accounts receivable, accrued salaries and benefits, bank indebtedness, accounts payable and accrued liabilities.

Financial instruments are assigned to one of two measurement categories: fair value, or cost or amortized cost.

i. Fair Value

Fair value measurement applies to portfolio investments in equity instruments that are quoted in an active market.

ii. Cost or Amortized Cost

All other financial assets and financial liabilities are measured at cost or amortized cost. Transaction costs are a component of cost for financial instruments measured using cost or amortized cost. Receivables are measured at amortized cost. Due to their short-term nature, the amortized cost of these instruments approximates their fair value.

(d) Financial Assets

Financial assets are assets that could be used to discharge existing liabilities or finance future operations and are not for consumption in the normal course of operations. Valuation allowances are used where considered necessary to reduce the amounts reported for financial assets to their net realizable value.

Cash and Cash Equivalents consist of cash, bank deposits and highly liquid investments with initial maturity terms of three months or less and held for the purpose of meeting short-term operating cash commitments rather than for investing purposes.

Accounts Receivable is shown net of allowance for doubtful accounts to reflect their expected net recoverable value. Valuation allowances are recorded where recovery is considered uncertain. Changes in valuation allowances are recorded in the consolidated statement of operations.

Inventories for Resale consist of textbooks and course materials which are held for sale in the ordinary course of operations and are valued at the lower of cost and net realizable value. Cost is determined by average cost method. Net realizable value is the estimated selling price in the ordinary course of business.

Portfolio Investments consist of Weyburn Credit Union shares, Prairie Sky Co-op equity and Southern Plains Co-op equity. These investments are reported at cost or amortized cost and include associated transaction costs upon initial recognition, less any write-downs for a loss in value that is other than a temporary decline. Gains and losses on financial instruments measured at cost or amortized cost are recognized in the consolidated statement of operations in the period the gain or loss occurs.

(e) Liabilities

Liabilities are present obligations arising from transactions and events occurring prior to year-end, which will be satisfied in the future through the use of assets or another form of economic settlement.

Accrued Salaries and Benefits represents salaries and benefits owing to or on behalf of work performed by employees, but not yet paid, at the end of the fiscal period. Amounts are payable within one year.

Accounts Payable and Accrued Liabilities include accounts payable and accrued liabilities owing to third parties for goods supplied and services rendered, but not yet paid, at the end of the fiscal period. Amounts are payable within one year.

Deferred revenue Revenue from government transfers represents restricted grants with stipulations that give rise to a liability. The revenue is recognized as the stipulation liabilities are settled. Deferred revenue from non-government sources represents revenue related to fees or services received in advance of the fee being earned or the services being performed, and other contributions for which the contributor has placed restrictions on the use of the resources. Tuition and fee revenue is recognized as the course is delivered, revenue from contractual services is recognized as the services are delivered, and revenue from other contributions is recognized in the fiscal year in which the resources are used for the purpose specified.

Liability for Employee Future Benefits represents non-vesting sick leave benefits that accrue to the College's employees. The cost of these benefits is recorded as the benefits are earned by employees. The liability relating to these benefits is actuarially determined using the projected benefit method pro-rated on service and management's best estimate of expected sick leave usage, discount rate, inflation, salary escalation, termination and retirement rates and mortality. Actuarial gains and losses are amortized on a straight line basis over the expected average remaining service life of the related employee groups. Actuarial valuations are performed periodically. Extrapolations of these valuations are made when a valuation is not done in the current fiscal year.

(f) Non-Financial Assets

Non-financial assets are assets held for consumption in the provision of services. These assets do not normally provide resources to discharge the liabilities of the College unless they are sold.

Tangible Capital Assets have useful lives extending beyond the accounting period, are used by the College to provide services to the public and are not intended for sale in the ordinary course of operations. Tangible capital assets are recorded at cost and include all costs directly attributable to the acquisition, design, construction, development, installation and betterment of the tangible capital asset.

The cost of depreciable tangible capital assets, net of any residual value, is amortized on a straight line basis over their estimated useful lives as follows:

Buildings	20-50 years
Buildings under capital lease	50 years
Office furniture	10 years
Program Equipment and office equipment	5 years
Computer hardware and systems software	3 years
Leasehold improvements	Term of lease or useful life

Write-downs are accounted for as expenses in the consolidated statement of operations.

The Buildings under capital lease category was setup in 2016 to account for the new Weyburn campus building. Although the property is legally owned by the South East Cornerstone School Division, the 50 year rental agreement between the College and the School Division transfers the long term economic benefit of the property to the College. Therefore, the property will be treated as a tangible capital asset of the College.

Prepaid Expenses are prepaid amounts for rent, payroll remittances, marketing and promotional materials and other goods and services which will provide economic benefits in one or more future periods. The prepaid amount is recognized as an expense in the year the goods or services are consumed.

(g) Employee Pension Plans

Employees of the College participate in the following pension plans:

Multi-Employer Defined Benefit Plans

The College's teachers and other employees holding a teaching certificate participate in either the Saskatchewan Teachers' Retirement Plan (STRP) or Saskatchewan Teachers' Superannuation Plan (STSP). The College's obligation for these plans is limited to collecting and remitting contributions of the employees at rates determined by the plans.

Defined Contribution Plans

The College's other employees participate in a defined contribution pension plan through Great West Life. The College's contributions to the plan are expensed when due.

(h) Revenue Recognition

Revenues are recorded on the accrual basis. Revenues are recognized in the period in which the transactions or events occurred that gave rise to the revenues, provided the amount to be received can be reasonably estimated and collection is reasonably assured.

The College's major sources of revenue include the following:

i) Government Transfers (Grants)

Grants from governments are considered to be government transfers. Government transfers are recognized as revenues when the transfer is authorized, all eligibility criteria have been met, the amount can be estimated and collection is reasonably assured except when, and to the extent, stipulations by the transferor give rise to an obligation that meets the definition of a liability.

ii) Fees and Services

Revenues from tuition fees and other services are recognized in the year they are earned. Amounts that are restricted pursuant to legislation, regulation or agreements with external parties that may only be used in the conduct of certain programs or in the delivery of specific services and transactions are initially recorded as deferred revenue and subsequently recognized as revenue in the fiscal year the related expenses are incurred or services are performed.

iii) Interest Income

Interest is recognized on an accrual basis when it is earned.

iv) Other (Non-Government Transfer) Contributions

Unrestricted contributions are recognized as revenue in the year received or in the year the funds are committed to the College if the amount can be reasonably estimated and collection is reasonably assured. Externally restricted contributions are contributions for which the contributor has placed restrictions on the use of the resources. Externally restricted contributions are deferred until those resources are used for the purposes specified, at which time the contributions are recognized as revenue. In-kind contributions are recorded at their fair value when they are received.

(i) Expenses

Expenses are reported on an accrual basis. The cost of all goods consumed and services received during the year is expensed as incurred.

(j) Contingent liabilities

Contingent liabilities are potential liabilities which may become actual liabilities when one or more future events occur or fail to occur. To the extent that the future event is likely to occur, and a reasonable estimate of the loss can be made, an estimated liability is accrued and an expense recorded. If the likelihood is not determinable or an amount cannot be reasonably estimated, the contingency is disclosed in the notes to the financial statements.

Notes to the Consolidated Financial Statements*for the year ended June 30, 2020***(k) New Accounting Policies**

A number of new and amended Canadian public sector accounting standards have been issued but not applied in preparing these financial statements. The following standards will become effective as follows:

i) PS 3280 Asset Retirement Obligations (effective July 1, 2022)

Replaces PS 3270 with revised guidance on accounting for, and presentation and disclosure of, solid waste landfill closure and post-closure liability.

i) PS 3400 Revenue (effective July 1, 2023)

A new standard establishing guidance on how to account for and report on revenue. Specifically, it addresses revenue arising from exchange transactions and unilateral transactions.

The College plans to adopt these new and amended standards on the effective date and is currently analyzing the impact this will have on these financial statements.

3. CASH AND CASH EQUIVALENTS

Due to the short-term nature of the investments, market value of cash and cash equivalents approximates cost.

	June 30, 2020	June 30, 2019
Cash and cash equivalents - Southeast College	\$ 2,013,973	\$ 2,077,128
Cash and cash equivalents - Southeast Education Foundation	100,588	77,275
Cash and cash equivalents	\$ 2,114,561	\$ 2,154,403

4. ACCOUNTS RECEIVABLE

All accounts receivable presented on the consolidated statement of financial position are net of any valuation allowances for doubtful accounts.

	June 30, 2020	June 30, 2019
Provincial government:		
Advanced Education/Economy	\$ 900	\$ -
Other	9,471	9,516
Federal government	60,270	20,003
Other receivables	34,548	131,671
	105,190	161,190
Less: Allowance for doubtful accounts	(1,350)	(3,923)
Accounts receivable, net of allowances	\$ 103,840	\$ 157,267

Notes to the Consolidated Financial Statements*for the year ended June 30, 2020***5. INVENTORIES FOR RESALE**

	June 30, 2020	June 30, 2019
Textbooks and course materials	\$ 42,308	\$ 27,420
Inventories for resale	\$ 42,308	\$ 27,420

6. PORTFOLIO INVESTMENTS

All investments are reported at acquisition cost which is equivalent to fair market value at June 30.

	June 30, 2020	June 30, 2019
Weyburn Credit Union - Member Ownership Account	\$ 20,726	\$ 20,726
Weyburn Credit Union - Share Account	925	
Moosomin Conexus Credit Union - Share Account	8	
Prairie Sky Co-operative Association Ltd. - equity	400	1,519
Southern Plains Co-operative Ltd. - equity	1,934	1,795
Portfolio investments	\$ 23,993	\$ 24,040

7. BANK INDEBTEDNESS

Bank indebtedness consists of a demand operating line of credit with a maximum borrowing limit of \$45,000 that bears interest at Bank prime rate. This line of credit is authorized by a borrowing resolution by the Board and is unsecured. The line of credit was approved by the Minister of Advanced Education. The balance drawn on the line of credit at June 30, 2020 was \$0 (June 30, 2019 - \$0).

8. ACCRUED SALARIES AND BENEFITS

	June 30, 2020	June 30, 2019
Accrued salaries	\$ 16,013	\$ 177,975
Accrued employee benefits	2,082	4,024
Accrued vacation pay	243,699	216,582
Accrued salaries and benefits	\$ 261,794	\$ 398,581

Notes to the Consolidated Financial Statements

for the year ended June 30, 2020

9. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	June 30, 2020	June 30, 2019
Trade accounts payable	\$ 234,078	\$ 239,301
Accounts payable and accrued liabilities	\$ 234,078	\$ 239,301

10. DEFERRED REVENUE

Deferred tuition, fees, and revenue coupons represent amounts for academic services to be provided in future periods.

	June 30, 2019	Additions during the year	Revenue recognized in the year	June 30, 2020
Deferred revenue from non-government transfer sources				
Tuition and fees	\$ 88,690	\$ 108,246	\$ 83,954	\$ 112,982
Deferred Revenue Coupons	1,178	115	566	727
Deferred revenue	\$ 89,868	\$ 108,361	\$ 84,520	\$ 113,709

Southeast College
Notes to the Consolidated Financial Statements
for the year ended June 30, 2020

11. LIABILITY FOR EMPLOYEE FUTURE BENEFITS

The College provides certain post-employment, compensated absence and termination benefits to its employees. These benefits include accumulating non-vested sick leave. The liability associated with these benefits is calculated as the present value of expected future payments pro-rated for service and is recorded as Liability for Employee Future Benefits in the consolidated statement of financial position.

Details of the employee future benefits are as follows:

	June 30, 2020	June 30, 2019
	(extrapolation)	(valuation)
Actuarial valuation (extrapolation) date June 30:		
Long-term assumptions used:		
Salary escalation rate (percentage)	1.50%	1.50%
Discount rate (percentage)	2.10%	2.10%
Expected average remaining service life (years)	10.8	10.8

Liability for Employee Future Benefits	June 30, 2020	June 30, 2019
Accrued Benefit Obligation - beginning of year	\$ 227,800	\$ 142,800
Current period benefit cost	45,000	44,600
Interest cost	4,900	4,200
Benefit payments	(36,300)	(37,400)
Actuarial gains / losses	-	73,600
Plan Amendments	\$ 0	\$ 0
Accrued Benefit Obligation - end of year	241,400	227,800
Unamortized Net Actuarial Gains / Losses	(71,600)	(79,200)
Liability for Employee Future Benefits	\$ 169,800	\$ 148,600

Employee Future Benefits Expense	June 30, 2020	June 30, 2019
Current period benefit cost	\$ 45,000	\$ 44,600
Amortization of net actuarial gain / loss	7,600	800
Benefit cost	52,600	45,400
Interest cost on unfunded employee future benefits obligation	4,900	4,200
Total Employee Future Benefits Expense	\$ 57,500	\$ 49,600

Notes to the Consolidated Financial Statements

for the year ended June 30, 2020

12. TANGIBLE CAPITAL ASSETS

	Buildings	Buildings under Capital Lease	Furniture and Equipment	Computer Hardware	Computer Software	Leasehold Improvements	Land Improvements	2020	2019
Tangible Capital Assets									
- at Cost:									
Opening Balance at Start of Year	\$ 15,265,982	\$ 14,984,671	\$ 2,439,584	\$ 1,656,299	\$ 77,261	\$ 1,672,706	\$ 584,597	\$ 36,681,100	\$ 36,609,053
Additions/Purchases	-	-	264,534	37,276	-	-	-	301,810	72,047
Disposals	-	-	(69,505)	-	-	-	-	(69,505)	-
Closing Balance at End of Year	15,265,982	14,984,671	2,634,613	1,693,575	77,261	1,672,706	584,597	36,913,405	36,681,100
Tangible Capital Assets									
- Amortization:									
Opening Balance at Start of Year	4,756,191	1,198,773	2,070,334	1,596,106	77,261	1,672,706	379,739	11,751,110	10,811,567
Amortization of the Period	277,038	299,693	170,953	42,089	-	-	102,559	892,332	939,543
Disposals	-	-	(69,505)	-	-	-	-	(69,505)	-
Closing Balance at End of Year	5,033,229	1,498,466	2,171,782	1,638,195	77,261	1,672,706	482,298	12,573,937	11,751,110
Net Book Value:									
Opening Balance at Start of Year	10,509,791	13,785,898	369,250	60,193	-	-	204,858	24,929,990	25,797,486
Closing Balance at End of Year	10,232,752	13,486,204	462,831	55,380	-	-	102,301	24,339,468	24,929,990
Change in Net Book Value	(277,039)	(299,694)	(93,581)	(4,813)	-	-	(102,557)	(590,522)	(867,496)
Disposals:									
Historical Cost	-	-	69,505	-	-	-	-	69,505	-
Accumulated Amortization	-	-	69,505	-	-	-	-	69,505	-
Net Cost	-	-	-	-	-	-	-	-	-
Price of Sale	-	-	7,449	-	-	-	-	7,449	-
Gain on Disposal	-	-	7,449	-	-	-	-	(7,449)	-

Notes to the Consolidated Financial Statements

for the year ended June 30, 2020

13. PREPAID EXPENSES

	June 30, 2020	June 30, 2019
Other	\$ 49,761	\$ 44,880
Rent	23,708	20,416
Payroll Remittances	21,787	20,081
Program Tuition and Books	12,646	3,770
Marketing & Promo Items	9,062	9,285
Insurance	1,940	1,880
Postage	452	214
Prepaid expenses	\$ 119,356	\$ 100,526

14. EMPLOYEE PENSION PLANS

Multi-Employer Defined Benefit Plans

Information on the multi-employer pension plan to which the College contributes is as follows:

Saskatchewan Teachers' Retirement Plan (STRP) or Saskatchewan Teachers' Superannuation Plan (STSP):

The STRP and STSP provide retirement benefits based on length of service and pensionable earnings.

The STRP and STSP are funded by contributions by the participating employee members and the Government of Saskatchewan. The College's obligation to the STRP and STSP is limited to collecting and remitting contributions of the employees at rates determined by the plans. Accordingly, these financial statements do not include any expense for employer contributions to these plans. Net pension assets or liabilities for these plans are not reflected in these financial statements as ultimate responsibility for retirement benefits rests with the Saskatchewan Teachers' Federation for the STRP and with the Government of Saskatchewan for the STSP.

Details of the contributions to these plans for the College's employees are as follows:

	2020			2019
	STRP	STSP	TOTAL	TOTAL
Number of active College members	9	0	9	11
Member contribution rate (percentage of salary)	10.13%	0.00%		11.78%
Member contributions for the year	\$ 78,147	\$ -	\$ 78,147	\$ 54,190

Defined Contribution Plans

The Canada Life Retirement Savings Plan is funded by a total combined contribution of 12.8% of the employee's annual salary (6.4% employee, 6.4% employer). Pension benefits are based on accumulated contributions and investment earnings. Under the defined contribution plan, the College's obligations are limited to its contributions.

Details of the Canada Life Retirement Savings Plan are as follows:

	2020		2019	
Number of active College members		131		122
Member contribution rate (percentage of salary)		6.40%		6.40%
College contribution rate (percentage of salary)		6.40%		6.40%
Member contributions for the year	\$	259,954	\$	256,738
College contributions for the year	\$	258,448	\$	252,578

15. RISK MANAGEMENT

The College is exposed to financial risks from its financial assets and liabilities. These risks include credit risk, liquidity risk and market risk (consisting of interest rate risk and foreign exchange risk).

i. Credit Risk

Credit risk is the risk to the College from potential non-payment of accounts receivable. The credit risk related to the College's receivables from the provincial government, federal government and their agencies are considered to be minimal. For other receivables, the College has adopted credit policies which include monitoring the aged accounts receivable report monthly. The College does not have a significant exposure to any individual customer. Management reviews accounts receivable on a case by case basis to determine if a valuation allowance is necessary to reflect an impairment in collectability.

The aging of accounts receivable at June 30, 2020 and June 30, 2019 was:

	June 30, 2020		June 30, 2019	
	Accounts Receivable	Allowance of Doubtful Accounts	Accounts Receivable	Allowance of Doubtful Accounts
Current	\$ 24,946	\$ -	\$ 67,435	\$ -
30-60 days	284	-	22,851	-
61-90 days	1,556	-	33,688	-
Over 90 days	7,543	1,350	7,697	3,923
Government receivables	70,861	-	29,519	-
Total	\$ 105,190	\$ 1,350	\$ 161,190	\$ 3,923
Net		\$ 103,840		\$ 157,267

ii. Liquidity Risk

Liquidity risk is the risk that the College will not be able to meet its financial obligations as they come due. The College manages liquidity risk by maintaining adequate cash balances, preparing annual budgets and adjusting forecasts on a tri-annual basis. The following table sets out the contractual maturities of the College's financial liabilities:

	June 30, 2020			
	Within 6 months	6 months to 1 year	1 to 5 years	> 5 years
Accrued salaries and benefits	\$ 139,944	\$ 121,850	\$ -	\$ -
Accounts payable and accrued liabilities	234,078	-	-	-
Total	\$ 374,022	\$ 121,850	\$ -	\$ -

iii. Market Risk

The College is exposed to market risks with respect to interest rates and foreign currency exchange rates, as follows:

Interest Rate Risk:

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The College's interest rate exposure relates to cash and cash equivalents. The College has an authorized bank line of credit of \$45,000 with interest payable monthly at a rate of prime. Changes in the bank's prime rate can cause fluctuation in interest payments and cash flows. There was no balance outstanding on this credit facility as of June 30, 2020 (June 30, 2019 - \$0).

The College minimizes these risks by:

- holding cash in an account at a Canadian bank, denominated in Canadian currency
- holding cash in an account at a Canadian bank, which offers competitive interest rates
- managing cash flows to minimize utilization of its bank line of credit

16. BUDGET FIGURES

Budget figures included in the consolidated financial statements have been derived from the budget approved by the Board on May 1, 2019 and the Minister of Advanced Education on July 4, 2019.

17. ACCUMULATED SURPLUS

Accumulated surplus represents the financial assets and non-financial assets of the College less liabilities. This represents the accumulated balance of net surplus arising from the operations of the College and accumulated net remeasurement gains and losses.

The College did not have any remeasurement gains or losses.

Certain amounts of the accumulated operating surplus, as approved by the Board, have been designated for specific future purposes. These internally restricted amounts, or designated assets, are included in the accumulated surplus presented in the consolidated statement of financial position.

The College does not maintain separate bank accounts for the designated assets.

Details of accumulated surplus are as follows:

Southeast College
Notes to the Consolidated Financial Statements
for the year ended June 30, 2020

	June 30, 2019	Additions during the year	Reductions during the year	June 30, 2020
Invested in Tangible Capital Assets:				
Net Book Value of Tangible Capital Assets	\$ 24,929,990	\$ 301,810	\$ 892,332	\$ 24,339,468
	\$ 24,929,990	\$ 301,810	\$ 892,332	\$ 24,339,468
Designated Assets:				
Capital projects:				
Indian Head Capital Fund	15,149	-	4,420	10,729
Preventive Maintenance and Renewal Fund	51,660	8,069	-	59,729
	66,809	8,069	4,420	70,458
Other:				
Building Code Training for Canadians Fund	34,424	-	-	34,424
Research and Development Fund	68,555	-	4,418	64,137
Programming Fund				
- Skills Training Allocation	80,529	-	80,529	-
- Adult Basic Education	58,802	3,836	-	62,638
- Adult English as a Second Language	78,517	-	38,461	40,056
- Essential Skills for the Workplace	256,886	67,846	-	324,732
- EAPD - WFD PD	64,063	-	-	64,063
- CanSask Assessment Project #8616	3,703	-	-	3,703
- Regional Needs Assessment	18,382	-	-	18,382
- Powerline Technician	-	56,205	-	56,205
- Water Management Capacity Building	-	114,292	-	114,292
Asset Renewal and Revitalization Fund	470,968	-	79,633	391,335
Scholarship Fund	79,013	11,460	-	90,473
	1,213,842	253,639	203,041	1,264,440
Unrestricted Operating Surplus	306,655	-	16,876	289,779
Total Accumulated Surplus	\$ 26,517,296	\$ 563,518	\$ 1,116,669	\$ 25,964,145

Notes to the Consolidated Financial Statements

for the year ended June 30, 2020

The purpose and nature of each Designated Asset is as follows:

- a) Indian Head Capital Fund - Fund is to provide financing for Capital Renovations to the Indian Head Facility.
- b) Preventive Maintenance and Renewal Fund - This fund is to provide financing for an air handling coil replacement, roof fall protection planning, upgrade the berm flood protection, maintenance storage building and lighting upgrade for the Estevan Campus.
- c) Building Code Training for Canadians Fund - Fund's purpose is to redevelop the BCTC Curriculum.
- d) Research and Development Fund - Fund's purpose is to finance research & development projects. Tentative R&D includes: student satisfaction survey, public awareness survey, performance analysis, curriculum and program development, regional needs assessment.
- e) Programming Fund - To provide financing for the following: skills training, adult basic education, literacy, essential skills for the workplace, CanSask project #8616, regional needs assessment, powerline technician and water management capacity building.
- f) Asset Renewal and Revitalization Fund - This fund is designed around the stewardship and coordination of three components of any capital assets of the College including but not limited to facilities, vehicles, information technology, and equipment/furniture.
- g) Scholarship Fund - This fund is to provide scholarships to students.

18. CONTRACTUAL RIGHTS

Contractual rights are rights to economic resources arising from contracts or agreements that will result in both an asset and revenue in the future when the terms of those contracts or agreements are met. Estimated amounts that will be received or receivable for each of the next five years and thereafter are as follows:

		Program Delivery
2021	\$	536,632
2022		321,683
2023		322,193
2024		322,633
2025		324,195
Total	\$	1,827,336

Southeast College
Notes to the Consolidated Financial Statements
for the year ended June 30, 2020

19. CONTRACTUAL OBLIGATIONS AND COMMITMENTS

Significant contractual obligations and commitments of the College are operating lease obligations, as follows:

	Operating Leases			
	Office Rental	Copier Leases	Other	Total Operating
2021	\$ 276,476	\$ 913	\$ 262,265	\$ 539,654
2022	276,767	801	30,949	308,517
2023	277,068	-	30,949	308,017
2024	268,486	-	30,949	299,435
2025	266,760	-	30,949	297,709
Thereafter	116,849	-	30,949	147,798
Total Lease Obligations	\$ 1,482,406	\$ 1,714	\$ 417,010	\$ 1,901,130

20. COMPERATIVE FIGURES

Certain comparative figures have been reclassified in order to conform to the financial statement presentation adopted for the current year.

21. NON-ADJUSTING SUBSEQUENT EVENTS

Just prior to March 31, 2020, the spread of COVID-19 has severely impacted many local economies around the globe. In many countries, including Canada, businesses are being forced to cease or limit operations for long or indefinite periods of time. Measures taken to contain the spread of the virus, including travel bans, quarantines, social distancing, and closures of non-essential services have triggered significant disruptions to businesses worldwide, resulting in an economic slowdown. Global stock markets have also experienced great volatility and a significant weakening. Governments and central banks have responded with monetary and fiscal interventions to stabilize economic conditions. It is unknown to what extent these factors will impact the college, however they could play a significant factor on government, other funders and potential students spending on and ability to pay for programming or fundraising projects from the college, as well as future cash flows of the college.

The college has determined that these events are non-adjusting subsequent events. Accordingly, the financial position and results of operations, as of and for the year ended March 31, 2020, have not been adjusted to reflect their impact. The duration and impact of the COVID-19 pandemic, as well as the effectiveness of government and central bank responses, remains unclear at this time. It is not possible to reliably estimate the duration and severity of these consequences. The college has dealt with delays or cancellations of programming, fundraising projects and other operational issues since March 31, 2020 but is not able to quantify the possible impact on the financial position and results of the college for future periods as of the date of these statements.

Consolidated Schedule of Revenues and Expenses by Function

for the year ended June 30, 2020

	2020 Actual						
	General	Skills Training		Basic Education		Services	
		Credit	Non-credit	Credit	Non-credit	Learner Support	Counsel
Revenues (Schedule 2)							
Provincial government	\$ 3,422,900	\$ 1,245,000	\$ -	\$ 1,446,316	\$ 270,650	\$ 11,740	\$ -
Federal government	183,000	-	4,365	-	304,997	-	-
Other	238,991	1,541,566	146,989	4,952	25	-	-
Total Revenues	<u>3,844,891</u>	<u>2,786,566</u>	<u>151,354</u>	<u>1,451,268</u>	<u>575,672</u>	<u>11,740</u>	<u>-</u>
Expenses (Schedule 3)							
Agency contracts	(103,571)	476,602	55,838	2,767	4,440	3,600	-
Amortization	892,332	-	-	-	-	-	-
Equipment	(13,363)	63,253	2,095	11,783	-	-	-
Facilities	321,622	89,405	785	37,230	16,743	-	2,924
Information technology	85,717	-	-	48,469	14,590	-	-
Operating	604,997	363,331	28,861	110,873	53,173	8,140	15,722
Personal services	2,866,463	1,570,917	17,831	932,158	457,672	-	259,409
Total Expenses	<u>4,654,197</u>	<u>2,563,508</u>	<u>105,410</u>	<u>1,143,280</u>	<u>546,618</u>	<u>11,740</u>	<u>278,055</u>
Surplus (Deficit) for the year	<u>\$ (809,306)</u>	<u>\$ 223,058</u>	<u>\$ 45,944</u>	<u>\$ 307,988</u>	<u>\$ 29,054</u>	<u>\$ -</u>	<u>\$ (278,055)</u>

Southeast College
Consolidated Schedule of Revenues and Expenses by Function
for the year ended June 30, 2020

Schedule 1

		2020	2020	2019
University	Scholarships			
Credit		Actual	Budget	Actual
\$ -	\$ 71,850	\$ 6,468,456	\$ 6,326,236	\$ 6,472,146
-	-	492,362	303,868	332,258
4,083	61,639	1,998,245	2,421,431	2,404,886
4,083	133,489	8,959,063	9,051,535	9,209,290
26,372	-	466,048	728,772	635,504
-	-	892,332	842,328	939,543
-	-	63,768	80,398	82,772
-	-	468,709	511,632	509,425
-	-	148,776	121,701	146,048
505	128,281	1,313,883	1,664,947	1,672,031
958	53,290	6,158,698	6,178,390	6,145,113
27,835	181,571	9,512,214	10,128,167	10,130,436
\$ (23,752)	\$ (48,082)	\$ (553,151)	\$ (1,076,632)	\$ (921,146)

Consolidated Schedule of Revenues by Function

for the year ended June 30, 2020

	General	2020 Revenues Actual					
		Skills Training		Basic Education		Services	
		Credit	Non-credit	Credit	Non-credit	Learner Support	Counsel
Provincial Government							
Advanced Education/ Immigration & Career Training							
Operating grants	\$ 3,381,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program grants	-	1,245,000	-	1,140,000	270,650	-	-
Capital grants	41,500	-	-	-	-	-	-
	3,422,900	1,245,000	-	1,140,000	270,650	-	-
Contracts	-	-	-	-	-	11,740	-
	3,422,900	1,245,000	-	1,140,000	270,650	11,740	-
Other provincial	-	-	-	306,316	-	-	-
Total Provincial	3,422,900	1,245,000	-	1,446,316	270,650	11,740	-
Federal Government							
Program grants	183,000	-	4,365	-	304,997	-	-
Total Federal	183,000	-	4,365	-	304,997	-	-
Other Revenue							
Contracts	151,085	185,341	29,097	-	-	-	-
Interest	36,373	-	-	-	-	-	-
Rents	16,895	-	-	-	-	-	-
Resale items	110	228,896	11,697	-	25	-	-
Tuitions	-	1,127,329	106,195	4,952	-	-	-
Donations	-	-	-	-	-	-	-
Other	34,528	-	-	-	-	-	-
Total Other	238,991	1,541,566	146,989	4,952	25	-	-
Total Revenues	\$ 3,844,891	\$ 2,786,566	\$ 151,354	\$ 1,451,268	\$ 575,672	\$ 11,740	\$ -

Southeast College
Consolidated Schedule of Revenues by Function
for the year ended June 30, 2020

Schedule 2

		2020	2020	2019
University	Scholarships			
Credit		Total Revenues Actual	Total Revenues Budget	Total Revenues Actual
\$ -	\$ -	\$ 3,381,400	\$ 3,290,400	\$ 3,338,400
-	71,850	2,727,500	2,739,900	2,888,750
-	-	41,500	41,500	37,000
-	71,850	6,150,400	6,071,800	6,264,150
-	-	11,740	7,500	23,210
-	71,850	6,162,140	6,079,300	6,287,360
-	-	306,316	246,936	184,786
-	71,850	6,468,456	6,326,236	6,472,146
-	-	492,362	303,868	332,258
-	-	492,362	303,868	332,258
4,083	-	369,606	159,241	309,755
-	22	36,395	26,600	41,156
-	-	16,895	11,280	15,833
-	-	240,728	364,947	346,785
-	-	1,238,476	1,699,933	1,510,209
-	34,902	34,902	60,750	63,871
-	26,715	61,243	98,680	117,277
4,083	61,639	1,998,245	2,421,431	2,404,886
\$ 4,083	\$ 133,489	\$ 8,959,063	\$ 9,051,535	\$ 9,209,290

Consolidated Schedule of Expenses by Function

for the year ended June 30, 2020

	2020 Expenses Actual							
	General (Schedule 4)	Skills Training		Basic Education		Services		
		Credit	Non-credit	Credit	Non-credit	Learner Support	Counsel	
Agency Contracts								
Contracts	\$ (103,571)	\$ 351,781	\$ 15,003	\$ 2,767	\$ 4,440	\$ 3,600	\$ -	
Instructors	-	124,821	40,835	-	-	-	-	
	(103,571)	476,602	55,838	2,767	4,440	3,600	-	
Amortization	892,332	-	-	-	-	-	-	
Equipment								
Equipment (non-capital)	64	48,168	-	-	-	-	-	
Rental	6,906	15,085	2,095	11,783	-	-	-	
Repairs and maintenance	(20,333)	-	-	-	-	-	-	
	(13,363)	63,253	2,095	11,783	-	-	-	
Facilities								
Janitorial	13,340	-	-	-	-	-	-	
Rental	115,192	89,405	785	37,230	16,743	-	2,924	
Repairs & maintenance buildings	90,078	-	-	-	-	-	-	
Utilities	103,012	-	-	-	-	-	-	
	321,622	89,405	785	37,230	16,743	-	2,924	
Information Technology								
Computer services	35,907	-	-	48,469	14,590	-	-	
Equipment (non-capital)	4,089	-	-	-	-	-	-	
Materials & supplies	-	-	-	-	-	-	-	
Repairs & maintenance buildings	1,467	-	-	-	-	-	-	
Software (non-capital)	44,254	-	-	-	-	-	-	
	85,717	-	-	48,469	14,590	-	-	
Operating								
Advertising	158,999	42,168	-	6,717	2,103	-	-	
Association fees & dues	13,462	120	-	-	505	-	-	
Bad debts	-	(1,390)	(1,000)	-	-	-	-	
Financial services	16,094	-	-	-	-	-	-	
In-service (includes PD)	33,265	-	-	2,756	3,860	-	-	
Insurance	72,084	-	-	-	-	-	-	
Materials & supplies	11,259	63,806	15,195	65,771	29,461	-	761	
Postage, freight & courier	18,132	3,336	1,078	1,246	774	-	179	
Printing & copying	29,646	2,665	169	4,989	1,429	-	212	
Professional services	131,754	-	-	-	-	-	-	
Resale items	-	219,718	11,376	-	240	-	-	
Subscriptions	7,821	-	-	-	-	-	-	
Telephone & fax	41,296	6,785	-	10,536	1,970	-	5,681	
Travel	55,802	26,150	2,043	18,858	12,551	-	8,889	
Other	15,384	(27)	-	-	280	8,140	-	
	604,997	363,331	28,861	110,873	53,173	8,140	15,722	
Personal Services								
Employee benefits	408,197	179,951	1,117	83,750	47,464	-	46,391	
Honoraria	21,650	-	-	-	-	-	-	
Salaries	2,439,325	1,325,328	16,714	830,311	335,389	-	269,802	
Other	(2,709)	65,638	-	18,097	74,819	-	(56,784)	
	2,866,463	1,570,917	17,831	932,158	457,672	-	259,409	
Total Expenses	\$ 4,654,197	\$ 2,563,508	\$ 105,410	\$ 1,143,280	\$ 546,618	\$ 11,740	\$ 278,055	

Southeast College
Consolidated Schedule of Expenses by Function
for the year ended June 30, 2020

Schedule 3

2020			2020	2019
University Credit	Scholarships	Total Expenses Actual	Total Expenses Budget	Total Expenses Actual
\$ 26,372	\$ -	\$ 300,392	\$ 433,131	\$ 344,943
-	-	165,656	295,641	290,561
26,372	-	466,048	728,772	635,504
-	-	892,332	842,328	939,543
-	-	48,232	20,695	26,111
-	-	35,869	62,573	60,819
-	-	(20,333)	(2,870)	(4,158)
-	-	63,768	80,398	82,772
-	-	13,340	8,850	10,657
-	-	262,279	271,446	260,025
-	-	90,078	118,930	119,320
-	-	103,012	112,406	119,423
-	-	468,709	511,632	509,425
-	-	98,966	70,005	84,705
-	-	4,089	4,660	10,935
-	-	-	304	106
-	-	1,467	1,200	9,400
-	-	44,254	45,532	40,902
-	-	148,776	121,701	146,048
-	7	209,994	217,618	239,860
-	-	14,087	10,201	8,774
-	-	(2,390)	1,101	2,551
-	210	16,304	21,908	23,911
-	-	39,881	45,657	80,198
-	-	72,084	79,624	72,842
27	289	186,569	204,090	207,879
-	17	24,762	30,723	34,164
15	4,498	43,623	53,112	53,651
-	-	131,754	148,952	143,322
-	-	231,334	350,003	327,339
-	-	7,821	6,670	5,521
373	943	67,584	71,232	70,415
-	495	124,788	194,969	150,966
90	121,822	145,689	229,086	250,638
505	128,281	1,313,883	1,664,946	1,672,031
44	6,756	773,670	777,203	763,003
-	-	21,650	16,685	19,105
914	46,534	5,264,317	5,259,528	5,102,925
-	-	99,061	124,974	260,080
958	53,290	6,158,698	6,178,390	6,145,113
\$ 27,835	\$ 181,571	\$ 9,512,214	\$ 10,128,167	\$ 10,130,436

Consolidated Schedule of General Expenses by Functional Area

for the year ended June 30, 2020

	2020 General Actual				2020 Total General Actual	2020 Total General Budget	2019 Total General Actual
	Governance	Operating and Administration	Facilities and Equipment	Information Technology			
Agency Contracts							
Contracts	\$ -	\$(103,571)	\$ -	\$ -	\$ (103,571)	\$ (87,258)	\$ (120,479)
Amortization	-	892,332	-	-	892,332	842,328	939,543
Equipment							
Equipment (non-capital)	-	-	-	64	64	-	148
Rental	1,000	5,906	-	-	6,906	(1,249)	21,458
Repairs and maintenance	-	5,752	(26,085)	-	(20,333)	(2,870)	(4,158)
	1,000	11,658	(26,085)	64	(13,363)	(4,119)	17,448
Facilities							
Janitorial	-	-	13,340	-	13,340	8,850	10,657
Rental	-	-	115,192	-	115,192	109,451	114,987
Repairs & maintenance buildings	-	-	89,408	670	90,078	118,930	119,320
Utilities	-	-	103,012	-	103,012	112,406	119,423
	-	-	320,952	670	321,622	349,637	364,387
Information Technology							
Computer services	-	-	-	35,907	35,907	10,511	25,076
Equipment (non-capital)	-	-	-	4,089	4,089	4,660	10,935
Materials & supplies	-	-	-	-	-	304	106
Repairs & maintenance buildings	-	-	-	1,467	1,467	1,200	9,400
Software (non-capital)	-	-	-	44,254	44,254	45,532	40,902
	-	-	-	85,717	85,717	62,207	86,419
Operating							
Advertising	-	158,999	-	-	158,999	156,765	183,704
Association fees & dues	415	13,047	-	-	13,462	8,740	7,759
Bad debts	-	-	-	-	-	-	(780)
Financial services	-	16,067	12	15	16,094	21,608	23,495
In-service (includes PD)	(900)	34,165	-	-	33,265	28,500	74,459
Insurance	-	63,543	8,541	-	72,084	79,624	72,842
Materials & supplies	-	11,195	64	-	11,259	20,117	15,174
Postage, freight & courier	-	17,951	101	80	18,132	23,303	24,396
Printing & copying	-	29,466	-	180	29,646	33,027	33,980
Professional services	35,091	96,663	-	-	131,754	148,952	143,322
Resale items	-	-	-	-	-	3,500	966
Subscriptions	-	6,206	1,615	-	7,821	6,670	5,521
Telephone & fax	500	35,648	2,506	2,642	41,296	44,941	43,952
Travel	9,249	37,188	5,965	3,400	55,802	60,785	39,089
Other	10,960	4,424	-	-	15,384	15,350	17,310
	55,315	524,562	18,804	6,316	604,997	651,882	685,189
Personal Services							
Employee benefits	748	341,600	45,986	19,863	408,197	421,523	393,745
Honoraria	21,650	-	-	-	21,650	16,685	19,105
Salaries	-	2,078,724	234,212	126,389	2,439,325	2,488,619	2,282,790
Other	-	(2,709)	-	-	(2,709)	3,715	140,915
	22,398	2,417,615	280,198	146,252	2,866,463	2,930,542	2,836,555
Total General Expenses	\$ 78,713	\$ 3,742,596	\$ 593,869	\$ 239,019	\$ 4,654,197	\$ 4,745,219	\$ 4,809,062

GLOSSARY OF TERMS

Casual Student: one who is taking courses within a program group that collectively total less than 30 hours of scheduled class time.

Completers: students who remained to the end of the program.

Full Load Equivalent (FLE): defined as the total participant hours divided by the accepted full-load equivalent factor for a program group. Full Load Equivalent are calculated as follows:

- **BE Credit:** 1 FLE = 700 participant hours
- **BE Non-Credit:** 1 FLE = 700 participant hours
- **Institute Credit:** 1 FLE = 675 participant hours
- **Industry Credit:** 1 FLE = 675 participant hours
- **Non-Credit:** 1 FLE = 675 participant hours
- **University:** 1 FLE = 390 participant hours

Graduates: students who completed all course requirements resulting in certification of training by a recognized body.

Full-time student: one who is taking courses that collectively require a minimum of 18 hours of scheduled class time per week for a minimum period of 12 weeks. There are two exceptions to this definition:

- (a) for Apprenticeship and Trade: a complete level (depending on the trade) is required; and
- (b) for university courses: a minimum of 216 hours of scheduled class time for the academic year.

Participant Hours: the total time (in hours) all students are actively involved in a program (courses) of study.

Part-time Students: defined as (a) one who is taking courses of less than 12 weeks duration, even if they collectively require more than 18 hours of scheduled class time per week; or (b) one who is taking courses that are at least 12 weeks in duration but collectively require less than 18 hours of scheduled class time per week.
Program Delivery Centre: an established entity (campus, learning centre, office) that coordinates the delivery of programs and courses of a defined geographic area within the College region.

PROGRAM GROUPS:

Institute Credit – education and training which leads to a credential, i.e. certificate, diploma, degree; from a recognized credit-granting institution.

Industry Credit – education and training which leads to a credential that is recognized by an industry association or sector, regulatory body or licensing agency.

Non-Credit – education and training that does not result in credentials or certification but meets the specific needs identified for an industry(s), group(s), firms(s) or sector(s) or leads to or enhances a person(s)/group(s) employability or enhances community and/or social development or develops hobby, leisure and recreation skills.

Basic Education Credit – academic skills development that leads to certification at a grade 10 or 12 level or prepares individuals to write the GED exams.

Basic Education Non-credit – enhances an individual's reading, writing, and numeracy skills or develops personal and life skills necessary for employment activities or teaches English as an Additional Language.

Student Enrolments: total number of unique students enrolled in program session(s) or course(s) within a program group.

CAMPUS LOCATIONS

Assiniboia Campus

Prince of Wales Building
201 Third Avenue West
Box 1059, Assiniboia, SK
S0H 0B0
Tel: 306-642-4287
Fax: 306-642-3397

Estevan Campus

532 Bourquin Road
Box 1750, Estevan, SK
S4A 1C8
Tel: 306-634-4795
Fax: 306-637-5225

Indian Head Learning Centre

708 Otterloo Street
Box 248, Indian Head, SK
S0G 2K0
Tel: 306-695-2245
Fax: 306-695-2226

Moosomin Campus

610 Park Avenue
Box 1457, Moosomin, SK
S0G 3N0
Tel: 306-435-4631
Fax: 306-435-4639

Weyburn Campus and Administration Office

633 King Street
Box 1565, Weyburn, SK
S4H 2S5
Tel: 306-848-2500
Fax: 306-848-2517

Whitewood Learning Centre

708 5th Avenue
Box 250, Whitewood, SK
S0G 5C0
Tel: 306-735-5263
Fax: 306-735-2999

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