



SOUTHEAST COLLEGE

# ANNUAL REPORT 2020-2021



## OUR VISION

Fueling the Future by changing lives, building careers and growing communities

## OUR MISSION

Inspire and enable success by providing opportunity, accessible education and innovation through community involvement.

## OUR VALUES

We at Southeast College, practice professional ethical conduct in everything we do. We are guided by our three core values – being...

### INNOVATIVE

our proactive approach to changing needs by being responsive, having the courage to try new things and growing from our experiences.

### AUTHENTIC

meaningful interactions that are genuine, respectful, empathetic and that embrace diversity.

### RESPONSIBLE

accountable for all our actions and those things entrusted to us in a way that is open and honest.

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## LETTER OF TRANSMITTAL

The Honourable Gene Makowsky  
Minister of Advanced Education  
Room 307, Legislative Building  
2405 Legislative Drive  
Regina, SK S4S 0B3

Dear Minister Gene Makowsky,

On behalf of the Southeast College Board of Governors, I am pleased to present our Annual Report for the year ending June 30th, 2021, in accordance with Section 16 of the *Regional Colleges Act* and Section 14 of the Regional College Regulations.  
Respectfully Submitted,



Janice Giroux  
Chair, Board of Governors  
Southeast College



**Janice Giroux**  
Chair, Weyburn



**Sonja Dahlman**  
Vice-Chair, Assiniboia



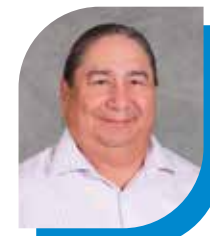
**Ray Boutin**  
Carlyle



**Brian Pilloud**  
Estevan



**Josh Biggs**  
Estevan



**William Kaysaywaysemat**  
Kahkewistahaw First Nation



**Donna Nyeste**  
Oxbow

## CHAIR AND BOARD OF GOVERNORS MESSAGE

The 2020-2021 academic year took us through a full year of developing and implementing new and innovative ways to deliver quality and timely programming while still feeling the affects of the COVID pandemic. We are pleased to say that through the hard work of both our staff and students we have a lot to celebrate and be thankful for.

This year we welcomed a new board member to our team. Donna Nyeste joined us to represent the rural area surrounding Estevan. Donna's wealth of knowledge about the rural southeast Saskatchewan region is a definite advantage to our board operations.

In February, we were awarded the honor of being one of Saskatchewan's Top Employers for the fourth consecutive year. We are especially honored to receive this recognition for the 2020-2021 year. Leading, working and persevering through a pandemic has not been easy but our staff have continually demonstrated their commitment and dedication to Southeast College and its students.

Throughout 2020-2021 we celebrated several pivotal moments for the College. In August, we held the grand opening of our Powerline Training Centre. The event celebrated Southeast College as the first regional college in Saskatchewan to offer all four levels of apprenticeship training for Powerline Technician. Following

that, we announced \$900,000 in funding for the development and implementation of our own industry accredited Heavy Equipment Operator program. This program launched in the spring of 2021 with two cohorts of students trained and ready for the workforce by summers end. And finally, the online transition of our Business Management Essentials program brought in more than 1000 enrollments during the 2020-2021 fiscal year.

Southeast College's Board of Governors would also like to acknowledge our partners and stakeholders for their ongoing support. Your continued dedication to the College, especially through the past few years, has been so very important to our organization and its students. Your ongoing commitment to our scholarship fund, support and participation of our fund-raising initiatives and our events, wouldn't have had nearly the impact on our students without your continued encouragement and assistance.

As we continue to navigate the ongoing COVID challenges, we are confident that Southeast College will continue to do what it has always done best - dedicate ourselves to the success of each and every student, lead and manage with a student-centered focus and support our staff as we navigate through the next academic year.

## 2020 - 2021 BOARD MEETINGS

### **July 10, 2020**

Special Meeting of the Board Teleconference

### **August 7, 2020**

Special Meeting of the Board Teleconference

### **September 9, 2020**

Regular Board Meeting Teleconference

### **October 7, 2020**

Regular Board Meeting Teleconference

### **November 4, 2020**

Regular Board Meeting Teleconference

### **November 7, 2020**

Special Meeting of the Board Teleconference

### **November 13, 2020**

Special Meeting of the Board Teleconference

### **December 2, 2020**

Regular Board Meeting Teleconference

### **January 13, 2021**

Regular Board Meeting Teleconference

### **February 10, 2021**

Regular Board Meeting Teleconference

### **March 3, 2021**

Regular Board Meeting Teleconference

### **April 7, 2021**

Regular Board Meeting Teleconference

### **May 5, 2021**

Regular Board Meeting Teleconference

### **June 2, 2021**

Regular Board Meeting Teleconference

## 2020 - 2021 Annual Report

# CEO MESSAGE

As I reflect on my second year as President and CEO of Southeast College, I am continually astounded by the resilience, dedication and adaptability of our students, staff, stakeholders, and community members. Since the beginning of the COVID-19 pandemic, our College has and will continue to dedicate ourselves to exploring new and innovative programming opportunities using a variety of delivery methods.

One of the major highlights of 2020-2021 was our partnership with Saskatchewan Water Corporation. This project consists of the development and delivery of a customized online training course. This specialized course was designed to assist landowners in the design and implementation of land development projects that meet Saskatchewan's land drainage requirements. We look forward to further development of additional online training courses with Sask Water.

Expansion of our Business Training opportunities was a focus once again this past year. The challenges that face-to-face instruction posed provided an opportunity to shift our Business Training classes to an online platform. Programs were delivered synchronously across Saskatchewan using Zoom. The shift in this delivery philosophy resulted in over one thousand program registrations in 2020-2021.

The grand opening and launch of the Powerline Technician Apprenticeship program was a huge highlight for the year. The grand opening of our newly acquired Powerline Technician Training Centre was held in late August with several key partners and dignitaries on hand to congratulate Southeast College on its achievement of being the first regional college in Saskatchewan to offer all four levels of an apprenticeship program. The year saw us deliver programming to nine cohorts of Powerline Technician Apprenticeship students.

Achieving International Student designation was another notable highlight for the year. The ability to accept and welcome International Students to our campuses has been a goal of

Southeast College's for the past few years. Several detailed processes, procedures and student communications were developed and deployed throughout the year. Recruitment of International Students will start early in the 2021-2022 academic year with Southeast College welcoming its first International Students starting in Fall 2022.

Our two longest standing and most anticipated fundraising events were able to proceed with great success. The Wil-tech Industries Swing for Scholarships in Estevan and the Weyburn Credit Union Swing for Scholarships in Weyburn raised over twenty-seven thousand dollars! One hundred percent of the money raised at the golf tournaments is awarded to Southeast College students through various scholarships and bursaries. Thank you to our partners, stakeholders, sponsors, students, and organizers for helping to make these the most anticipated events of the season.

And finally, but again not least, for the fourth consecutive year, the College was named as a Top Employer in Saskatchewan. This year is especially important for our management and staff. Living, working and for some raising families throughout a pandemic has not been easy. Each and every day our staff continue to dedicate themselves to the College and its students. To say it has been easy, wouldn't be truthful. It has been a difficult year, but we will continue to work to provide education opportunities to students in southeast Saskatchewan.

As we look forward, Southeast College will continue to seek out new opportunities for growth, innovation and opportunities.



**Patrick Stoddart**  
President and CEO, Southeast College



# MAJOR ACHIEVEMENTS



Celebrated the Grand Opening of the Powerline Technician Training Centre in Weyburn



**SASKATCHEWAN'S  
TOP EMPLOYERS**

Acquired additional space within our Whitewood campus to accommodate expanded programming

Vermillion Energy Announces Multi Year Bursary Southeast College students through its Vermillion Ways of Caring program.



Awarded Top Saskatchewan Employer for the fourth consecutive year

Started renovations on our Moosomin Campus; renovations are scheduled to be complete for the start of the 2021 academic year and will focus on creating a more student-centered campus experience

New Heavy Equipment Operator program funding was announced with a \$100,000 contribution from the Provincial Transition Funding Committee for Economic Development. An additional \$800,000 was announced a few weeks later courtesy of Canada's Western Economic Diversification Program



# CALENDAR HIGHLIGHTS

Powerline  
Technician  
Training  
Centre Grand  
Opening



AUGUST 2020

Heavy Equipment  
Operator  
Funding  
Announcements



DECEMBER 2020

SEPTEMBER 2020

SEPTEMBER 2020



Swing for  
Scholarships  
Weyburn  
celebrates  
another successful  
event with its title  
sponsor Weyburn  
Credit Union



Showcased our  
Christmas spirit with  
our First Annual  
Student Classroom and  
Staff Office Decorating  
Contest and our First  
Annual Participation  
in Festival of Lights  
month long celebration  
in both Weyburn's  
Riverside Park and  
Estevan's Woodlawn  
Regional Park.



First Powerline Technician Students Attend Training at Powerline Centre

JANUARY 2021



APRIL 2021

Hairstylist Student Wins Bronze Medal at 2021 Skills Saskatchewan Provincial Competition

MAY 2021



JUNE 2021

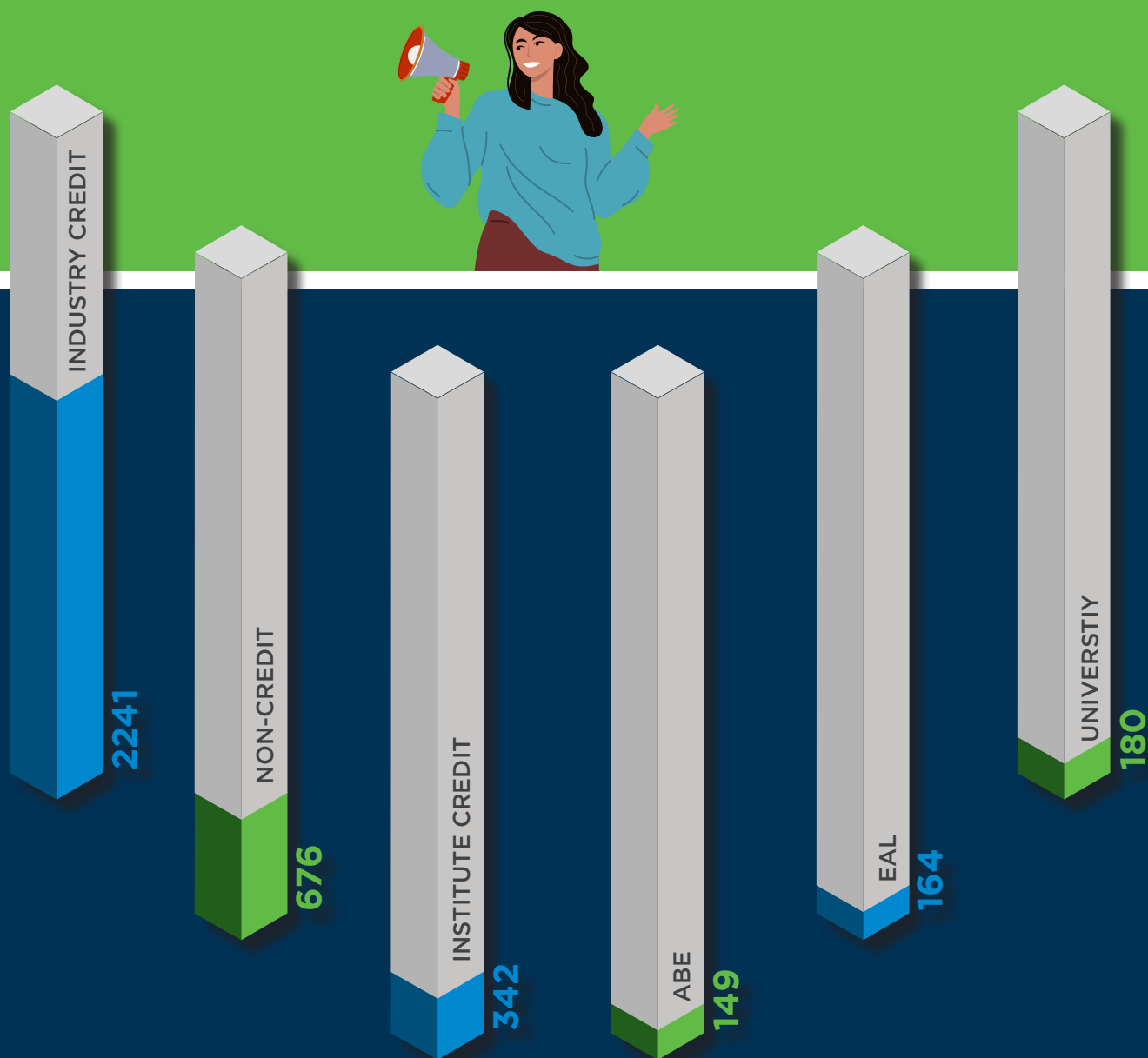


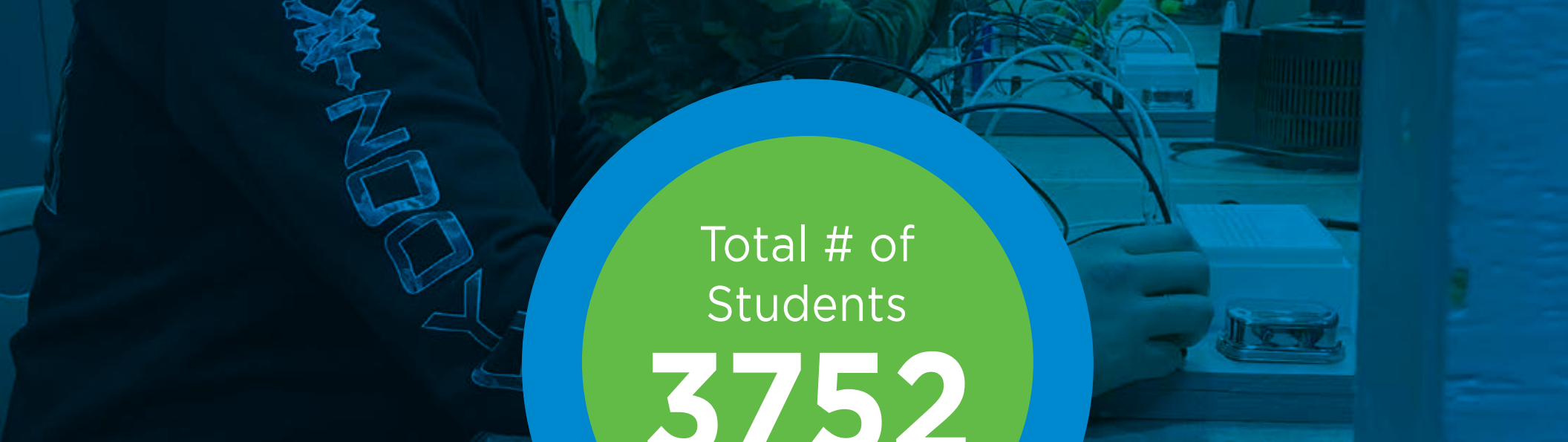
Estevan Campus Welcomes its First Cohort of Heavy Equipment Operator Students



Swing for Scholarships  
Estevan celebrates it's fifth year of partnership with WilTech Industries

# STUDENT BODY BREAKDOWN





Total # of  
Students  
**3752**

**342**

Institute Credit

**9%**

**2241**

Industry Credit

**60%**

**676**

Non-Credit

**18%**

**149**

ABE

**4%**

**164**

EAL

**4%**

**180**

University

**5%**

# STRATEGIC PLAN

## STUDENT AND COMMUNITY SUCCESS

		Baseline	2018-19	2019-20	2020-21	2021-22	2022-2023
<b>1.1 Enhance student success along the learning and career pathway</b>							
<b>Graduation Rates</b>							
Institute Credit*		46%	35%	40%	59%		
Institute Credit Full Time Programs		85%	71%	71%	71%		
Industry Credit*		95%	93.5%	90%	85%		
ABE Credit*		32%	27%	26%	38%		
<b>Indigenous Graduation Rates*</b>							
<b>Institute Credit</b>							
i) of institute credit enrolment		13%	6%	1%	11%		
ii) of indigenous institute credit enrolment		40%	11%	1.4%	34%		
<b>Industry Credit</b>							
i) of industry credit enrolment		4%	12%	4%	3%		
ii) of indigenous industry credit enrolment		84%	10%	36%	33%		
<b>ABE Credit</b>							
i) of ABE credit enrolment		67%	59%	62%	51%		
ii) of indigenous ABE credit enrolment		32%	24%	23%	35%		
<b>Students engaged in work placements (#)</b>		94	89	103	107		

## STUDENT AND COMMUNITY SUCCESS // CONTINUED

		Baseline	2018-19	2019-20	2020-21	2021-22	2022-2023
<b>Students attached to the workplace - Employment Rate (%)</b>							
	Institute Credit	71%	68%	71%	77%		
	ABE Credit	59%	61%	42%	62%		
<b>Students who continue along the SC pathway (%)</b>							
	ABE 10	36%	20%	35%	32%		
	ABE 12	24%	26%	25%	26%		
	ABE Non Credit	21%	29%	25%	26%		
<b>1.2 Grow bold and creative initiatives to meet emerging workforce needs</b>							
<b>Increase in non-government revenue sources</b>		-1.3%	-1.6%	-2.9%	4.5%		
<b>1.3 Enhance our "gold star" standard</b>							
<b>Total number of student enrolments in programs</b>		4,937	4,700	3,155	3,752		
<b>Students indicating a positive or extremely positive learning experience (%)</b>		98%	99.8%	99.7%	99.8%		

\*Provincial Performance Measures Calculations and Formulas Used

## EFFECTIVE PROCESSES

	Baseline	2018-19	2019-20	2020-21	2021-22	2022-23
<b>2.2 Strengthen stakeholder partnerships</b>						
Sequential learners (#)	79	72	63	84		
Regional learners choosing SC as their first learning institute (%)						
<b>2.3 Improve internal processes to achieve "gold star"</b>						
Students indicating they had a positive or extremely positive learning experience (%)	98%	99.8%	99.7%	99.85%		

## LONG-TERM VIABILITY

		Baseline	2018-19	2019-20	2020-21	2021-22	2022-23
<b>4.1 Increase effective and efficient use of College assets</b>							
<b>Space utilization (%)</b>							
	Estevan	18.8%	21.2%	12.1%	20.3%		
	Weyburn	31.6%	39.4%	24.3%	26.7%		
<b>Personal vehicle usage (KM)</b>							
		36,247	28,725	19,754	16,283		
<b>4.2 Increase non-government revenue streams</b>							
<b>Non Government Revenue (%)</b>							
		36.3%	26.92%	22.4%	26.9%		
<b>Industry training and service options (#)</b>							
		103	77	75	93		

\* Baseline is average of 2016-17 and 2017-18 data



There are a lot of ideas finding a home in the mind of Christopher McArthur who wants to extrapolate what he has learned at the Southeast College into a working model for progress on his home reserve.

The self-described wild bush kid while growing up on the Pheasant Rump reserve in southeast Saskatchewan, is now a trained welder and potential community leader, perhaps following in the footsteps of some of his elders who set some positive pathways of their own.

The completion of the six-month welding course, taught by first-year instructor Todd Marasse, might just be the beginning of a pretty exciting pursuit of opportunity for other young indigenous people.

"I have a 10-year plan, to open up a trade on the reserve to give young people something they can step into. If kids can learn trade skills on the reserve, that can take them out of menial jobs and into careers then I'm asking myself, 'what can I do?'" he said.

He recalls his high school experiences at Arcola School where students engaged in vocational classes had to be bussed to the Carlyle school.

Currently, McArthur is employed by the Pheasant Rump council as a security guard at the reserve entrances to protect the community during the COVID pandemic, but he wants to take his newly learned welding skills into the general work environment so he can learn more so he can pick up a journeyman's (person's) status and proceed from there to not only work on site for oil companies or other businesses, but to also pass along these skills to others.

He has had a few interviews and on site tests, but none have led to a job, so far, but McArthur said he's not discouraged.

He has faced a few racial motivated commentaries on an occasional work site in the past as well as more recently, but he doesn't let that impact him negatively either.

At the college, he said there was none of that.

"One of my better decisions has been to take that course," he said, noting he had dropped out of university after a second year in a political science stream and he found a great landing spot at the Southeast College and the welding course for a half-cohort team of six students, due to the COVID restrictions, on the Estevan campus.

"They were helpful. I was looking for that path forward ... no racism there, very welcoming." Landing a student loan and picking up a couple of scholarships helped his cause as he set out to pursue the trade his uncle had taken ... welding. He had seen enough within the oil patch labour teams to know that welding skills were prized and appreciated.

Not landing a job right away has not discouraged McArthur.

"It's normal for me, doing interviews, lots of them. I take each experience as a learning opportunity along with the field tests. I find out what I didn't know, so I take that as a positive." In the meantime, his late shift security work is coupled with some time spent with the local community garden project so he has remained busy.

"I come from a family of educators and community involvement here and at White Bear. I would love to have the young people have a voice that is heard and that's my ambition, but first, I have to find work as a welder," he said with a laugh. "That's why I've set that goal as a 10-year project. If I haven't gotten there by then, to be able to help others along, then I'll have to rethink the plan".

For now though, the plan is intact and Chris McArthur wants to make a difference and he sees more than one path forward to be able to achieve that goal.



# SETTING THE STAGE FOR A SOLID PLAN

# HUMAN RESOURCES

Southeast College ended the year with 78.77 FTE. This is comprised of 6.4 FTE out of scope operational staff and 72.37 FTE in-scope team members. Overall final FTE for this period was 1.92 higher than last year reflecting an increase of .4 FTE out of scope, a decrease of .77 FTE in-scope admin, and an increase of 2.29 FTE instructional staff.

For the fourth consecutive year, Southeast College was honoured to be named to Saskatchewan's Top Employer list for 2021. This special designation recognizes Saskatchewan employers that lead their respective industries as exceptional places to work. Southeast College is pleased that under the evaluation criteria, the selection committee identified the employment practices supported at Southeast College as being among the industries' best.

Supporting the people and places that comprise Southeast College, participation on a multi-departmental initiative to address physical and mental impacts of the pandemic was paramount and included work on a comprehensive reopen plan. On August 17, 2020, Southeast College made their first physical transition from remote work to the offices and classrooms under this plan following protocols of the Saskatchewan Health Authority. As well as efforts to support the physical health, Southeast College also prioritizes the mental health and wellbeing of its stakeholders. To support individuals across the region, a wide range of virtual supports and resources were curated, presented, and housed on the College intranet for staff and student use. To compliment these supports, Human Resources at

Southeast College invested heavily during the pandemic in assisting individuals as their unique circumstances impacted their overall responses to the changing environment.

Further supporting mental health efforts, Southeast College participated in Bell Let's Talk Day, Canadian Mental Health Association's Mental Health Week and the World Health Organization's World Mental Health Day. Human Resources created an interactive calendar designed to assist all staff with increasing workplace and mental health in our lives. The calendar provided links, challenges and tips to promote and encourage all staff to keep mental health a priority. As an on-going focus, the access to and sharing of the Employee and Family Assistance Program offering continued.

Southeast College continued the initiative called "Wellness Wednesday". In the spirit of embracing virtual learning, fostering connection, and to maintain productivity and presence during the remote workplace period, the sessions were offered each week via Zoom. A balance between professional and personal development choices were offered with a warm and positive response from the participants.

Teacher and Staff Appreciation Week on February 7-13, 2021 was recognized and celebrated.

In conjunction with the provincial and local SGEU officers, monthly Union Management meetings continued to evolve and predicate positive labour relations at Southeast College. HR continues to work with the Occupational Health and Safety Committee on overall wellness and safety protocols.



### MAJOR HIRING, LAY-OFF AND RESTRUCTURING ACTIVITIES:

- Two staff members, a .6FTE Student Advisor and a full-time ABE instructor, were laid off at the Indian Head Campus. As Covid impacted enrollments, the Indian Head learning center was temporarily closed.
- Supervision changes to division specific administrative assistants occurred. Assistants moved from reporting to the departmental head(s) to reporting to the Executive Coordinator.
- A newly formed division, One-Stop Services at Southeast College began transitioning and training for deployment in fall 2021.
- New positions created include One-Stop Services Associate(s), Associate Registrar and Enrollment Services Specialist with a focus on international students.
- The Division Assistant, Strategic Development position was formally abolished, and the impacted employee assumed the duties of another existing position.

Southeast College proudly recognized 90 years cumulative service during this reporting period. The individuals recognized were:

Joedy Wallin .....	20
Cindy Herberholz .....	20
Jenn Logel.....	10
Bonnie Dempsey .....	10
Debbie Turgeon.....	5
Wade St.Onge.....	5
Kim Blanchard .....	5
Jacque Becker .....	5
Magdalene Asare .....	5
Christin Andrews.....	5

# STAFF DIRECTORY

## STAFF DIRECTORY

NAME	POSITION
<b>STAFF</b>	
Christin Andrews	Executive Coordinator
Jacquie Becker	Director, Strategic Development from June 2021; Business & Program Development Consultant to June 2021
Faye Billington	Program Coordinator
Sera Bocian	Enrollment Services and Business Process Associate from January 2021; Division Assistant, Training & Education to January 2021
Liz Bohnert	Division Assistant Training and Education from January 2021; Division Assistant, Strategic Development to January 2021
Wendy Bristow	Student Advisor
Ann Brown	Admin Support to January 2021
Katie Burham	EAL & Literacy Coordinator
Bonnie Dempsey	V.P. Corporate Services
Jennifer Donald	Admin Support (Julie Gaudet)
Abbey Forseth	Student Advisor
Pam Franko	Building Services Worker
Jenna Fuchs	Student Advisor
Renata Gaca-Proszak	Business & Program Development Consultant
Austin Gamracy	I.T. Support Coordinator
Klint Harder	I.T. Manager
Jennifer Hawton	Division Assistant, Human Resources
Larry Heggs	Facilities Manager and interim Director, Strategic Development to February 2021
Cindy Herberholz	Campus Manager
Jody Holzmiller	V.P. Training & Education
Sharon Ivan	Registrar
Chris Kambeitz	Facilities Assistant
Peter Kaufmann	Building Services Worker

NAME	POSITION
Roberta Knoll	Division Assistant, Corporate Services
Belinda Kopp	Accounts Receivable Clerk
Lorelei Lachambre	Student Advisor to May 2021
Kassandra Lawrenz	Manager, College Advancement
Jennifer Logel	Finance Manager & Division Assistant, Corporate Services
Melanie Mantei	Campus Manager
Carolyn Murphy	Division Assistant, EAL
Heather Murray	Education Coordinator
Lorraine Musk	Payroll Clerk
Stacey Naka	Admin Support
Darcy Nolte	Industry Coordinator & Facilities Manager
Sheena Onrait	Manager, Marketing and Communication
Tracy Page	Campus Manager
Luna Paulin	Accounts Payable Clerk
Laura Lee Petersen	V.P. Human Resources
Wendy Pitre	Admin Support
Sherlyn Poirier	Admin Support
Amanda Ruley	Registration Clerk to April 2021
Starla Schneider	Registration Clerk
Nola Sehn	Admin Support
Gloria Stevenson	Program Coordinator
Laurie Stianson	Program and Development Consultant
Patrick Stoddart	President & CEO
Debbie Turgeon	Manager, Reporting
Joedy Wallin	Finance Manager
Tom Woodhouse	Building Services Worker
Eileen Zarowny	Student Advisor to December 2020
Joedy Wallin	Finance Manager
Tom Woodhouse	Building Services Worker
Eileen Zarowny	Student Advisor

NAME	POSITION
<b>INSTRUCTORS</b>	
Terrance Biss	Adult Basic Education Instructor
Kim Blanchard	Adult Basic Education Instructor to December 2020
Gary Blanke	Powerline Technician Instructor
Robert Boland	Office Administration Instructor
Rebecca Bowerin	English as an Additional Language Instructor
Crystal Brady	Adult Basic Education Instructor and Literacy Tutor
Vanessa Butler	Continuing Care Assistant Instructor
Dallas Buyck	Powerline Technician Instructor to April 2021
William Chartier	Heavy Equipment Operator Instructor
Richard Cope	Adult Basic Education Instructor
Nora Crowe	Adult Basic Education Instructor
Wendy Crouch	Practical Nursing Instructor
Shane Dawson	Heavy Equipment Operator Instructor
Heavenlee Desnomie	Continuing Care Assistant Instructor
Margaret Duncan	English as an Additional Language Instructor
Kelly Fremont	Adult Basic Education Instructor
Amber Ganje	Nail Tech Instructor
Don Glasser	Electrical Instructor to July 2020
Jessica Gorgerat	Practical Nursing Instructor
Bonny Grainger	Essential Skills for the Workplace Instructor
Pam Gunnlaugson	Adult Basic Education and Essential Skills for the Workplace Instructor
Michael Harms	Electrical Instructor
Greg Hoffart	Heavy Equipment Truck and Transport Instructor
Tyler Jones	Carpentry Instructor
Adam Kendall	Powerline Technician Instructor to May 2021
Teighan Kossatz	Adult Basic Education Instructor

NAME	POSITION
Lorelei Lachambre	English as an Additional Language Instructor
Kate Mahoney	Hairstylist Instructor
Felicite Mailloux	Office Administration Instructor
Lindsay Manko-Bauche	Adult Basic Education Instructor
Todd Marasse	Welding Instructor
Rick Mayer	Industrial Mechanic Instructor
Jessica McNaughton	Practical Nursing Instructor
Mitchell Meyer	Primary Care Paramedic Instructor
Luis Morales	Powerline Technician Instructor
Pam Mytroen	English as an Additional Language Instructor
Bethan Penfold Baer	Adult Basic Education Instructor & Conversation Class Instructor
Jane Penfold Baer	Office Administration Instructor
Andrew Robinson	Primary Care Paramedic Instructor
Meagan Roy	Hairstylist Instructor to October 2020
Chris Senger	Adult Basic Education Instructor & Literacy Tutor
Wade St. Onge	Adult Basic Education Instructor
Lyn Taylor	Continuing Care Assistant Instructor
Cheryl Vandesype	Practical Nursing Instructor
Craig Yoner	Electrical Instructor
Jessie Young	English as an Additional Language Instructor
Scott Young	Adult Basic Education Instructor





# PROGRAMS & SERVICES

Industry Credit up  
27% from 2019-2020

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Institute Credit up 22%  
from 2019-2020

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## Institute Credit:

- 80% increase in graduates from last year
  - 4% increase in employed graduates
- 





## Heavy Equipment Operator Makes its Return to Southeast Saskatchewan

After a long hiatus, 2021 marked the return of the Heavy Equipment Operator program to Southeast College. Based out of the Estevan Campus, the program can accommodate eight students per cohort of study with two cohorts running simultaneously and scheduled to run from spring to fall each year pending student demand.

State of the art simulation technology combined with newly developed current and relevant curriculum are two significant advantages to Southeast's program. Another significant advantage is program length. Instead of the previous industry standard six-week program, our new program is a full twelve weeks. This is consistent with other leading programs offered in western Canada. Twelve weeks of training includes: classroom instruction, simulator training, work/job readiness and most importantly seat time, and was developed with the student's safety and muscle memory skills in mind. Students can safely operate, through simulation, six different pieces of equipment in various settings including night operation, snow and rain.

A stone's throw away from the Estevan Campus is the practical training ground for the Heavy Equipment Operator program. The training ground is a 67-hectare parcel of land owned by the City of Estevan. The land consists of on-site training and equipment that mimics the simulation training and equipment. Students will complete several competencies on all six pieces of equipment. Competencies include learning to safely and

efficiently dig basements, dig trenches, efficiently move dirt, road building and much more.

Saskatchewan Heavy Construction Association has provided Southeast College with varied supports throughout the initial planning and curriculum development stages through to providing financial support for students through training bursaries and finally additional training and employment opportunities for graduate students. Two awards valued at \$2000 each are presented to students in each cohort of programming.

Funding for this program was made possible through several partnerships. The Government of Canada's Western Economic Diversification Program pledged \$800,000 in late September 2020 with the Estevan and area's Provincial Transition Funding Committee for Economic Development committing an additional \$100,000 to the project. The City of Estevan donated the use of the land for practical training in addition to supplying all fuel for the road construction project. Additional partners include Southern Plains Co-op - Fuel Storage Container; Turnbull Excavating - usage of Rock Truck. Southeast College has a solid and proven history of delivering programming that is relevant, timely and connected to the labour market in Saskatchewan. This program is no exception. We look forward to delivering this program and training many Heavy Equipment Operators for years to come.





# ENROLMENT & PERFORMANCE

## COMPREHENSIVE ENROLMENT BY PROGRAM GROUP

		2019-2020 Student Enrolment					2020-2021 Student Enrolment				
Program Groups		FT	PT	Cas	Total Enrol	FLE's	FT	PT	Cas	Total Enrol	FLE's
<b>Institute Credit</b>											
Skills Training	Sask Polytechnic	122	136	13	271	174.2	104	116	15	235	156.2
	Other									-	-
	Apprenticeship and Trade	9	-	-	9	3.2	-	107	-	107	15.8
	<b>Total Institute Credit</b>	<b>131</b>	<b>136</b>	<b>13</b>	<b>280</b>	<b>177.4</b>	<b>104</b>	<b>223</b>	<b>15</b>	<b>342</b>	<b>172.0</b>
	<b>Industry Credit</b>										
Total Skills Training	<b>Total Industry Credit</b>	<b>8</b>	<b>132</b>	<b>1,624</b>	<b>1,764</b>	<b>45.8</b>	<b>2</b>	<b>232</b>	<b>2,007</b>	<b>2,241</b>	<b>66.9</b>
	<b>Non-Credit</b>										
	<b>Total Non-Credit</b>	<b>-</b>	<b>105</b>	<b>398</b>	<b>503</b>	<b>15.3</b>	<b>-</b>	<b>86</b>	<b>590</b>	<b>676</b>	<b>18.2</b>
<b>Total Skills Training</b>		<b>139</b>	<b>373</b>	<b>2,035</b>	<b>2,547</b>	<b>238.5</b>	<b>106</b>	<b>541</b>	<b>2,612</b>	<b>3,259</b>	<b>257.1</b>
Adult Basic Education	<b>Adult Basic Education Credit</b>										
	Adult 12	163	75	-	238	164.2	96	53	-	149	95.7
	Adult 10	4	61	-	65	20.8			-	-	-
	<b>Total ABE Credit</b>	<b>167</b>	<b>136</b>	<b>-</b>	<b>303</b>	<b>185.0</b>	<b>96</b>	<b>53</b>	<b>-</b>	<b>149</b>	<b>95.7</b>
	<b>Adult Basic Ed Non-Credit</b>										
	Employability /Life Skills Training	18	4	-	22	12.7	9	12	-	21	10.4
	English Language Training	-	235	-	235	44.4	12	118	-	130	28.3
	GED Preparation	-	-	-	-	-	-	13	-	13	0.5
	<b>Total ABE Non-Credit</b>	<b>18</b>	<b>239</b>	<b>-</b>	<b>257</b>	<b>57.1</b>	<b>21</b>	<b>143</b>	<b>-</b>	<b>164</b>	<b>39.2</b>
<b>Total Adult Basic Education</b>		<b>185</b>	<b>375</b>	<b>-</b>	<b>560</b>	<b>242.1</b>	<b>117</b>	<b>196</b>	<b>-</b>	<b>313</b>	<b>134.9</b>
University Total University		9	39	-	48	12.2	3	177	-	180	24.9
<b>Total Enrolment</b>		<b>333</b>	<b>787</b>	<b>2,035</b>	<b>3,155</b>	<b>492.8</b>	<b>226</b>	<b>914</b>	<b>2,612</b>	<b>3,752</b>	<b>416.9</b>

# ENROLMENT & PERFORMANCE

## COMPREHENSIVE ENROLMENT BY PROGRAM GROUP - WEYBURN

		2019-2020 Student Enrolment					2020-2021 Student Enrolment				
Program Groups		FT	PT	Cas	Total Enrol	FLE's	FT	PT	Cas	Total Enrol	FLE's
Skills Training	<b>Institute Credit</b>										
	Sask Polytechnic	45	51	9	105	74.2	32	53	13	98	64.7
	Other	-	-	-	-	-	-	-	-	-	-
	Apprenticeship and Trade	-	-	-	-	-	-	107	-	107	15.8
	<b>Total Institute Credit</b>	45	51	9	105	74.2	32	160	13	205	80.5
	<b>Industry Credit</b>										
	<b>Total Industry Credit</b>	8	29	495	532	21.2	2	69	719	790	29.0
	<b>Non-Credit</b>										
	Total Non-Credit	-	49	116	165	6.7	-	16	47	63	2.8
	<b>Total Skills Training</b>	53	129	620	802	102.1	34	245	779	1,058	112.3
Adult Basic Education	<b>Adult Basic Education Credit</b>										
	Adult 12	96	35	-	131	90.9	48	29	-	77	45.3
	Adult 10	-	39	-	39	10.9	-	-	-	-	-
	<b>Total ABE Credit</b>	96	74	-	170	101.8	48	29	-	77	45.3
	<b>Adult Basic Ed Non-Credit</b>										
	Employability Life Skills	10	4	-	14	7.3	2	6	-	8	2.4
	English Language Training	-	41	-	41	7.3	-	30	-	30	8.3
	<b>Total ABE Non-Credit</b>	10	45	-	55	14.6	2	36	-	38	10.7
<b>Total Adult Basic Education</b>		106	119	-	225	116.4	50	65	-	115	56.0
University	<b>Total University</b>	4	18	0	22	6.3	1	44	-	45	6.2
<b>Total Enrolment</b>		163	266	620	1,049	224.8	85	354	779	1,218	174.5



## COMPREHENSIVE ENROLMENT BY PROGRAM GROUP - ESTEVAN

		2019-2020 Student Enrolment					2020-2021 Student Enrolment				
Program Groups		FT	PT	Cas	Total Enrol	FLE's	FT	PT	Cas	Total Enrol	FLE's
<b>Institute Credit</b>											
Skills Training	Sask Polytechnic	15	39	5	59	26.8	30	38	4	72	37.0
	Other	-	-	-	-	-	-	-	-	-	-
	Apprenticeship and Trade	9	-	-	9	3.2	-	-	-	-	-
	<b>Total Institute Credit</b>	<b>24</b>	<b>39</b>	<b>5</b>	<b>68</b>	<b>30.0</b>	<b>30</b>	<b>38</b>	<b>4</b>	<b>72</b>	<b>37.0</b>
	<b>Industry Credit</b>										
<b>Total Industry Credit</b>		<b>-</b>	<b>90</b>	<b>979</b>	<b>1,069</b>	<b>20.9</b>	<b>-</b>	<b>110</b>	<b>1,048</b>	<b>1,158</b>	<b>29.9</b>
<b>Non-Credit</b>											
<b>Total Non-Credit</b>		<b>-</b>	<b>59</b>	<b>252</b>	<b>311</b>	<b>8.2</b>	<b>-</b>	<b>70</b>	<b>512</b>	<b>582</b>	<b>15.0</b>
<b>Total Skills Training</b>		<b>24</b>	<b>188</b>	<b>1,236</b>	<b>1,448</b>	<b>59.1</b>	<b>30</b>	<b>218</b>	<b>1,564</b>	<b>1,812</b>	<b>81.9</b>
<b>Adult Basic Education Credit</b>											
Adult Basic Education	Adult 12	35	8	-	43	31.7	29	12	-	41	28.4
	Adult 10	-	3	-	3	1.0	-	-	-	-	-
	<b>Total ABE Credit</b>	<b>35</b>	<b>11</b>	<b>-</b>	<b>46</b>	<b>32.7</b>	<b>29</b>	<b>12</b>	<b>-</b>	<b>41</b>	<b>28.4</b>
	<b>Adult Basic Ed Non-Credit</b>										
	Employability Life Skills	8	-	-	8	5.3	7	-	-	7	4.3
English Language Training		-	103	-	103	21.0	10	54	-	64	13.6
GED Preparation		-	-	-	-	-	-	13	-	13	0.5
<b>Total ABE Non-Credit</b>		<b>8</b>	<b>103</b>	<b>-</b>	<b>111</b>	<b>26.3</b>	<b>17</b>	<b>67</b>	<b>-</b>	<b>71</b>	<b>18.4</b>
<b>Total Adult Basic Education</b>		<b>43</b>	<b>114</b>	<b>-</b>	<b>157</b>	<b>59.0</b>	<b>46</b>	<b>79</b>	<b>-</b>	<b>112</b>	<b>46.8</b>
University	<b>Total University</b>	<b>5</b>	<b>12</b>	<b>-</b>	<b>17</b>	<b>5.0</b>	<b>1</b>	<b>113</b>	<b>-</b>	<b>114</b>	<b>14.8</b>
<b>Total Enrolment</b>		<b>72</b>	<b>314</b>	<b>1,236</b>	<b>1,622</b>	<b>123.1</b>	<b>77</b>	<b>410</b>	<b>1,564</b>	<b>2,051</b>	<b>143.5</b>

# ENROLMENT & PERFORMANCE

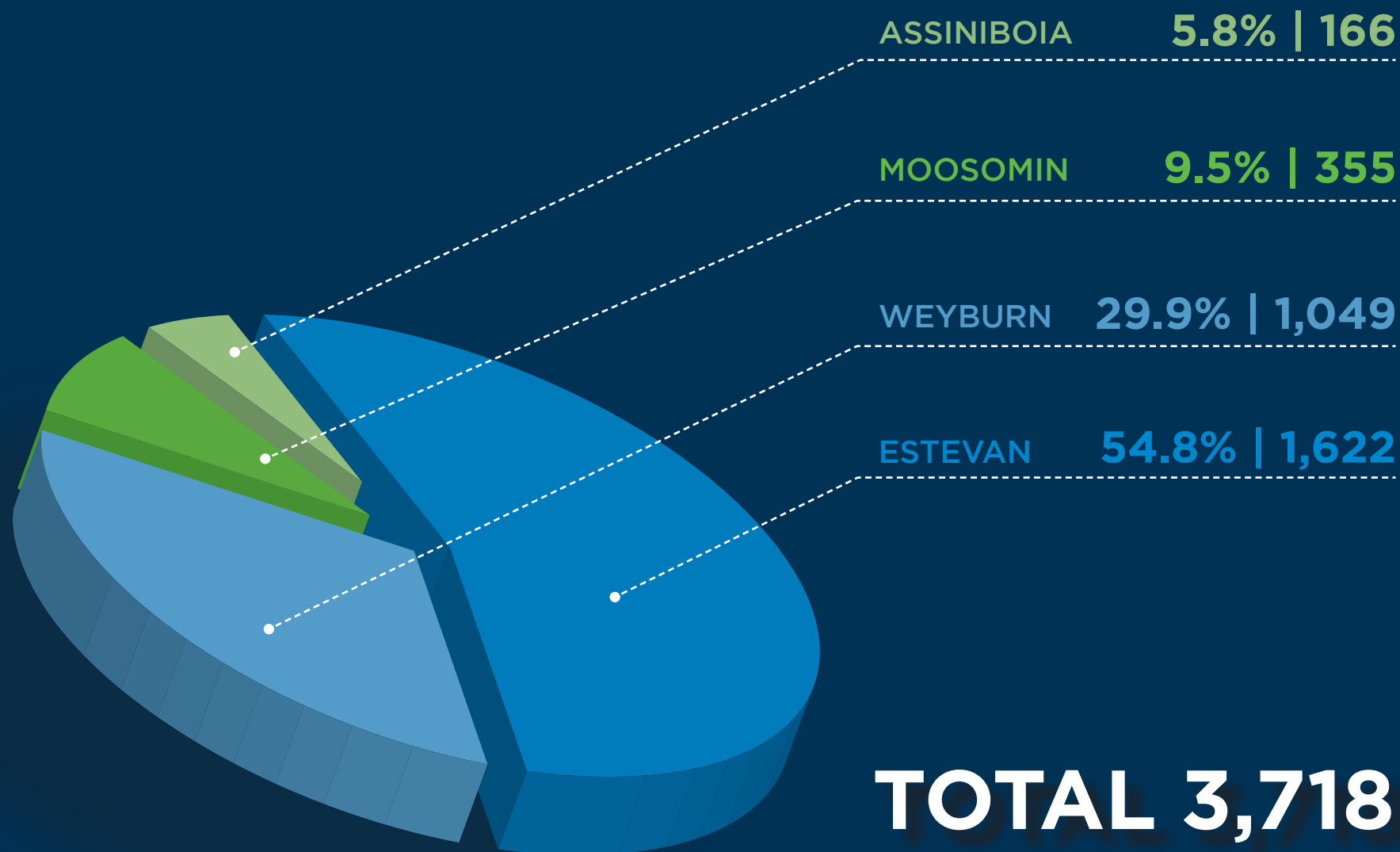
## COMPREHENSIVE ENROLMENT BY PROGRAM GROUP -MOOSOMIN

		2019-2020 Student Enrolment					2020-2021 Student Enrolment				
Program Groups		FT	PT	Cas	Total Enrol	FLE's	FT	PT	Cas	Total Enrol	FLE's
Skills Training	Institute Credit										
	Sask Polytechnic	62	33	-	95	72.5	42	30	-	72	54.6
	Other	-	-	-	-	-	-	-	-	-	-
	<b>Total Institute Credit</b>	<b>62</b>	<b>33</b>	<b>-</b>	<b>95</b>	<b>72.5</b>	<b>42</b>	<b>30</b>	<b>-</b>	<b>72</b>	<b>54.6</b>
	Industry Credit										
	<b>Total Industry Credit</b>	<b>-</b>	<b>5</b>	<b>84</b>	<b>89</b>	<b>1.8</b>	<b>-</b>	<b>5</b>	<b>178</b>	<b>183</b>	<b>3.4</b>
	Non-Credit										
	<b>Total Non-Credit</b>	<b>-</b>	<b>-</b>	<b>21</b>	<b>21</b>	<b>0.3</b>	<b>-</b>	<b>-</b>	<b>20</b>	<b>20</b>	<b>.2</b>
<b>Total Skills Training</b>		<b>62</b>	<b>38</b>	<b>105</b>	<b>205</b>	<b>74.6</b>	<b>42</b>	<b>35</b>	<b>198</b>	<b>275</b>	<b>58.0</b>
Adult Basic Education	Adult Basic Education Credit										
	Adult 12	32	32	-	64	41.6	19	12	-	31	22.0
	Adult 10	4	19	-	23	8.9	-	-	-	-	-
	<b>Total ABE Credit</b>	<b>36</b>	<b>51</b>	<b>-</b>	<b>87</b>	<b>50.5</b>	<b>19</b>	<b>12</b>	<b>-</b>	<b>31</b>	<b>22.0</b>
	Adult Basic Ed Non-Credit										
	Employability/ Life Skills Training	-	-	-	-	0.0	-	6	-	6	3.7
	English Language Training	-	57	-	57	10.6	2	31	-	33	4.9
	<b>Total ABE Non-Credit</b>	<b>-</b>	<b>57</b>	<b>-</b>	<b>57</b>	<b>10.6</b>	<b>2</b>	<b>37</b>	<b>-</b>	<b>39</b>	<b>8.6</b>
<b>Total Adult Basic Education</b>		<b>36</b>	<b>108</b>	<b>-</b>	<b>144</b>	<b>61.1</b>	<b>21</b>	<b>49</b>	<b>-</b>	<b>70</b>	<b>30.6</b>
University	<b>Total University</b>	<b>-</b>	<b>6</b>	<b>-</b>	<b>6</b>	<b>0.6</b>	<b>-</b>	<b>10</b>	<b>-</b>	<b>10</b>	<b>1.6</b>
<b>Total Enrolment</b>		<b>98</b>	<b>152</b>	<b>105</b>	<b>355</b>	<b>136.3</b>	<b>63</b>	<b>94</b>	<b>198</b>	<b>355</b>	<b>90.4</b>

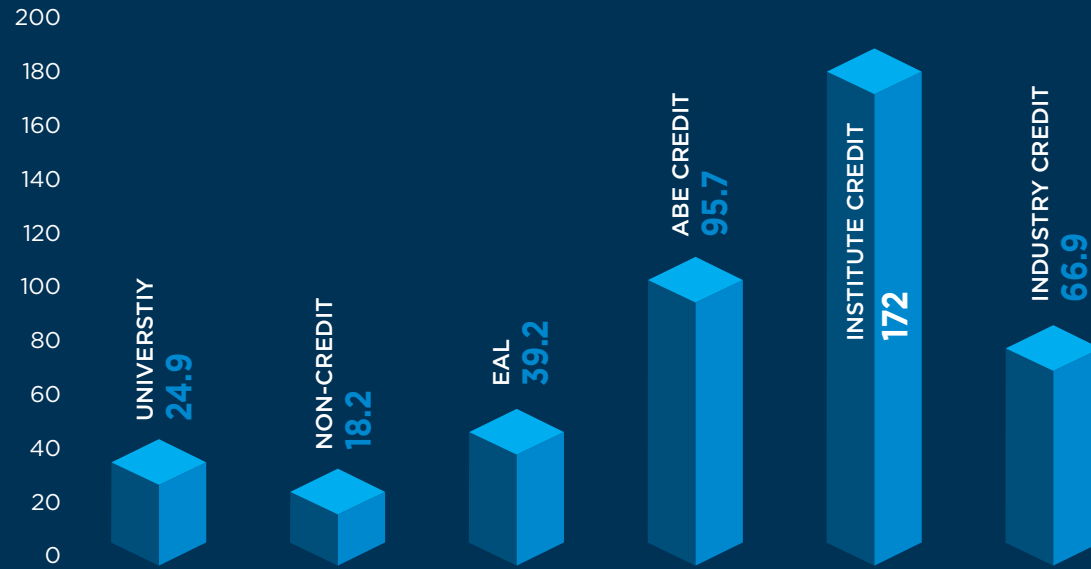
## COMPREHENSIVE ENROLMENT BY PROGRAM GROUP -ASSINIBOIA

		2019-2020 Student Enrolment					2020-2021 Student Enrolment				
Program Groups		FT	PT	Cas	Total Enrol	FLE's	FT	PT	Cas	Total Enrol	FLE's
Skills Training	Institute Credit										
	Sask Polytechnic	-	14	-	14	1.3	-	-	-	-	-
	Total Institute Credit	-	14	-	14	1.3	-	-	-	-	-
	Industry Credit										
	Total Industry Credit	-	8	98	106	1.8	-	42	137	179	4.6
	Non-Credit										
	Total Non-Credit	-	-	9	9	0.1	-	-	11	11	0.1
Total Skills Training		-	22	107	129	3.2	-	42	148	190	4.7
	Adult Basic Ed Non-Credit										
	English Language Training	-	34	-	34	5.6	-	6	-	6	1.5
Total Adult Basic Education		-	34	-	34	5.6	-	6	-	6	1.5
University	Total University	-	3	-	3	0.3	-	18	-	18	2.3
Total Enrolment		-	59	107	166	9.1	-	66	148	214	8.5

# ENROLMENT & PERFORMANCE

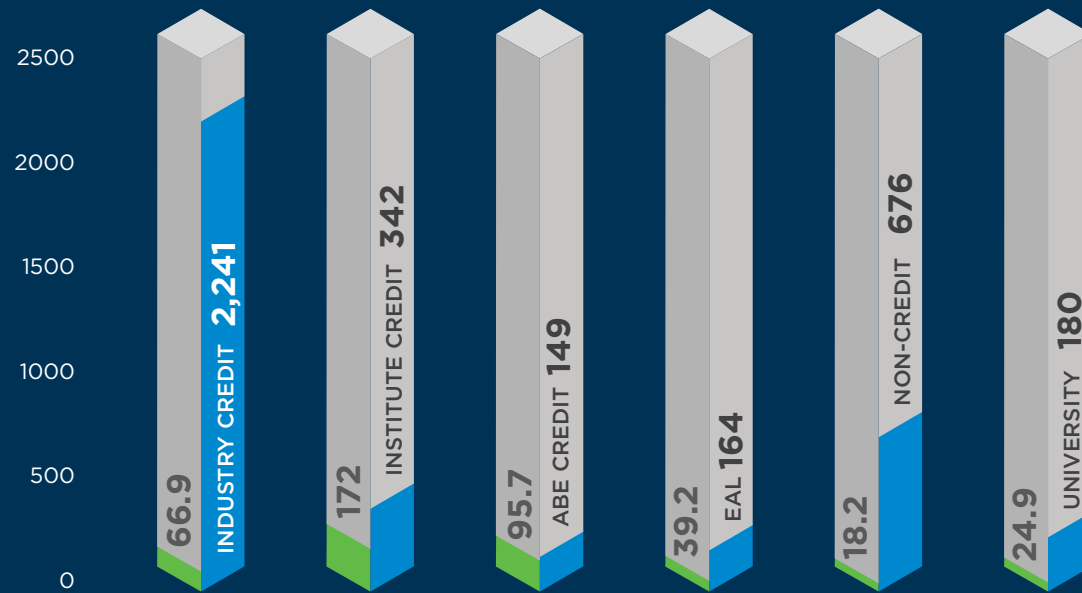


## TOTAL FULL LOAD EQUIVALENT (FLE'S) BY PROGRAM TYPE 2020-21



## ENROLMENT & FLEs

■ ENROLMENT  
■ FLE



# ENROLMENT & PERFORMANCE

## STUDENT SUCCESS BY PROGRAM GROUP

		2019-2020												2020-2021											
		Total Students Completed			Total students Graduated			Total Employed			Total Going to Further Training			Total Students Completed			Total students Graduated			Total Employed			Total Going to Further Training		
Program Groups		FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas
Skills Training	Institute Credit																								
	Sask Polytechnic	5	103	6	94	10	-	40	4	-	4	-	-	2	81	5	69	18	-	41	6	8	2	-	-
	Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Apprenticeship and Trade	6	-	-	3	-	-	9	-	-	-	-	-	-	3	-	-	106	-	-	-	-	-	-	-
	Total Institute Credit	11	103	6	97	10	-	49	4	-	4	-	-	2	84	5	69	124	-	41	6	8	2	-	-
	Industry Credit																								
	Total Industry Credit	-	1	14	3	122	1,589	-	-	-	-	-	-	-	13	12	1	198	1,997	-	-	-	-	-	-
	Non-Credit																								
	Total Non-Credit	-	105	379	-	-	-	-	-	-	-	-	-	-	85	589	-	-	-	-	-	-	-	-	-
Total Skills Training		11	209	399	100	132	1,589	49	4	-	4	-	-	2	182	606	70	322	1,997	41	6	8	2	-	-
Adult Basic Education	Adult Basic Education Credit																								
	Adult 12	73	19	-	70	2	-	19	1	-	84	15	-	27	12	-	49	8	-	16	5	-	36	12	-
	Adult 10	-	26	-	3	4	-	-	1	-	2	15	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total ABE Credit	73	45	-	73	6	-	19	2	-	86	30	-	27	12	-	49	8	-	16	5	-	36	12	-
	Adult Basic Ed Non-Credit																								
	Employability/ Life Skills Training	18	-	-	-	-	-	-	-	-	4	-	-	8	6	-	-	-	-	-	-	-	-	-	-
	English Language Training	-	195	-	-	-	-	-	-	-	-	-	-	11	109	-	-	-	-	-	-	-	-	-	-
	GED Preparation	-	-	-	-	-	-	-	-	-	-	-	-	-	13	-	-	-	-	-	-	-	-	-	-
Total Adult Basic Education		91	240	-	73	6	-	19	2	-	90	30	-	46	140	-	49	8	-	16	5	-	36	12	-
University	Total University	-	48	-	-	-	-	-	-	-	-	-	-	-	178	-	-	-	-	-	-	-	-	-	-
Total Enrolment		102	497	399	173	138	1,589	68	6	-	94	30	-	48	500	606	119	330	1,997	57	11	8	38	12	-

Note: Follow up stats are not gathered for English Language Training, GED, Industry Cr, University and Non-Credit students.



## EQUITY PARTICIPATION ENROLMENTS BY PROGRAM GROUP

		2019-2020												2020-2021											
		Aboriginal			Visible Minority			Disability			Total Enrolment			Aboriginal			Visible Minority			Disability			Total Enrolment		
Program Groups		FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas
Skills Training	Institute Credit																								
	Sask Polytechnic	53	19	1	4	6	2	8	7	-	123	136	13	33	23	2	9	3	1	2	4	1	104	120	15
	Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Apprenticeship and Trade	1	-	-	-	-	-	1	-	-	9	-	-	-	12	-	-	1	-	-	-	1	-	107	-
	<b>Total Institute Credit</b>	<b>54</b>	<b>19</b>	<b>1</b>	<b>4</b>	<b>6</b>	<b>2</b>	<b>9</b>	<b>7</b>	<b>-</b>	<b>132</b>	<b>136</b>	<b>13</b>	<b>33</b>	<b>35</b>	<b>2</b>	<b>9</b>	<b>4</b>	<b>1</b>	<b>2</b>	<b>5</b>	<b>1</b>	<b>104</b>	<b>227</b>	<b>15</b>
	Industry Credit																								
	<b>Total Industry Credit</b>	<b>2</b>	<b>9</b>	<b>38</b>	<b>1</b>	<b>6</b>	<b>20</b>	<b>-</b>	<b>3</b>	<b>24</b>	<b>8</b>	<b>132</b>	<b>1,624</b>	<b>-</b>	<b>18</b>	<b>58</b>	<b>-</b>	<b>9</b>	<b>39</b>	<b>-</b>	<b>6</b>	<b>41</b>	<b>2</b>	<b>232</b>	<b>2,007</b>
Total Skills Training	Non-Credit																								
	<b>Total Non-Credit</b>	<b>-</b>	<b>1</b>	<b>19</b>	<b>-</b>	<b>-</b>	<b>8</b>	<b>-</b>	<b>-</b>	<b>3</b>	<b>-</b>	<b>105</b>	<b>398</b>	<b>-</b>	<b>1</b>	<b>46</b>	<b>-</b>	<b>3</b>	<b>23</b>	<b>-</b>	<b>1</b>	<b>7</b>	<b>-</b>	<b>86</b>	<b>590</b>
	<b>Total Skills Training</b>	<b>56</b>	<b>29</b>	<b>58</b>	<b>5</b>	<b>12</b>	<b>30</b>	<b>9</b>	<b>10</b>	<b>27</b>	<b>140</b>	<b>373</b>	<b>2,035</b>	<b>33</b>	<b>54</b>	<b>106</b>	<b>9</b>	<b>16</b>	<b>63</b>	<b>2</b>	<b>12</b>	<b>49</b>	<b>106</b>	<b>545</b>	<b>2,612</b>
Adult Basic Education	Adult Basic Education Credit																								
	Adult 12	102	57	-	7	4	-	7	7	-	163	75	-	53	29	-	8	6	-	5	3	-	96	53	-
	Adult 10	4	53	-	-	-	-	1	4	-	4	61	-	-	-	-	-	-	-	-	-	-	-	-	-
	<b>Total ABE Credit</b>	<b>106</b>	<b>110</b>	<b>-</b>	<b>7</b>	<b>4</b>	<b>-</b>	<b>8</b>	<b>11</b>	<b>-</b>	<b>167</b>	<b>136</b>	<b>-</b>	<b>53</b>	<b>29</b>	<b>-</b>	<b>8</b>	<b>6</b>	<b>-</b>	<b>5</b>	<b>3</b>	<b>-</b>	<b>96</b>	<b>53</b>	<b>-</b>
	Adult Basic Ed Non-Credit																								
	Employability/ Life Skills Training	10	4	-	5	-	-	-	-	-	18	4	-	2	7	-	3	1	-	1	-	-	9	12	-
	English Language Training	-	6	-	-	15	-	-	1	-	-	235	-	1	4	-	-	19	-	1	1	-	12	118	-
	GED Preparation	-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-	-	-	-	13	-
Total Adult Basic Education	<b>Total ABE Non-Credit</b>	<b>10</b>	<b>10</b>	<b>-</b>	<b>5</b>	<b>15</b>	<b>-</b>	<b>-</b>	<b>1</b>	<b>-</b>	<b>18</b>	<b>239</b>	<b>-</b>	<b>3</b>	<b>12</b>	<b>-</b>	<b>3</b>	<b>20</b>	<b>-</b>	<b>2</b>	<b>1</b>	<b>-</b>	<b>21</b>	<b>143</b>	<b>-</b>
	<b>Total Adult Basic Education</b>	<b>116</b>	<b>120</b>	<b>-</b>	<b>12</b>	<b>19</b>	<b>-</b>	<b>8</b>	<b>12</b>	<b>-</b>	<b>185</b>	<b>375</b>	<b>-</b>	<b>56</b>	<b>41</b>	<b>-</b>	<b>11</b>	<b>26</b>	<b>-</b>	<b>7</b>	<b>4</b>	<b>-</b>	<b>117</b>	<b>196</b>	<b>-</b>
University	<b>Total University</b>	<b>1</b>	<b>6</b>	<b>-</b>	<b>-</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>3</b>	<b>-</b>	<b>9</b>	<b>39</b>	<b>-</b>	<b>-</b>	<b>12</b>	<b>-</b>	<b>-</b>	<b>20</b>	<b>-</b>	<b>-</b>	<b>9</b>	<b>-</b>	<b>3</b>	<b>177</b>	<b>-</b>
<b>Total Enrolment</b>		<b>173</b>	<b>155</b>	<b>58</b>	<b>17</b>	<b>32</b>	<b>30</b>	<b>17</b>	<b>25</b>	<b>27</b>	<b>334</b>	<b>787</b>	<b>2,035</b>	<b>89</b>	<b>107</b>	<b>106</b>	<b>20</b>	<b>62</b>	<b>63</b>	<b>9</b>	<b>25</b>	<b>49</b>	<b>226</b>	<b>918</b>	<b>2,612</b>

# ENROLMENT & PERFORMANCE

## EQUITY PARTICIPATION COMPLETERS AND GRADUATES BY PROGRAM GROUP

		2019-2020									2020-2021								
		Aboriginal			Visible Minority			Disability			Aboriginal			Visible Minority			Disability		
Program Groups		E	C	G	E	C	G	E	C	G	E	C	G	E	C	G	E	C	G
<b>Institute Credit</b>																			
Skills Training	Sask Polytechnic	73	8	36	12	7	3	15	5	7	58	2	27	13	3	6	7	5	1
	Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Apprenticeship and Trade	1	1	-	-	-	-	1	1	-	12	2	11	1	-	1	1	-	1
	<b>Total Institute Credit</b>	<b>74</b>	<b>9</b>	<b>36</b>	<b>12</b>	<b>7</b>	<b>3</b>	<b>16</b>	<b>6</b>	<b>7</b>	<b>70</b>	<b>4</b>	<b>38</b>	<b>14</b>	<b>3</b>	<b>7</b>	<b>8</b>	<b>5</b>	<b>2</b>
	<b>Industry Credit</b>																		
<b>Total Industry Credit</b>		<b>49</b>	<b>10</b>	<b>35</b>	<b>27</b>	<b>6</b>	<b>19</b>	<b>27</b>	<b>10</b>	<b>15</b>	<b>76</b>	<b>6</b>	<b>63</b>	<b>48</b>	<b>-</b>	<b>46</b>	<b>47</b>	<b>3</b>	<b>42</b>
<b>Non-Credit</b>																			
<b>Total Non-Credit</b>		<b>20</b>	<b>20</b>	<b>-</b>	<b>8</b>	<b>8</b>	<b>-</b>	<b>3</b>	<b>3</b>	<b>-</b>	<b>47</b>	<b>47</b>	<b>-</b>	<b>26</b>	<b>26</b>	<b>-</b>	<b>8</b>	<b>8</b>	<b>-</b>
<b>Total Skills Training</b>		<b>143</b>	<b>39</b>	<b>71</b>	<b>47</b>	<b>21</b>	<b>22</b>	<b>46</b>	<b>19</b>	<b>22</b>	<b>193</b>	<b>57</b>	<b>101</b>	<b>88</b>	<b>29</b>	<b>53</b>	<b>63</b>	<b>16</b>	<b>44</b>
<b>Adult Basic Education Credit</b>																			
Adult Basic Education	Adult 12	159	59	42	11	5	2	14	6	2	82	13	29	14	6	3	8	4	3
	Adult 10	57	23	7	-	-	-	5	2	-	-	-	-	-	-	-	-	-	-
	<b>Total ABE Credit</b>	<b>216</b>	<b>82</b>	<b>49</b>	<b>11</b>	<b>5</b>	<b>2</b>	<b>19</b>	<b>8</b>	<b>2</b>	<b>82</b>	<b>13</b>	<b>29</b>	<b>14</b>	<b>6</b>	<b>3</b>	<b>8</b>	<b>4</b>	<b>3</b>
	<b>Adult Basic Ed Non-Credit</b>																		
	Employability/ Life Skills Training	14	10	-	5	5	-	-	-	-	9	3	-	4	3	-	1	1	-
	English Language Training	6	6	-	15	13	-	1	1	-	5	5	-	19	17	-	2	2	-
<b>Total ABE Non-Credit</b>		<b>20</b>	<b>16</b>	<b>-</b>	<b>20</b>	<b>18</b>	<b>-</b>	<b>1</b>	<b>1</b>	<b>-</b>	<b>15</b>	<b>9</b>	<b>-</b>	<b>23</b>	<b>20</b>	<b>-</b>	<b>3</b>	<b>3</b>	<b>-</b>
<b>Total Adult Basic Education</b>		<b>236</b>	<b>98</b>	<b>49</b>	<b>31</b>	<b>23</b>	<b>2</b>	<b>20</b>	<b>9</b>	<b>2</b>	<b>97</b>	<b>22</b>	<b>29</b>	<b>37</b>	<b>26</b>	<b>3</b>	<b>11</b>	<b>7</b>	<b>3</b>
University	<b>Total University</b>	<b>7</b>	<b>7</b>	<b>-</b>	<b>1</b>	<b>1</b>	<b>-</b>	<b>3</b>	<b>3</b>	<b>-</b>	<b>12</b>	<b>12</b>	<b>-</b>	<b>20</b>	<b>20</b>	<b>-</b>	<b>9</b>	<b>9</b>	<b>-</b>
<b>Total Enrolment</b>		<b>386</b>	<b>144</b>	<b>120</b>	<b>79</b>	<b>45</b>	<b>24</b>	<b>69</b>	<b>31</b>	<b>24</b>	<b>302</b>	<b>91</b>	<b>130</b>	<b>145</b>	<b>75</b>	<b>56</b>	<b>83</b>	<b>32</b>	<b>47</b>

E - Enrolment

C - Completers

G - Graduates

2020 - 2021 Annual Report

# FINANCIAL STATEMENTS



# STATEMENT OF MANAGEMENT RESPONSIBILITY



The Consolidated financial statements of Southeast College have been prepared in accordance with Canadian public sector accounting standards and the format specified in the Regional Colleges Accounting and Reporting Manual issued by the Ministry of Advanced Education, and are in compliance with the provisions of legislation and related authorities. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances. These statements include certain amounts based on management's estimates and judgments. Management has determined such amounts based on a reasonable basis in order to ensure that the financial statements are presented fairly in all material respects.

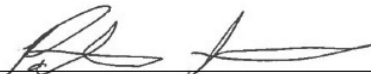
In fulfilling its responsibilities and recognizing the limits inherent in all systems, the management has developed and maintains a system of internal control designed to provide reasonable assurance that College assets are safeguarded from loss and that the accounting records are a reliable basis for the preparation of financial statements.

The Board of Governors of the College is responsible for the review and approval of the financial statements, and ensures management fulfils its financial reporting responsibilities. The Board meets with management and with the external auditors to discuss the results of audit examinations and financial reporting matters. The external auditors have full access to the Board with and without the presence of management. The Board also considers the engagement or re-appointment of the external auditors.

The consolidated financial statements have been audited by Virtus Group LLP. The external auditors conduct an independent examination in accordance with Canadian auditing standards and express their opinion on the financial statements. The accompanying Auditors' Report outlines their responsibilities, the scope of their examination and provides their opinion on the fairness of the presentation of the information in the financial statements.

September 8, 2021  
Weyburn, SK

  
Janice Giroux, Board of Governors Chair

  
Patrick Stoddart, President & CEO

# INDEPENDENT AUDITOR'S REPORT



Suite 200 - 2208 Scarth Street  
Regina, SK S4P 2J6

## To the Board of Directors of Southeast College

### Opinion

We have audited the financial statements of Southeast College, which comprise the statement of financial position at June 30, 2021 and the statements of operations and accumulated surplus from operations, changes in financial net assets and cash flows for the year ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the College as at June 30, 2021, and its financial performance and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the College in accordance with the ethical requirements that are relevant to our audit of the financial statements in Saskatchewan, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Other Matter

The financial statement of Southeast College for the year ended June 30, 2020, was audited by another auditor who expressed an unmodified opinion on those statements on September 9, 2020.

### Information Other than the Financial Statements and Auditors' Report Thereon

Management is responsible for the other information. The other information comprises the information included in the annual report but does not include the financial statements and our auditors' report thereon. The annual report is expected to be made available to us after the date of this auditors' report.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information identified above when it becomes available and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

When we read the annual report, if we conclude that there is a material misstatement therein, we are required to communicate the matter to those charged with governance.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

# INDEPENDENT AUDITOR'S REPORT



Suite 200 - 2208 Scarth Street  
Regina, SK S4P 2J6

In preparing the financial statements, management is responsible for assessing the College's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the College or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the College's financial reporting process.

## **Auditors' Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the College's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the College's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the College to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We communicate with those charged with governance regarding, among other matters, the planned scope and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Regina, Canada  
September 8, 2021

VIRTUS GROUP LLP

Chartered Professional Accountants



Southeast College  
**Consolidated Statement of Financial Position**  
as at June 30, 2021

**Statement 1**

	June 30 2021	June 30 2020
<b>Financial Assets</b>		
Cash and cash equivalents (Note 3)	\$ 2,809,592	\$ 2,114,561
Accounts receivable (Note 4)	264,233	103,840
Inventories for resale (Note 5)	26,435	42,308
Portfolio investments (Note 6)	23,106	23,993
<b>Total Financial Assets</b>	<u>3,123,366</u>	<u>2,284,702</u>
<b>Liabilities</b>		
Accrued salaries and benefits (Note 8)	312,968	261,794
Accounts payable and accrued liabilities (Note 9)	261,072	234,078
Deferred revenue (Note 10)	147,631	113,709
Liability for employee future benefits (Note 11)	192,200	169,800
<b>Total Liabilities</b>	<u>913,871</u>	<u>779,381</u>
<b>Net Financial Assets</b>	<u>2,209,495</u>	<u>1,505,321</u>
<b>Non-Financial Assets</b>		
Tangible capital assets (Note 12)	24,127,454	24,339,468
Prepaid expenses (Note 13)	180,154	119,356
<b>Total Non-Financial Assets</b>	<u>24,307,608</u>	<u>24,458,824</u>
<b>Accumulated Surplus</b>	<u>\$ 26,517,103</u>	<u>\$ 25,964,145</u>
<b>Accumulated Surplus is comprised of:</b>		
Accumulated surplus from operations (Note 17)	\$ 26,517,103	\$ 25,964,145
<b>Total Accumulated Surplus</b>	<u>\$ 26,517,103</u>	<u>\$ 25,964,145</u>

Contractual Rights (Note 18)  
Contractual Obligations and Commitments (Note 19)  
Non-adjusting Significant Events (Note 21)

*See notes to consolidated financial statements*

On behalf of the Board:

*Janice Giroux*  
*Bahlman*

**Consolidated Statement of Operations and Accumulated Surplus***for the year ended June 30, 2021*

	<b>2021 Budget</b>	<b>2021 Actual</b>	<b>2020 Actual</b>
	(Note 16)		
<b>Revenues</b> (Schedule 2)			
Provincial Government			
Grants	\$ 6,304,050	\$ 6,619,050	\$ 6,150,400
Other	202,300	153,544	318,056
Federal Government			
Grants	307,966	1,023,293	492,362
Other Revenue			
Contracts	640,740	903,073	369,606
Interest	24,200	7,102	36,395
Rents	20,930	10,809	16,895
Resale items	207,230	156,479	240,728
Tuition	1,420,496	1,396,404	1,238,476
Donations	35,300	49,505	34,902
Other	109,645	112,486	61,243
Total Revenues	<u>9,272,857</u>	<u>10,431,745</u>	<u>8,959,063</u>
<b>Expenses</b> (Schedule 3)			
General (Schedule 4)	5,157,904	4,831,255	4,654,197
Skills training	2,989,191	3,069,544	2,668,918
Basic education	1,915,524	1,606,130	1,689,898
Services	206,454	188,129	289,795
University	20,266	-	27,835
Scholarships	228,381	183,729	181,571
Total Expenses	<u>10,517,720</u>	<u>9,878,787</u>	<u>9,512,214</u>
Surplus (Deficit) for the Year from Operations	<u>(1,244,863)</u>	<u>552,958</u>	<u>(553,151)</u>
Accumulated Surplus, Beginning of Year	<u>25,964,145</u>	<u>25,964,145</u>	<u>26,517,296</u>
Accumulated Surplus, End of Year	<u>\$ 24,719,282</u>	<u>\$ 26,517,103</u>	<u>\$ 25,964,145</u>

*See notes to consolidated financial statements*

# Consolidated Statement of Changes in Net Financial Assets

as at June 30, 2021

	2021 Budget	2021 Actual	2020 Actual
	(Note 16)		
<b>Net Financial Assets, Beginning of Year</b>	\$ 1,505,321	\$ 1,505,321	\$ 1,486,780
<b>Surplus (Deficit) for the Year from Operations</b>	(1,244,863)	552,958	(553,151)
Acquisition of tangible capital assets	(309,530)	(797,192)	(301,810)
Amortization of tangible capital assets	894,804	1,009,206	892,332
Use of prepaid expenses	(2,000)	(60,798)	(18,829)
<b>Change in Net Financial Assets (Net Debt)</b>	(661,589)	704,174	18,541
<b>Net Financial Assets, End of Year</b>	\$ 843,732	\$ 2,209,495	\$ 1,505,321

See notes to consolidated financial statements

# Consolidated Statement of Cash Flows

for the year ended June 30, 2021

	2021	2020
<b>Operating Activities</b>		
Surplus (deficit) for the year from operation	\$ 552,958	\$ (553,151)
Non-cash items included in deficit		
Amortization of tangible capital assets	1,009,206	892,332
Net (gain) on disposal of tangible capital assets	-	(7,449)
Changes in non-cash working capital		
(Increase) decrease in accounts receivable	(160,393)	53,427
Decrease (increase) in inventories for resale	15,873	(14,888)
Increase (decrease) in accrued salaries and benefits	51,174	(136,787)
Increase (decrease) in accounts payable and accrued liabilities	26,994	(5,223)
Increase in deferred revenue	33,922	23,841
Increase in liability for employee future benefits	22,400	21,200
(Increase) in prepaid expenses	(60,798)	(18,829)
<b>Surplus (deficit) for the year from Operations</b>	<b>1,491,336</b>	<b>254,473</b>
<b>Capital Activities</b>		
Cash used to acquire tangible capital assets	(797,192)	(301,810)
Proceeds on disposal of tangible capital assets	-	7,449
<b>Cash by Capital Activities</b>	<b>(797,192)</b>	<b>(294,361)</b>
<b>Investing Activities</b>		
Cash used to acquire portfolio investments	887	47
<b>Cash Used by Investing Activities</b>	<b>887</b>	<b>47</b>
<b>Net change in cash and cash equivalents during the year</b>	<b>695,031</b>	<b>(39,842)</b>
<b>Cash and Cash Equivalents, Beginning of Year</b>	<b>2,114,561</b>	<b>2,154,403</b>
<b>Cash and Cash Equivalents, End of Year (Note 3)</b>	<b>\$ 2,809,592</b>	<b>\$ 2,114,561</b>

See notes to consolidated financial statements

**1. PURPOSE AND AUTHORITY**

Southeast College ("the College") offers educational services and programs under the authority of Section 14 of The Regional Colleges Act. The College Board plays an integral part in strategic direction and management guidance.

The purpose of the College is to provide credit and non-credit classroom and vocational training to meet the needs of regional constituents and industry. Southeast College is a registered charity and therefore exempt from the payment of income tax.

**2. SIGNIFICANT ACCOUNTING POLICIES**

As a government not-for-profit organization, the College prepared these consolidated financial statements in accordance with Canadian public sector accounting standards for government reporting entities. The accounting standards followed for government not-for-profit organizations are the Canadian Chartered Professional Accountants (CPA Canada) Public Sector Accounting (PSA) Handbook.

**(a) College Reporting Entity**

The consolidated financial statements include all of the assets, liabilities, revenues and expenses of the College reporting entity.

Controlled organizations that have been included using the full consolidation method include the Southeast Education Foundation. All significant intercompany transactions and balances have been eliminated upon consolidation.

**(b) Measurement Uncertainty and the Use of Estimates**

The preparation of consolidated financial statements in conformity with PSA standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenses during the year. Uncertainty in the determination of the amount at which an item is recognized or disclosed in financial statements is known as measurement uncertainty. Such uncertainty exists when there is a variance between the recognized or disclosed amount and another reasonably possible amount.

Measurement uncertainty that may be material to these consolidated financial statements exists for:

- The liability for employee future benefits of \$192,200 (June 30, 2020 - \$169,800) because actual experience may differ significantly from actuarial or historical estimations and assumptions;
- Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary.
- Provisions are made for slow moving and obsolete inventory for resale.
- Amortization is based on the estimated useful lives of tangible capital assets.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary, they are reported in earnings in the periods in which they become known. While best estimates are used for reporting items subject to measurement uncertainty, it is reasonably possible that changes in future conditions, occurring within one fiscal year, could require a material change in the amounts recognized or disclosed.

**(c) Financial Instruments**

Financial instruments create rights and obligations to receive or deliver economic benefits. Financial instruments include cash and cash equivalents, accounts receivable, portfolio investments, accrued salaries and benefits liability for employee benefits, accounts payable and accrued liabilities.

Financial instruments are assigned to one of two measurement categories: fair value, or cost or amortized cost.

**i. Fair Value**

Fair value measurement applies to portfolio investments in equity instruments that are quoted in an active market.

**ii. Cost or Amortized Cost**

All other financial assets and financial liabilities are measured at cost or amortized cost. Transaction costs are a component of cost for financial instruments measured using cost or amortized cost. All financial instruments are measured at amortized cost. Due to their short-term nature, the amortized cost of these instruments approximates their fair value.

**(d) Financial Assets**

Financial assets are assets that could be used to discharge existing liabilities or finance future operations and are not for consumption in the normal course of operations. Valuation allowances are used where considered necessary to reduce the amounts reported for financial assets to their net realizable value.

**Cash and Cash Equivalents** consist of cash, bank deposits and highly liquid investments with initial maturity terms of three months or less and held for the purpose of meeting short-term operating cash commitments rather than for investing purposes.

**Accounts Receivable** is shown net of allowance for doubtful accounts to reflect their expected net recoverable value. Valuation allowances are recorded where recovery is considered uncertain. Changes in valuation allowances are recorded in the consolidated statement of operations.

**Inventories for Resale** consist of textbooks and course materials which are held for sale in the ordinary course of operations and are valued at the lower of cost and net realizable value. Cost is determined by average cost method. Net realizable value is the estimated selling price in the ordinary course of business.

**Portfolio Investments** consist of Weyburn Credit Union shares, Prairie Sky Co-op equity and Southern Plains Co-op equity. These investments are reported at cost or amortized cost and include associated transaction costs upon initial recognition, less any write-downs for a loss in value that is other than a temporary decline. Gains and losses on financial instruments measured at cost or amortized cost are recognized in the consolidated statement of operations in the period the gain or loss occurs.



**(e) Liabilities**

Liabilities are present obligations arising from transactions and events occurring prior to year-end, which will be satisfied in the future through the use of assets or another form of economic settlement.

**Accrued Salaries and Benefits** represents salaries and benefits owing to or on behalf of work performed by employees, but not yet paid, at the end of the fiscal period. Amounts are payable within one year.

**Accounts Payable and Accrued Liabilities** include accounts payable and accrued liabilities owing to third parties for goods supplied and services rendered, but not yet paid, at the end of the fiscal period. Amounts are payable within one year.

**Deferred Revenue** from government transfers represents restricted grants with stipulations that give rise to a liability. The revenue is recognized as the stipulation liabilities are settled. Deferred revenue from non-government sources represents revenue related to fees or services received in advance of the fee being earned or the services being performed, and other contributions for which the contributor has placed restrictions on the use of the resources. Tuition and fee revenue is recognized as the course is delivered, revenue from contractual services is recognized as the services are delivered, and revenue from other contributions is recognized in the fiscal year in which the resources are used for the purpose specified.

**Liability for Employee Future Benefits** represents non-vesting sick leave benefits that accrue to the College's employees. The cost of these benefits is recorded as the benefits are earned by employees. The liability relating to these benefits is actuarially determined using the projected benefit method pro-rated on service and management's best estimate of expected sick leave usage, discount rate, inflation, salary escalation, termination and retirement rates and mortality. Actuarial gains and losses are amortized on a straight line basis over the expected average remaining service life of the related employee groups. Actuarial valuations are performed periodically. Extrapolations of these valuations are made when a valuation is not done in the current fiscal year.

**Notes to the Consolidated Financial Statements***for the year ended June 30, 2021***(f) Non-Financial Assets**

Non-financial assets are assets held for consumption in the provision of services. These assets do not normally provide resources to discharge the liabilities of the College unless they are sold.

**Tangible Capital Assets** have useful lives extending beyond the accounting period, are used by the College to provide services to the public and are not intended for sale in the ordinary course of operations. Tangible capital assets are recorded at cost and include all costs directly attributable to the acquisition, design, construction, development, installation and betterment of the tangible capital asset.

The cost of depreciable tangible capital assets, net of any residual value, is amortized on a straight line basis over their estimated useful lives as follows:

Buildings	20-50 years
Buildings under capital lease	50 years
Office furniture	10 years
Program equipment and office equipment	5 years
Computer hardware and systems software	3 years
Leasehold improvements	Term of lease or useful life

Write-downs are accounted for as expenses in the consolidated statement of operations.

The Buildings under capital lease category was setup in 2016 to account for the new Weyburn campus building. Although the property is legally owned by the South East Cornerstone School Division, the 50 year rental agreement between the College and the School Division transfers the long term economic benefit of the property to the College. Therefore, the property will be treated as a tangible capital asset of the College.

**Prepaid Expenses** are prepaid amounts for rent, payroll remittances, marketing and promotional materials and other goods and services which will provide economic benefits in one or more future periods. The prepaid amount is recognized as an expense in the year the goods or services are consumed.

**(g) Employee Pension Plans**

Employees of the College participate in the following pension plans:

**Multi-Employer Defined Benefit Plans**

The College's teachers and other employees holding a teaching certificate participate in either the Saskatchewan Teachers' Retirement Plan (STRP) or Saskatchewan Teachers' Superannuation Plan (STSP). The College's obligation for these plans is limited to collecting and remitting contributions of the employees at rates determined by the plans.

**Defined Contribution Plans**

The College's other employees participate in a defined contribution pension plan through Canada Life. The College's contributions to the plan are expensed when due.

**(h) Revenue Recognition**

Revenues are recorded on the accrual basis. Revenues are recognized in the period in which the transactions or events occurred that gave rise to the revenues, provided the amount to be received can be reasonably estimated and collection is reasonably assured.

The College's major sources of revenue include the following:

**i) Government Transfers (Grants)**

Grants from governments are considered to be government transfers. Government transfers are recognized as revenues when the transfer is authorized, all eligibility criteria have been met, the amount can be estimated and collection is reasonably assured except when, and to the extent, stipulations by the transferor give rise to an obligation that meets the definition of a liability.

**ii) Fees and Services**

Revenues from tuition fees and other services are recognized in the year they are earned. Amounts that are restricted pursuant to legislation, regulation or agreements with external parties that may only be used in the conduct of certain programs or in the delivery of specific services and transactions are initially recorded as deferred revenue and subsequently recognized as revenue in the fiscal year the related expenses are incurred or services are performed.

**iii) Interest Income**

Interest is recognized on an accrual basis when it is earned.

**iv) Other (Non-Government Transfer) Contributions**

Unrestricted contributions are recognized as revenue in the year received or in the year the funds are committed to the College if the amount can be reasonably estimated and collection is reasonably assured. Externally restricted contributions are contributions for which the contributor has placed restrictions on the use of the resources. Externally restricted contributions are deferred until those resources are used for the purposes specified, at which time the contributions are recognized as revenue. In-kind contributions are recorded at their fair value when they are received.

**(i) Expenses**

Expenses are reported on an accrual basis. The cost of all goods consumed and services received during the year is expensed as incurred.

**(j) Contingent liabilities**

Contingent liabilities are potential liabilities which may become actual liabilities when one or more future events occur or fail to occur. To the extent that the future event is likely to occur, and a reasonable estimate of the loss can be made, an estimated liability is accrued and an expense recorded. If the likelihood is not determinable or an amount cannot be reasonably estimated, the contingency is disclosed in the notes to the financial statements.

**Notes to the Consolidated Financial Statements***for the year ended June 30, 2021***(k) New Accounting Policies**

A number of new and amended Canadian public sector accounting standards have been issued but not applied in preparing these financial statements. The following standards will become effective as follows:

**i) PS 3280 Asset Retirement Obligations (effective July 1, 2022)**

A new standard establishing guidance on the recognition, measurement, presentation and disclosure of a liability for retirement of a tangible capital asset.

**i) PS 3400 Revenue (effective July 1, 2023)**

A new standard establishing guidance on how to account for and report on revenue. Specifically, it addresses revenue arising from exchange transactions and unilateral transactions.

The College plans to adopt PS 3280 Asset Retirement Obligations on July 1, 2021 and PS 3400 Revenue when effective and is currently analyzing the impact this will have on these financial statements.

**3. CASH AND CASH EQUIVALENTS**

	June 30, 2021	June 30, 2020
Cash and cash equivalents - Southeast College	\$ 2,705,059	\$ 2,013,973
Cash and cash equivalents - Southeast Education Foundation	104,533	100,588
<b>Cash and cash equivalents</b>	<b>\$ 2,809,592</b>	<b>\$ 2,114,561</b>

**4. ACCOUNTS RECEIVABLE**

All accounts receivable presented on the consolidated statement of financial position are net of any valuation allowances for doubtful accounts.

	June 30, 2021	June 30, 2020
Provincial government:		
Advanced Education/Economy	\$ -	\$ 900
Other	81,961	9,471
Federal government	20,451	60,270
Other receivables	164,474	34,548
	266,886	105,190
Less: Allowance for doubtful accounts	(2,653)	(1,350)
<b>Accounts receivable, net of allowances</b>	<b>\$ 264,233</b>	<b>\$ 103,840</b>

Southeast College  
**Notes to the Consolidated Financial Statements**  
*for the year ended June 30, 2021*

**5. INVENTORIES FOR RESALE**

	June 30, 2021	June 30, 2020
Textbooks and course materials	\$ 26,435	\$ 42,308
<b>Inventories for resale</b>	<b>\$ 26,435</b>	<b>\$ 42,308</b>

**6. PORTFOLIO INVESTMENTS**

All investments are reported at acquisition cost which is equivalent to fair market value at June 30.

	June 30, 2021	June 30, 2020
Weyburn Credit Union - Member Ownership Account	\$ 20,726	\$ 20,726
Southern Plains Co-operative Ltd. - Equity	1,959	1,934
Prairie Sky Co-operative Association Ltd. - Equity	403	400
Moosomin Conexus Credit Union - Share Account	8	8
Weyburn Credit Union - Share Account	5	925
Affinity Credit Union - Share Account	5	-
<b>Portfolio investments</b>	<b>\$ 23,106</b>	<b>\$ 23,993</b>

**7. BANK INDEBTEDNESS**

Bank indebtedness consists of a demand operating line of credit with a maximum borrowing limit of \$45,000 that bears interest at Bank prime rate. This line of credit is authorized by a borrowing resolution by the Board and is unsecured. The line of credit was approved by the Minister of Advanced Education. The balance drawn on the line of credit at June 30, 2021 was \$0 (June 30, 2020 - \$0).

**8. ACCRUED SALARIES AND BENEFITS**

	June 30, 2021	June 30, 2020
Accrued salaries	\$ 13,934	\$ 16,013
Accrued employee benefits	1,644	2,082
Accrued vacation pay	297,390	243,699
<b>Accrued salaries and benefits</b>	<b>\$ 312,968</b>	<b>\$ 261,794</b>

**Notes to the Consolidated Financial Statements**

for the year ended June 30, 2021

**9. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES**

	June 30, 2021	June 30, 2020
Trade accounts payable	\$ 261,072	\$ 234,078
<b>Accounts payable and accrued liabilities</b>	<b>\$ 261,072</b>	<b>\$ 234,078</b>

**10. DEFERRED REVENUE**

Deferred tuition, fees, and revenue coupons represent amounts for academic services to be provided in future periods.

	June 30, 2020	Additions during the year	Revenue recognized in the year	June 30, 2021
Deferred revenue from non-government transfer sources				
Tuition and fees	\$ 112,982	\$ 141,521	\$ 107,262	\$ 147,241
Deferred Revenue Coupons	727	-	337	390
<b>Deferred revenue</b>	<b>\$ 113,709</b>	<b>\$ 141,521</b>	<b>\$ 107,599</b>	<b>\$ 147,631</b>



Southeast College  
**Notes to the Consolidated Financial Statements**  
*for the year ended June 30, 2021*

**11. LIABILITY FOR EMPLOYEE FUTURE BENEFITS**

The College provides certain post-employment, compensated absence and termination benefits to its employees. These benefits include accumulating non-vested sick leave. The liability associated with these benefits is calculated as the present value of expected future payments pro-rated for service and is recorded as Liability for Employee Future Benefits in the consolidated statement of financial position.

Details of the employee future benefits are as follows:

	<b>June 30, 2021</b>	<b>June 30, 2020</b>
	(extrapolation)	(extrapolation)
Actuarial valuation (extrapolation) date June 30:		
Long-term assumptions used:		
Salary escalation rate (percentage)	1.50%	1.50%
Discount rate (percentage)	2.10%	2.10%
Expected average remaining service life (years)	10.8	10.8

<b>Liability for Employee Future Benefits</b>	<b>June 30, 2021</b>	<b>June 30, 2020</b>
<b>Accrued Benefit Obligation - beginning of year</b>	<b>\$ 241,400</b>	<b>\$ 227,800</b>
Current period benefit cost	45,900	45,000
Interest cost	5,200	4,900
Benefit payments	(36,300)	(36,300)
Actuarial gains / losses	-	-
<b>Accrued Benefit Obligation - end of year</b>	<b>256,200</b>	<b>241,400</b>
<b>Unamortized Net Actuarial Gains / Losses</b>	<b>(64,000)</b>	<b>(71,600)</b>
<b>Liability for Employee Future Benefits</b>	<b>\$ 192,200</b>	<b>\$ 169,800</b>

<b>Employee Future Benefits Expense</b>	<b>June 30, 2021</b>	<b>June 30, 2020</b>
Current period benefit cost	<b>\$ 45,900</b>	<b>\$ 45,000</b>
Amortization of net actuarial gain / loss	7,600	7,600
<b>Benefit cost</b>	<b>53,500</b>	<b>52,600</b>
<b>Interest cost on unfunded employee future benefits obligation</b>	<b>5,200</b>	<b>4,900</b>
<b>Total Employee Future Benefits Expense</b>	<b>\$ 58,700</b>	<b>\$ 57,500</b>

# Notes to the Consolidated Financial Statements

for the year ended June 30, 2021

## 12. TANGIBLE CAPITAL ASSETS

	Buildings	Buildings under Capital Lease	Furniture and Equipment	Computer Hardware	Computer Software	Leasehold Improvements	Land Improvements	Work In Progress	2021	2020
<b>Tangible Capital Assets</b>										
<b>- at Cost:</b>										
Opening Balance at Start of Year	\$ 15,265,982	\$ 14,984,671	\$ 2,634,613	\$ 1,693,575	\$ 77,261	\$ 1,672,706	\$ 584,597	-	\$ 36,913,405	\$ 36,681,100
Additions/Purchases	-	-	752,082	22,047	-	-	-	-	797,192	301,810
Disposals	-	-	-	-	-	-	-	-	-	(69,505)
<b>Closing Balance at End of Year</b>	<b>15,265,982</b>	<b>14,984,671</b>	<b>3,386,695</b>	<b>1,715,622</b>	<b>77,261</b>	<b>1,672,706</b>	<b>584,597</b>	<b>23,063</b>	<b>37,710,597</b>	<b>36,913,405</b>
<b>Tangible Capital Assets</b>										
<b>- Amortization:</b>										
Opening Balance at Start of Year	5,033,229	1,498,466	2,171,782	1,638,195	77,261	1,672,706	482,298	-	12,573,937	11,751,110
Amortization of the Period	277,039	299,694	296,755	34,182	-	-	101,536	-	1,009,206	892,332
Disposals	-	-	-	-	-	-	-	-	-	(69,505)
<b>Closing Balance at End of Year</b>	<b>5,310,268</b>	<b>1,798,160</b>	<b>2,468,537</b>	<b>1,672,377</b>	<b>77,261</b>	<b>1,672,706</b>	<b>583,834</b>	<b>-</b>	<b>13,583,143</b>	<b>12,573,937</b>
<b>Net Book Value:</b>										
Opening Balance at Start of Year	10,232,752	13,486,204	462,831	55,380	-	-	102,301	--	24,339,468	24,929,990
Closing Balance at End of Year	9,955,714	13,186,511	918,158	43,245	-	-	763	23,063	24,127,454	24,339,468
<b>Change in Net Book Value</b>	<b>(277,038)</b>	<b>(299,693)</b>	<b>(455,327)</b>	<b>(12,135)</b>	<b>-</b>	<b>-</b>	<b>(101,538)</b>	<b>23,063</b>	<b>(212,014)</b>	<b>(590,522)</b>
<b>Disposals:</b>										
Historical Cost	-	-	-	-	-	-	-	-	-	69,505
Accumulated Amortization	-	-	-	-	-	-	-	-	-	69,505
<b>Net Cost</b>										
Price of Sale	-	-	-	-	-	-	-	-	-	7,449
<b>Gain on Disposal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,449</b>

**Notes to the Consolidated Financial Statements**

*for the year ended June 30, 2021*

**13. PREPAID EXPENSES**

	June 30, 2021	June 30, 2020
Insurance	\$ 69,212	\$ 1,940
Other	55,985	49,761
Rent	23,396	23,708
Payroll Remittances	18,933	21,787
Marketing & Promo Items	10,906	9,062
Program Tuition and Books	1,667	12,646
Postage	55	452
<b>Prepaid expenses</b>	<b>\$ 180,154</b>	<b>\$ 119,356</b>

#### 14. EMPLOYEE PENSION PLANS

##### Multi-Employer Defined Benefit Plans

Information on the multi-employer pension plan to which the College contributes is as follows:

Saskatchewan Teachers' Retirement Plan (STRP) or Saskatchewan Teachers' Superannuation Plan (STSP):

The STRP and STSP provide retirement benefits based on length of service and pensionable earnings.

The STRP and STSP are funded by contributions by the participating employee members and the Government of Saskatchewan. The College's obligation to the STRP and STSP is limited to collecting and remitting contributions of the employees at rates determined by the plans. Accordingly, these financial statements do not include any expense for employer contributions to these plans. Net pension assets or liabilities for these plans are not reflected in these financial statements as ultimate responsibility for retirement benefits rests with the Saskatchewan Teachers' Federation for the STRP and with the Government of Saskatchewan for the STSP.

Details of the contributions to these plans for the College's employees are as follows:

	2021			2020
	STRP	STSP	TOTAL	TOTAL
Number of active College members	13	0	13	15
Member contribution rate (percentage of salary)	10.16%	0.00%		10.13%
Member contributions for the year	\$ 83,699	\$ -	\$ 83,699	\$ 78,147

##### Defined Contribution Plans

The Canada Life Retirement Savings Plan is funded by a total combined contribution of 12.8% of the employee's annual salary (6.4% employee, 6.4% employer). Pension benefits are based on accumulated contributions and investment earnings. Under the defined contribution plan, the College's obligations are limited to its contributions.

Details of the Canada Life Retirement Savings Plan are as follows:

	2021		2020	
Number of active College members	131		131	
Member contribution rate (percentage of salary)	6.40%		6.40%	
College contribution rate (percentage of salary)	6.40%		6.40%	
Member contributions for the year	\$ 262,146	\$	259,954	
College contributions for the year	\$ 248,675	\$	258,448	

Southeast College  
**Notes to the Consolidated Financial Statements**  
*for the year ended June 30, 2021*

**15. RISK MANAGEMENT**

The College is exposed to financial risks from its financial assets and liabilities. These risks include credit risk, liquidity risk and market risk (consisting of interest rate risk and foreign exchange risk).

**i. Credit Risk**

Credit risk is the risk to the College from potential non-payment of accounts receivable. The credit risk related to the College's receivables from the provincial government, federal government and their agencies are considered to be minimal. For other receivables, the College has adopted credit policies which include monitoring the aged accounts receivable report monthly. The College does not have a significant exposure to any individual customer. Management reviews accounts receivable on a case by case basis to determine if a valuation allowance is necessary to reflect an impairment in collectability.

The aging of accounts receivable at June 30, 2021 and June 30, 2020 was:

	June 30, 2021		June 30, 2020	
	Accounts Receivable	Allowance of Doubtful Accounts	Accounts Receivable	Allowance of Doubtful Accounts
Current	\$ 131,477	\$ -	\$ 24,946	\$ -
30-60 days	11,031	-	284	-
61-90 days	6,404	-	1,556	-
Over 90 days	15,562	2,653	7,543	1,350
Government receivables	102,412	-	70,861	-
Total	\$ 266,886	\$ 2,653	\$ 105,190	\$ 1,350
Net		\$ 264,233		\$ 103,840

**ii. Liquidity Risk**

Liquidity risk is the risk that the College will not be able to meet its financial obligations as they come due. The College manages liquidity risk by maintaining adequate cash balances, preparing annual budgets and adjusting forecasts on a tri-annual basis. The following table sets out the contractual maturities of the College's financial liabilities:

	June 30, 2021			
	Within 6 months	6 months to 1 year	1 to 5 years	> 5 years
Accrued salaries and benefits	\$ 164,273	\$ 148,695	\$ -	\$ -
Accounts payable and accrued liabilities	261,072	-	-	-
Total	\$ 425,345	\$ 148,695	\$ -	\$ -

**iii. Market Risk**

The College is exposed to market risks with respect to interest rates and foreign currency exchange rates, as follows:

**Interest Rate Risk:**

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The College's interest rate exposure relates to cash and cash equivalents. The College has an authorized bank line of credit of \$45,000 with interest payable monthly at a rate of prime. Changes in the bank's prime rate can cause fluctuation in interest payments and cash flows. There was no balance outstanding on this credit facility as of June 30, 2021 (June 30, 2020 - \$0).

The College minimizes these risks by:

- holding cash in an account at a Canadian bank, denominated in Canadian currency
- holding cash in an account at a Canadian bank, which offers competitive interest rates
- managing cash flows to minimize utilization of its bank line of credit

**16. BUDGET FIGURES**

Budget figures included in the consolidated financial statements have been derived from the budget approved by the Board on June 25, 2020 and the Minister of Advanced Education on September 10, 2020.

**17. ACCUMULATED SURPLUS**

Accumulated surplus represents the financial assets and non-financial assets of the College less liabilities. This represents the accumulated balance of net surplus arising from the operations of the College and accumulated net remeasurement gains and losses.

The College did not have any remeasurement gains or losses.

Certain amounts of the accumulated operating surplus, as approved by the Board, have been designated for specific future purposes. These internally restricted amounts, or designated assets, are included in the accumulated surplus presented in the consolidated statement of financial position.

The College does not maintain separate bank accounts for the designated assets.



Southeast College  
**Notes to the Consolidated Financial Statements**  
for the year ended June 30, 2021

Details of accumulated surplus are as follows:

	June 30, 2020	Additions during the year	Reductions during the year	June 30, 2021
<b>Invested in Tangible Capital Assets:</b>				
Net Book Value of Tangible Capital Assets	\$ 24,339,468	\$ 797,192	\$ 1,009,206	\$ 24,127,454
	<b>\$24,339,468</b>	<b>\$797,192</b>	<b>\$1,009,206</b>	<b>\$24,127,454</b>
<b>Designated Assets:</b>				
<b>Capital projects:</b>				
Indian Head Capital Fund	10,729	-	9,883	846
Preventive Maintenance and Renewal Fund	59,729	60,714	-	120,443
	<b>70,458</b>	<b>60,714</b>	<b>9,883</b>	<b>121,289</b>
<b>Other:</b>				
Building Code Training for Canadians Fund	34,424	-	-	34,424
Research and Development Fund	64,137	-	-	64,137
Programming Fund				
- Skills Training Allocation	-	162,617	-	162,617
- Adult Basic Education	62,638	94,290	-	156,928
- Adult English as a Second Language	40,056	21,279	-	61,335
- Essential Skills for the Workplace	324,732	71,568	-	396,300
- EAPD - WFD PD	64,063	-	-	64,063
- CanSask Assessment Project #8616	3,703	-	-	3,703
- Regional Needs Assessment	18,382	-	-	18,382
- Powerline Technician	56,205	-	2,125	54,080
- Water Management Capacity Building	114,292	-	-	114,292
Asset Renewal and Revitalization Fund	391,335	336,428	-	727,763
Scholarship Fund	90,473	14,398	-	104,871
	<b>1,264,440</b>	<b>700,580</b>	<b>2,125</b>	<b>1,962,895</b>
<b>Unrestricted Operating Surplus</b>	<b>289,779</b>	<b>15,686</b>	<b>-</b>	<b>305,465</b>
<b>Total Accumulated Surplus</b>	<b>\$ 25,964,145</b>	<b>\$ 1,574,172</b>	<b>\$ 1,021,214</b>	<b>\$ 26,517,103</b>

## Notes to the Consolidated Financial Statements

for the year ended June 30, 2021

The purpose and nature of each Designated Asset is as follows:

- a) Indian Head Capital Fund - Fund is to provide financing for Capital Renovations to the Indian Head Facility.
- b) Preventive Maintenance and Renewal Fund - This fund is to provide financing for an air handling coil replacement, roof fall protection planning, upgrade the berm flood protection, maintenance storage building and lighting upgrade for the Estevan Campus and leasehold improvements at the Moosomin Campus.
- c) Building Code Training for Canadians Fund - Fund's purpose is to redevelop the BCTC Curriculum.
- d) Research and Development Fund - Fund's purpose is to finance research & development projects. Tentative R&D includes: student satisfaction survey, public awareness survey, performance analysis, curriculum and program development, regional needs assessment.
- e) Programming Fund - To provide financing for the following: skills training, adult basic education, literacy, essential skills for the workplace, CanSask project #8616, regional needs assessment, powerline technician and water management capacity building.
- f) Asset Renewal and Revitalization Fund - This fund is designed around the stewardship and coordination of three components of any capital assets of the College including but not limited to facilities, vehicles, information technology, and equipment/furniture.
- g) Scholarship Fund - This fund is to provide scholarships to students.

### 18. CONTRACTUAL RIGHTS

Contractual rights are rights to economic resources arising from contracts or agreements that will result in both an asset and revenue in the future when the terms of those contracts or agreements are met. Estimated amounts that will be received or receivable for each of the next five years and thereafter are as follows:

		<b>Program Delivery</b>
2022	\$	1,050,691
2023		322,193
2024		322,633
2025		324,195
2026		-
<b>Total</b>	<b>\$</b>	<b>2,019,712</b>

Southeast College  
**Notes to the Consolidated Financial Statements**  
*for the year ended June 30, 2021*

**19. CONTRACTUAL OBLIGATIONS AND COMMITMENTS**

Significant contractual obligations and commitments of the College are operating lease obligations, as follows:

Operating Leases					
	Office Rental	Copier Leases	Other	Total Operating	
2022	\$ 286,244	\$ 801	\$ 212,929	\$	499,974
2023	271,218	-	56,674		327,892
2024	262,636	-	55,678		318,314
2025	260,910	-	26,312		287,222
2026	110,999	-	26,312		137,311
Thereafter	110,999	-	26,312		137,311
<b>Total Lease Obligations</b>	<b>\$ 1,303,006</b>	<b>\$ 801</b>	<b>\$ 404,217</b>	<b>\$</b>	<b>1,708,024</b>

**20. COMPARATIVE FIGURES**

Certain comparative figures have been reclassified in order to conform to the financial statement presentation adopted for the current year.

**21. NON-ADJUSTING SIGNIFICANT EVENTS**

On March 11, 2020 the World Health Organization declared a global pandemic for the COVID-19 virus. The spread of COVID-19 has severely impacted many local economies around the globe. In many countries, including Canada, businesses have been required to cease or limit operations for long or indefinite periods of time. Measures taken to contain the spread of the virus, including travel bans, quarantines, social distancing, and closures of non-essential services have triggered significant disruptions to businesses worldwide, resulting in an economic slowdown. Global stock markets have also experienced volatility. Governments and central banks have responded with monetary and fiscal interventions to stabilize economic conditions. It is unknown to what extent these factors will impact the College, however they could play a significant factor on government, other funders and potential students spending on and ability to pay for programming or fundraising projects from the College, as well as future cash flows of the College.

The College has determined that these events are non-adjusting significant events. Accordingly, the financial position and results of operations, as of and for the year ended June 30, 2021, have not been adjusted to reflect their impact. The duration and impact of the COVID-19 pandemic, as well as the effectiveness of government and central bank responses, remains unclear at this time. It is not possible to reliably estimate the duration and severity of these consequences. The College continues to follow all health advisories and mandatory requirements from local, provincial, and national health and government organizations and has dealt with delays or cancellations of programming, fundraising projects and other operational issues since March 31, 2020 but is not able to quantify the possible impact on the financial position and results of the College for future periods as of the date of these statements.

**Consolidated Schedule of Revenues and Expenses by Function***for the year ended June 30, 2021*

	2021 Actual						
	General	Skills Training		Basic Education		Services	
		Credit	Non-credit	Credit	Non-credit	Learner Support	Counsel
<b>Revenues (Schedule 2)</b>							
Provincial government	\$ 3,679,100	\$ 1,445,000	\$ -	\$ 1,289,544	\$ 332,000	\$ 3,000	\$ -
Federal government	705,281	-	-	-	318,012	-	-
Other	193,971	2,019,865	200,636	495	4,337	-	-
<b>Total Revenues</b>	<u>4,578,352</u>	<u>3,464,865</u>	<u>200,636</u>	<u>1,290,039</u>	<u>654,349</u>	<u>3,000</u>	<u>-</u>
<b>Expenses (Schedule 3)</b>							
Agency contracts	(125,933)	479,729	79,270	1,123	3,842	3,000	-
Amortization	1,009,206	-	-	-	-	-	-
Equipment	1,999	43,670	507	922	-	-	-
Facilities	428,577	185,640	305	37,230	24,655	-	688
Information technology	144,955	2,872	-	861	9,940	-	-
Operating	569,138	361,978	10,649	103,780	65,246	-	4,980
Personal services	2,803,313	1,904,924	-	901,291	457,240	-	179,461
<b>Total Expenses</b>	<u>4,831,255</u>	<u>2,978,813</u>	<u>90,731</u>	<u>1,045,207</u>	<u>560,923</u>	<u>3,000</u>	<u>185,129</u>
<b>Surplus (Deficit) for the year</b>	<u>\$ (252,903)</u>	<u>\$ 486,052</u>	<u>\$ 109,905</u>	<u>\$ 244,832</u>	<u>\$ 93,426</u>	<u>\$ -</u>	<u>\$ (185,129)</u>

Southeast College  
**Consolidated Schedule of Revenues and Expenses by Function**  
*for the year ended June 30, 2021*

Schedule 1

		2021	2021	2020
University	Scholarships			
Credit		Actual	Budget	Actual
\$ -	\$ 23,950	\$ 6,772,594	\$ 6,506,350	\$ 6,468,456
-	-	1,023,293	307,966	492,362
118,446	98,108	2,635,858	2,458,541	1,998,245
118,446	122,058	10,431,745	9,272,857	8,959,063
-	-	441,031	514,012	466,048
-	-	1,009,206	894,804	892,332
-	-	47,098	46,796	63,768
-	-	677,095	647,064	468,709
-	-	158,628	160,609	148,776
-	110,632	1,226,403	1,601,804	1,313,883
-	73,097	6,319,326	6,652,632	6,158,698
-	183,729	9,878,787	10,517,720	9,512,214
\$ 118,446	\$ (61,671)	\$ 552,958	\$ (1,244,863)	\$ (553,151)

**Consolidated Schedule of Revenues by Function**

for the year ended June 30, 2021

	General	2021 Revenues Actual					
		Skills Training		Basic Education		Services	
		Credit	Non-credit	Credit	Non-credit	Learner Support	Counsel
<b>Provincial Government</b>							
Advanced Education/ Immigration & Career Training							
Operating grants	\$ 3,496,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program grants	-	1,445,000	-	1,139,000	332,000	-	-
Capital grants	182,500	-	-	-	-	-	-
	3,679,100	1,445,000	-	1,139,000	332,000	-	-
Contracts	-	-	-	-	-	3,000	-
	3,679,100	1,445,000	-	1,139,000	332,000	3,000	-
Other provincial	-	-	-	150,544	-	-	-
<b>Total Provincial</b>	3,679,100	1,445,000	-	1,289,544	332,000	3,000	-
<b>Federal Government</b>							
Program grants	705,281	-	-	-	318,012	-	-
<b>Total Federal</b>	705,281	-	-	-	318,012	-	-
<b>Other Revenue</b>							
Contracts	112,661	652,538	19,428	-	-	-	-
Interest	7,099	-	-	-	-	-	-
Rents	10,325	-	-	-	484	-	-
Resale items	-	148,755	6,776	345	603	-	-
Tuitions	-	1,218,572	174,432	150	3,250	-	-
Donations	-	-	-	-	-	-	-
Other	63,886	-	-	-	-	-	-
<b>Total Other</b>	193,971	2,019,865	200,636	495	4,337	-	-
<b>Total Revenues</b>	\$ 4,578,352	\$ 3,464,865	\$ 200,636	\$ 1,290,039	\$ 654,349	\$ 3,000	\$ -

Southeast College  
**Consolidated Schedule of Revenues by Function**  
*for the year ended June 30, 2021*

**Schedule 2**

University	Scholarships	2021 Total Revenues	2021 Total Revenues	2020 Total Revenues
Credit		Actual	Budget	Actual
\$ -	\$ -	\$ 3,496,600	\$ 3,427,600	\$ 3,381,400
-	23,950	2,939,950	2,713,950	2,727,500
-	-	182,500	162,500	41,500
-	23,950	6,619,050	6,304,050	6,150,400
-	-	3,000	6,000	11,740
-	23,950	6,622,050	6,310,050	6,162,140
-	-	150,544	196,300	306,316
-	23,950	6,772,594	6,506,350	6,468,456
-	-	1,023,293	307,966	492,362
-	-	1,023,293	307,966	492,362
118,446	-	903,073	640,740	369,606
-	3	7,102	24,200	36,395
-	-	10,809	20,930	16,895
-	-	156,479	207,230	240,728
-	-	1,396,404	1,420,496	1,238,476
-	49,505	49,505	35,300	34,902
-	48,600	112,486	109,645	61,243
118,446	98,108	2,635,858	2,458,541	1,998,245
\$ 118,446	\$ 122,058	\$ 10,431,745	\$ 9,272,857	\$ 8,959,063



Southeast College  
**Consolidated Schedule of Expenses by Function**  
for the year ended June 30, 2021

Schedule 3

	2021 Expenses Actual							
	General (Schedule 4)	Skills Training		Basic Education		Services		
		Credit	Non-credit	Credit	Non-credit	Learner Support	Counsel	
Agency Contracts								
Contracts	\$ (125,933)	\$ 297,807	\$ 27,481	\$ 1,123	\$ 3,842	\$ 3,000	\$ -	
Instructors	-	181,922	51,789	-	-	-	-	
	(125,933)	479,729	79,270	1,123	3,842	3,000	-	
Amortization	1,009,206	-	-	-	-	-	-	
Equipment								
Equipment (non-capital)	-	2,900	-	-	-	-	-	
Rental	(230)	40,770	507	922	-	-	-	
Repairs and maintenance	2,229	-	-	-	-	-	-	
	1,999	43,670	507	922	-	-	-	
Facilities								
Janitorial	11,595	-	-	-	-	-	-	
Rental	56,339	185,640	305	37,230	24,655	-	688	
Repairs & maintenance buildings	258,763	-	-	-	-	-	-	
Utilities	101,880	-	-	-	-	-	-	
	428,577	185,640	305	37,230	24,655	-	688	
Information Technology								
Computer services	75,243	1,817	-	-	9,782	-	-	
Data Communications	-	1,055	-	861	158	-	-	
Equipment (non-capital)	10,314	-	-	-	-	-	-	
Materials & supplies	-	-	-	-	-	-	-	
Repairs & maintenance buildings	1,628	-	-	-	-	-	-	
Software (non-capital)	57,770	-	-	-	-	-	-	
	144,955	2,872	-	861	9,940	-	-	
Operating								
Advertising	160,068	33,113	-	4,009	1,835	-	-	
Association fees & dues	22,695	120	-	-	615	-	-	
Bad debts	-	898	-	-	-	-	-	
Financial services	18,896	-	-	-	-	-	-	
In-service (includes PD)	58,549	-	-	630	5,813	-	-	
Insurance	82,256	-	-	-	-	-	-	
Materials & supplies	4,982	149,730	516	80,853	50,951	-	33	
Postage, freight & courier	11,428	3,550	450	1,141	423	-	60	
Printing & copying	16,717	4,883	1,617	2,315	621	-	16	
Professional services	117,653	-	-	-	-	-	-	
Resale items	-	108,407	7,342	345	646	-	-	
Subscriptions	7,336	-	-	-	-	-	-	
Telephone & fax	40,319	14,357	-	8,576	2,253	-	4,871	
Travel	12,769	46,929	724	5,671	1,589	-	-	
Other	15,470	(9)	-	240	500	-	-	
	569,138	361,978	10,649	103,780	65,246	-	4,980	
Personal Services								
Employee benefits	380,466	206,520	-	82,332	44,413	-	38,285	
Honoraria	17,810	-	-	-	-	-	-	
Salaries	2,401,502	1,610,357	-	768,273	348,825	-	218,551	
Other	3,535	88,047	-	50,686	64,002	-	(77,375)	
	2,803,313	1,904,924	-	901,291	457,240	-	179,461	
Total Expenses	\$ 4,831,255	\$ 2,978,813	\$ 90,731	\$ 1,045,207	\$ 560,923	\$ 3,000	\$ 185,129	

Southeast College  
**Consolidated Schedule of Expenses by Function**  
*for the year ended June 30, 2021*

**Schedule 3**

University Credit	Scholarships	2020	2020	2019
		Total Expenses Actual	Total Expenses Budget	Total Expenses Actual
\$ -	\$ -	\$ 207,320	\$ 289,028	\$ 300,392
-	-	233,711	224,984	165,656
-	-	441,031	514,012	466,048
-	-	1,009,206	894,804	892,332
-	-	2,900	-	48,232
-	-	41,969	9,141	35,869
-	-	2,229	37,655	(20,333)
-	-	47,098	46,796	63,768
-	-	11,595	13,150	13,340
-	-	304,857	331,917	262,279
-	-	258,763	183,176	90,078
-	-	101,880	118,821	103,012
-	-	677,095	647,064	468,709
-	-	86,842	78,566	98,966
-	-	2,074	935	-
-	-	10,314	16,970	4,089
-	-	-	106	-
-	-	1,628	2,400	1,467
-	-	57,770	61,632	44,254
-	-	158,628	160,609	148,776
-	-	199,025	221,287	209,994
-	-	23,430	25,109	14,087
-	405	1,303	44	(2,390)
-	626	19,522	21,978	16,304
-	-	64,992	70,151	39,881
-	-	82,256	74,062	72,084
-	15	287,080	259,119	186,569
-	-	17,052	25,880	24,762
-	393	26,562	55,445	43,623
-	-	117,653	239,367	131,754
-	-	116,740	185,355	231,334
-	-	7,336	7,513	7,821
-	961	71,337	70,225	67,584
-	738	68,420	184,049	124,788
-	107,494	123,695	162,219	145,689
-	110,632	1,226,403	1,601,803	1,313,883
-	9,352	761,368	831,980	773,670
-	-	17,810	16,410	21,650
-	63,745	5,411,253	5,676,235	5,264,317
-	-	128,895	128,007	99,061
-	73,097	6,319,326	6,652,632	6,158,698
<b>\$ -</b>	<b>\$ 183,729</b>	<b>\$ 9,878,787</b>	<b>\$ 10,517,720</b>	<b>\$ 9,512,214</b>

**Consolidated Schedule of General Expenses by Functional Area**

for the year ended June 30, 2021

**Schedule 4**

	2021 General Actual				2021	2021	2020
	Governance	Operating and Administration	Facilities and Equipment	Information Technology	Total General Actual	Total General Budget	Total General Actual
<b>Agency Contracts</b>							
Contracts	\$ -	\$ (125,933)	\$ -	\$ -	\$ (125,933)	\$ (101,382)	\$ (103,571)
<b>Amortization</b>	-	1,009,206	-	-	1,009,206	894,804	892,332
<b>Equipment</b>							
Equipment (non-capital)	-	-	-	-	-	-	64
Rental	750	(980)	-	-	(230)	(17,146)	6,906
Repairs and maintenance	-	9,566	(7,337)	-	2,229	37,655	(20,333)
	750	8,586	(7,337)	-	1,999	20,509	(13,363)
<b>Facilities</b>							
Janitorial	-	-	11,595	-	11,595	13,150	13,340
Rental	-	-	56,339	-	56,339	37,710	115,192
Repairs & maintenance buildings	-	-	258,763	-	258,763	183,176	90,078
Utilities	-	-	101,880	-	101,880	118,821	103,012
	-	-	428,577	-	428,577	352,857	321,622
<b>Information Technology</b>							
Computer services	-	-	-	75,243	75,243	72,938	35,907
Equipment (non-capital)	-	-	-	10,314	10,314	16,970	4,089
Materials & supplies	-	-	-	-	-	106	-
Repairs & maintenance buildings	-	-	-	1,628	1,628	2,400	1,467
Software (non-capital)	-	-	-	57,770	57,770	61,632	44,254
	-	-	-	144,955	144,955	154,046	85,717
<b>Operating</b>							
Advertising	-	160,068	-	-	160,068	181,665	158,999
Association fees & dues	396	22,299	-	-	22,695	24,624	13,462
Bad debts	-	-	-	-	-	-	-
Financial services	-	18,884	-	12	18,896	21,858	16,094
In-service (includes PD)	1,000	57,549	-	-	58,549	51,350	33,265
Insurance	-	68,289	13,967	-	82,256	74,062	72,084
Materials & supplies	132	4,453	397	-	4,982	16,442	11,259
Postage, freight & courier	-	11,027	256	145	11,428	21,025	18,132
Printing & copying	-	16,685	32	-	16,717	36,608	29,646
Professional services	4,879	109,718	3,056	-	117,653	239,367	131,754
Resale items	-	-	-	-	-	-	-
Subscriptions	-	5,721	1,615	-	7,336	7,513	7,821
Telephone & fax	600	35,852	1,942	1,925	40,319	41,810	41,296
Travel	213	5,680	4,299	2,577	12,769	58,729	55,802
Other	8,076	7,394	-	-	15,470	14,775	15,384
	15,296	523,619	25,564	4,659	569,138	789,828	604,997
<b>Personal Services</b>							
Employee benefits	524	317,679	38,960	23,303	380,466	436,152	408,197
Honoraria	17,810	-	-	-	17,810	16,410	21,650
Salaries	-	2,051,243	207,579	142,680	2,401,502	2,591,772	2,439,325
Other	-	3,535	-	-	3,535	2,908	(2,709)
	18,334	2,372,457	246,539	165,983	2,803,313	3,047,242	2,866,463
<b>Total General Expenses</b>	\$ 34,380	\$ 3,787,935	\$ 693,343	\$ 315,597	\$ 4,831,255	\$ 5,157,904	\$ 4,654,197

# GLOSSARY OF TERMS

**Casual Student:** one who is taking courses within a program group that collectively total less than 30 hours of scheduled class time.

**Completers:** students who remained to the end of the program.

**Full Load Equivalent (FLE):** defined as the total participant hours divided by the accepted full-load equivalent factor for a program group. Full Load Equivalent are calculated as follows:

- **BE Credit:** 1 FLE = 700 participant hours
- **BE Non-Credit:** 1 FLE = 700 participant hours
- **Institute Credit:** 1 FLE = 675 participant hours
- **Industry Credit:** 1 FLE = 675 participant hours
- **Non-Credit:** 1 FLE = 675 participant hours
- **University:** 1 FLE = 390 participant hours

**Graduates:** students who completed all course requirements resulting in certification of training by a recognized body.

**Full-time student:** one who is taking courses that collectively require a minimum of 18 hours of scheduled class time per week for a minimum period of 12 weeks. There are two exceptions to this definition:

- (a) for Apprenticeship and Trade: a complete level (depending on the trade) is required; and
- (b) for university courses: a minimum of 216 hours of scheduled class time for the academic year.

**Participant Hours:** the total time (in hours) all students are actively involved in a program (courses) of study.

**Part-time Students:** defined as (a) one who is taking courses of less than 12 weeks duration, even if they collectively require more than 18 hours of scheduled class time per week; or (b) one who is taking courses that are at least 12 weeks in duration but collectively require less than 18 hours of scheduled class time per week.  
**Program Delivery Centre:** an established entity (campus, learning centre, office) that coordinates the delivery of programs and courses of a defined geographic area within the College region.

## PROGRAM GROUPS:

**Institute Credit** – education and training which leads to a credential, i.e. certificate, diploma, degree; from a recognized credit-granting institution.

**Industry Credit** – education and training which leads to a credential that is recognized by an industry association or sector, regulatory body or licensing agency.

**Non-Credit** – education and training that does not result in credentials or certification but meets the specific needs identified for an industry(s), group(s), firms(s) or sector(s) or leads to or enhances a person(s)/group(s) employability or enhances community and/or social development or develops hobby, leisure and recreation skills.

**Basic Education Credit** – academic skills development that leads to certification at a grade 10 or 12 level or prepares individuals to write the GED exams.

**Basic Education Non-credit** – enhances an individual's reading, writing, and numeracy skills or develops personal and life skills necessary for employment activities or teaches English as an Additional Language.

**Student Enrolments:** total number of unique students enrolled in program session(s) or course(s) within a program group.

# CAMPUS LOCATIONS

## **Assiniboia Campus**

Prince of Wales Building  
201 Third Avenue West  
Box 1059, Assiniboia, SK  
S0H 0B0  
Tel: 306-642-4287  
Fax: 306-642-3397

## **Estevan Campus**

532 Bourquin Road  
Box 1750, Estevan, SK  
S4A 1C8  
Tel: 306-634-4795  
Fax: 306-637-5225

## **Indian Head Learning Centre**

708 Otterloo Street  
Box 248, Indian Head, SK  
S0G 2K0  
Tel: 306-695-2245  
Fax: 306-695-2226

## **Moosomin Campus**

610 Park Avenue  
Box 1457, Moosomin, SK  
S0G 3N0  
Tel: 306-435-4631  
Fax: 306-435-4639

## **Weyburn Campus and Administration Office**

633 King Street  
Box 1565, Weyburn, SK  
S4H 2S5  
Tel: 306-848-2500  
Fax: 306-848-2517

## **Whitewood Learning Centre**

708 5th Avenue  
Box 250, Whitewood, SK  
S0G 5C0  
Tel: 306-735-5263  
Fax: 306-735-2999

TOLL FREE REGISTRATION: 1-866-999-7372  
[www.southeastcollege.org](http://www.southeastcollege.org)



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