

# **Annual Report**

## **2022-2023**





# Vision, Mission, & Values

## OUR VISION

Fueling the Future by changing lives, building careers and growing communities.

## OUR MISSION

Inspire and enable success by providing opportunity, accessible education and innovation through community involvement.

## OUR VALUES

We at Southeast College, practice professional ethical conduct in everything we do. We are guided by our three core values being:

### INNOVATIVE

our proactive approach to changing needs by being responsive, having the courage to try new things and growing from our experiences.

### AUTHENTIC

meaningful interactions that are genuine, respectful, empathetic and that embrace diversity.

### RESPONSIBLE

accountable for all our actions and those things entrusted to us in a way that is open and honest.



## TABLE OF CONTENTS

Letter of Transmittal .....	4
Chair and Board Of Governors Message.....	5
CEO Message.....	6
Major Achievements .....	7
Calendar Highlights.....	10
Memorandum of Understanding .....	12
Indigenous Charter .....	13
Student Body Breakdown.....	14
Strategic Plan .....	16
Human Resources .....	20
Staff Directory .....	22
Enrolment & Performance .....	26
Financial Statements .....	34
Statement of Management Responsibility .....	35
Independent Auditor's Report .....	36

## LETTER OF TRANSMITTAL

The Honourable Gordon Wyant  
Minister of Advanced Education  
Room 307, Legislative Building  
2405 Legislative Drive  
Regina, SK S4S 0B3

Dear Minister Gordon Wyant,

On behalf of the Southeast College Board of Governors, I am pleased to present our Annual Report for the year ending June 30th, 2023, in accordance with Section 16 of the Regional Colleges Act and Section 14 of the Regional College Regulations.

Respectfully submitted,

Donna Nyeste  
Chair, Board of Governors  
Southeast College

## 2022/2023 BOARD OF GOVERNORS



**Donna Nyeste**  
Chair, Oxbow



**Trevor Tessier**  
Vice-Chair, Weyburn



**John Williams**  
Estevan



**Jeff Ward**  
Estevan



**Heather Vermeercsh**  
Carlyle



**Barbara Compton**  
Assiniboia

# CHAIR AND BOARD OF GOVERNORS MESSAGE



Donna Nyeste, Board Chair

On behalf of the Board of Governors, it gives me immense pleasure to share the commendable strides Southeast College has made over the past year. Our journey through a landscape of evolving leadership, prudent financial stewardship, enhanced governance, and a forward-looking strategic direction has been both transformative and enriching.

The past year brought about a wave of change, reflective not only of a shifting global paradigm but also of an evolving educational milieu. Amidst this dynamic backdrop, we welcomed a new CEO & President, Dr. Vicky Roy, along with new leaders in the executive team. Their advent marked a period of renewed vigor and collaborative effort between the Board and the college administration.

Together, we ventured to advance the priorities delineated in our Multi-Year Business Plan and Capital Plan. We also embarked on formulating our ambitious 2023-2028 Strategic Plan, ensuring that the college remains financially robust and agile while strategically reallocating significant resources towards our prospective endeavours.

Southeast College demonstrated remarkable resilience, ingenuity, and a community spirit that stood unwavering amidst the winds of change. Our collective learning and the breaking down of redundant barriers fostered an environment conducive to experimentation, collaboration, and innovation. This culture of mutual respect and care is instrumental in realizing our vision of cultivating a healthy workplace and delivering exceptional learning experiences. It underscores our commitment to creating pathways to success and addressing the labour market needs within our region.

This year also saw a significant realignment within our senior executive team and operational modus operandi, setting the stage for enhanced efficiency and responsiveness to the regional needs. The strategic initiatives undertaken, notably the major strategic achievement for Advancing Applied Research and Innovation, alongside new funding, new micro-credential programs and program extensions to many campuses, reflect our steadfast commitment to continuous improvement.

I am immensely proud of the passionate and innovative individuals that comprise the Southeast College community, the leadership exemplified by Dr. Vicky Roy and her executive team, and the unwavering commitment of our staff to the students, who are indeed at the heart of our educational mission.

Yours sincerely,

Donna Nyeste, Chair  
Board of Governors, Southeast College

## 2022-2023 MEETINGS

**September 14, 2022**  
Weyburn Campus

**October 5, 2022**  
Moosomin Campus

**November 2, 2022**  
Estevan Campus

**December 7, 2022**  
Weyburn Campus

**February 1, 2023**  
Estevan Campus

**March 1, 2023**  
Weyburn Campus

**April 5, 2023**  
Estevan Campus

**May 3, 2023**  
Assiniboia Campus

**June 7, 2023**  
Weyburn Campus

## CEO MESSAGE



Dr. Vicky Roy, CEO

I am honored to present our achievements from the transformative year of 2022-2023. Our dedicated Board of Governors, executive team, and staff across all six campuses have been instrumental in furthering our commitment to education and community growth.

This year was a beacon of strategic evolution for us:

- Working on developing a new 2023-2028 Strategic Plan, bolstered by a holistic business blueprint and targeted enrollment approach, set our direction.
- We welcome our first cohort of international students to the Continuing Care Assistant program in three of our campuses located in Assiniboia, Estevan, and Weyburn.
- The newly established Centre for Sustainable Innovation, with its esteemed Tri-Council recognition, stands testament to our commitment to sustainable growth and innovative education on a national scale.
- We have secured additional grants for strategic initiatives and programming this year. These funds are being channeled towards sustainable innovations, early education, technical training, and enhancements to our healthcare programs.
- Our budding alliance with the University of Regina opens avenues for enriched training and research, resonating with southeastern Saskatchewan's educational and employment aspirations.

- Our expanded academic palette, coupled with a revitalized Continuing Education and Corporate Training vision, caters seamlessly to our region's dynamics.
- Operational fine-tuning and strategic alignments have amplified our adaptability and cooperative spirit, fostering community-centric decisions.

Community engagement remained at the heart of our endeavors. From participating in summer parades and raising funding for scholarships to celebrating the festive spirit across the Southeast College region, we cherished every moment of unity and collaboration.

As we look forward to the coming years, Southeast College is poised not just to educate but to transform our region's economic and social landscape through innovation and partnership. Our initiatives align seamlessly with Saskatchewan's 30 Goals for 2030, underscoring our commitment to a skilled workforce and a sustainable economic future.

Your unwavering support and dedication have been the bedrock of our successes. As we celebrate our accomplishments, we remain ever grateful to our community, students, employees, and partners. Together, we are shaping a brighter and more innovative future for all.

Warm Regards,

Dr. Vicky Roy  
CEO & President, Southeast College



2022 - 2023 Annual Report

# EXECUTIVE TEAM



**Dr. Vicky Roy**  
CEO & President



**Jody Holzmiller**  
Vice President  
Professional Studies &  
Continuing Studies



**Jennifer Logel**  
Vice President Human  
Resources & Organizational  
Development



**Darcy Nolte**  
Vice President, Innovation &  
Strategic Development



**Timothy Spielman**  
Vice President Finance &  
Administration



**Dean Loberg**  
Vice President  
Academic & Teaching &  
Learning



**Sheena Onrait**  
Executive Director  
Communication &  
Strategic Enrollment

# MAJOR ACHIEVEMENTS



Southeast College was awarded \$200,000 in funding through the Municipal Coal Transition Fund to establish the Centre of Sustainable Innovation.



Through a partnership with SATCC, an Apprenticeship Coordinator position was funded and hired for the Powerline Technician training program. This dedicated coordinator position will be an amazing support for the program, instructors and students.

During the 2022/23 year, we successfully trained 23 cohorts of all Levels 1-4 of Powerline Technician apprentices.

## Relaunch of Microcredentials

- ✓ Conflict Resolution
- ✓ Event Planning
- ✓ Supervising Others
- ✓ Leadership & Influence

**LIVE SASK-BASED INSTRUCTORS**  
Class Engagement  
Student Discussions  
Municipal Focused

Register at [www.southeastcollege.org/microcredentials](http://www.southeastcollege.org/microcredentials)  
TSS Funding available for collaborating municipalities.  
email: [consultant@southeastcollege.org](mailto:consultant@southeastcollege.org)



Through HHRA funding we were able to add an additional intake of 14 Practical Nursing seats (Weyburn) and 12 Continuing Care Assistant seats (Assiniboia).

The Assiniboia Continuing Care Assistant program was incredibly well received by the community. The class was made up of 6 domestic students, and 4 international students. Continuing Care Assistant students in Assiniboia graduated on October 27, 2023, and many have accepted job offers in the community prior to program completion!



# MAJOR ACHIEVEMENTS

Partnered with post-secondary institutions across Saskatchewan and Alberta and local employers in our region to host the Southeast College Career Day and Hiring Fair in Weyburn, Estevan, and Whitewood.



In 2022/23 we welcomed our first group of international students! These students were enrolled in our Continuing Care Assistant programs at our Estevan, Assiniboia, Whitewood, and Weyburn Campus locations.



Heavy Equipment Operator program receives \$200,000 in funding from PrairiesCan to expand the program at the Estevan campus. This funding increased capacity of each new cohort and allows for the program to be more mobile in the future.

We continued our partnership with the City of Estevan to complete road work adjacent to the Estevan Campus as part of our Heavy Equipment Operator program.

Southeast College commits to the Saskatchewan Chamber's Indigenous Engagement Charter. By signing the Indigenous Engagement Charter, Southeast College commits to increased Indigenous engagement and increased recognition of the importance of the contributions from Indigenous Peoples, Indigenous Nations, and Indigenous Business to the economy, social culture, political system, and society as a whole.

# MEMORANDUM OF UNDERSTANDING

A memorandum of understanding was signed October 27, 2022 by Dr. Vicky Roy, president and CEO of Southeast College (left) and Dr. Jeff Keshen, president and vice-chancellor of the University of Regina. They joined forces to provide academic programming, career training, continuing education, applied research and international student support services to help meet education, economic and labour market needs in Saskatchewan's southeast region. The two institutions have common interests in expanding community-based post-secondary education programs and recognize that this is best achieved through collaboration and joint delivery. Areas of development focus on potential expansion of university certificate programs and micro-credentials in alternative sustainable energy, such as carbon capture and storage, hydrogen, geo-thermal and solar. Furthermore, this partnership will provide opportunities for collaborative undergraduate and graduate programming in areas of mutual interest, including Business Administration and Nursing, and will also explore the possibility of a unique new bachelor's degree.



# STRATEGIC ACHIEVEMENTS

Southeast College, in line with Canada's leading educational institutions, has marked a significant milestone by attaining Tri-Council approval for our Centre of Sustainable Innovation. This pivotal recognition places us prominently on the national funding and applied research map, especially as a rural college in our region.

We aim to lead in flexible program delivery and applied research, serving a diverse clientele ranging from individuals and entrepreneurs to enterprise groups and post-secondary partners. The Centre stands as a beacon for innovation and sustainability, offering an inclusive environment tailored for various segments of the community, including youth, Indigenous people, newcomers, and more.

Our Centre is a hub where applied research, sustainability, and innovation converge, bridging learners, faculty, businesses, and researchers. We're proud to offer state-of-the-art training spaces, collaborative zones, and research labs. With our Tri-Agency Institutional Eligibility funding, we're equipped to actively seek federal grants for applied research, reaffirming our commitment to regional and industry partners.

Aligned with Saskatchewan's 30 Goals for 2030, our endeavors spotlight two core missions: nurturing a skilled workforce and transforming southeast Saskatchewan's economic landscape through innovation.

As we anticipate a rising wave of innovation, Southeast College is poised to amplify the growth and sustainability of our region's economy.



## RECOGNITION FOR SOUTHEAST PRESIDENT & BOARD CHAIR

On December 14, 2022 Lieutenant Governor Russell Mirasty honored Dr. Vicky Roy, CEO and President of Southeast College, and Donna Nyeste, Chair of the Board of Governors, with the Queen Elizabeth II Platinum Jubilee Medal. This accolade, commemorating the 70th anniversary of Queen Elizabeth II's Accession to the Throne, celebrates their enduring commitment to Saskatchewan's educational sector.

Our CEO & President Dr. Vicky Roy expressed her gratitude, reflecting on her 20-year service to Canadian education and the achievements at Southeast College with her dedicated team. Our Board Chair, Donna Nyeste, who has volunteered at the college for three years, voiced her passion for education and her commitment to propelling the college to greater success. The nominations were made by Gordon Wyant, K.C., Minister of Advanced Education and MLA for Saskatoon Northwest.



Dr. Vicky Roy and Donna Nyeste receiving their Queen Elizabeth Jubilee Medal



## 2022 - 2023 Annual Report **STAFF AWARDS**



Celebrating a significant milestone in their service to Southeast College, our 2022 recipients recognized over 155 cumulative years of service:

- Faye Billington
- Jennifer Donald
- Pam Franko
- Jenn Hawton
- Greg Hoffart
- Tara Johns
- Roberta Knoll
- Belinda Kopp
- Teighan Kossatz
- Kate Mahoney
- Felicite Mailloux
- Lorraine Musk
- Sheena Onrait
- Lyn Taylor
- Tom Woodhouse



The Reconciliation Journey Starts in the Heart.

Reila Bird, Director of Indigenous Continuing Education & Indigenous Studies Sessional Instructor - First Nations University of Canada spoke to Southeast College staff at our Christmas gathering. She spoke about her journey as an indigenous woman and the lasting impact of residential schools on herself and her family.



# CALENDAR HIGHLIGHTS

## 2022 SEPTEMBER

2022/2024 PN Program - New cohort of 14 students started in September, 2022. One of these students, Cheyenne Siebert, is the youngest person/woman to be part of the fire department in Lampman, SK.

## 2022 OCTOBER

Partnered with the Weyburn Chamber of Commerce and Prairie Sky Co-op for the first ever Pumpkin Lane event bringing a safe and fun Halloween themed event to the community.



## 2022 JULY/AUGUST

Successful summer camps in both Estevan and Weyburn. Picture: Gord More of the Estevan Tech Hub visits the College for Kids summer camp to demonstrate drones and encourage youth in Estevan to learn more about technology and the digital world.



## 2022 NOVEMBER

\$21,000 in Entrance Awards distributed to Southeast College post-secondary students.

\$5,500 in dedicated Scholarships distributed to students laddering from a Southeast College. Adult Basic Education program to a full time Southeast College post secondary program.

## 2023 MARCH

Dr. Eric Grimson, Chancellor for Academic Advancement at MIT (Estevan born and raised,) presents at the first Innovation Conversation hosted at Southeast College in partnership with the City of Estevan and the Southeast TechHub in Estevan, SK. The Innovation Conversation went on to host other high-profile speakers including, Dr. Aaron Genest, Siemens Canada, President & Founder of SaskTech, and Advocate for the Tech Sector in Canada (Graduate of the U of S).



## CHRISTMAS AT SOUTHEAST COLLEGE



# CALENDAR HIGHLIGHTS



## 2022 DECEMBER

Participated in River Park Sparkles in Weyburn and Festival of Lights in Estevan for the third consecutive year.

Participated in community Christmas events in all our Southeast College campus communities.



## 2023 APRIL

Attended First Nations University of Canada, Spring Celebration Powwow in Regina. The spring celebration powwow is a way of celebrating through dance, song, drums, conversations with Elders, connecting with friends and family and acknowledging the lands of the region.

## 2023 MAY



The First Annual Southeast College Hairstylist Invitational was planned and held with two Southeast College students competing against students from hair schools in Moose Jaw and Regina. The competition was won by Sydnee, a Southeast College Hairstylist student!

## 2023 JUNE

Youth Care Worker Program was a brand new program offered by Southeast College located at Cowessess First Nation. This program was instructed by a resident of the Cowessess First Nations and she was able to bring the students culture into the program.



## SWING FOR SCHOLARSHIPS GOLF TOURNAMENT



Weyburn Swing for Scholarships raises over \$20,000 in student scholarships when matched by the Saskatchewan Innovation and Opportunity Scholarship fund.

This event wouldn't be possible without our many sponsors and golfers. The support we receive from our communities truly is incredible.

We couldn't have asked for a better day for this event. 15 teams participated, and all our golfers had a great day on the course and shared countless laughs in the clubhouse.

Special Thank You to all our sponsors.

- Drive for Education Sponsors: MNP and Prairie Sky Coop
- Golf Cart Sponsor: Whitecap Resources
- Safe Ride Sponsor: South Country Equipment
- Hole Sponsors: Weyburn Credit Union, Crescent Point, ProTouch Signs, New Age, Rona, Westrum Timber Mart, Bandit's Distilling, Carpet One, T&C Family Restaurant, Liquor Spot, Western Financial, Minard's Leisure World, Suretest Oilfield, SGEU, Authority Oilfield, Weyburn Chamber of Commerce, and SaskTel.
- And the many prize and raffle sponsors



# HUMAN RESOURCES

Southeast College prioritized our responsibility and commitment to the Truth & Reconciliation Commissions Calls to Action. We actively participated in Orange Shirt Day activities on the National Day of Truth and Reconciliation, deepening our understanding of the residential school crisis and our shared history with Indigenous peoples. To further educate our staff, we organized a presentation titled "The Reconciliation Journey Starts in the Heart" with guest speaker Reila Bird from the First Nations University of Canada in December. Moreover, all employees successfully completed the FNUC's 4 Seasons of Reconciliation training program in 2022-2023, which has now become an integral part of our employee onboarding process.

Volunteerism remained a significant aspect of our engagement with the community, as we continued to promote the College Ambassador policy. Southeast College employees and students actively participated in various community events, such as communithons, holiday parades, community clean-up weeks, River Park Sparkles (where they distributed hot chocolate to guests), and the Pumpkin Lane trick-or-treating event. We also organized engaging activities for both staff and students, including pumpkin carving, potluck lunches, Christmas decorating, holiday crafts, and miracle treat day, among others.

In the academic year of 2022-2023, we further enhanced our understanding of diversity, equity, and inclusion within our institution. As an education leader, we actively participated in National Pride Day. We raised awareness about the correct use of pronouns and their significance. We continued to prioritize fostering a respectful workplace environment, ensuring that all new employees enrolled in Respect in the Workplace training during their orientation. As our employee and student community continues to expand, we are committed to providing a workplace and classroom environment that is respectful and inclusive for all. Mental health and well-being remained a key focus at Southeast College. We actively participated in Bell Let's Talk Day and organized a presentation by Envision Counselling during the Canadian Mental Health Association's Mental Health Week. To further support our employees and their families, we expanded our Employee and Family Assistance program to include access to Telus LifeWorks. This enhancement provides immediate access to comprehensive Employee Assistance Program (EAP) supports, as well as rapid-access counseling.

We are proud of our accomplishments and look forward to continuing our commitment to organizational development, community engagement, diversity, equity, inclusion, and mental health support in the upcoming years.





## OPTIMIZING OPERATIONAL EFFICIENCY & ENHANCEMENTS:

In 2023, Southeast College engaged in strategic planning and enrollment activities to develop a road map for the next five years (2023-2028). This included a comprehensive review of our organization and operations with the goal of improving efficiency, supporting long-term sustainability, and enhancing our educational services throughout the region.

The organizational analysis identified key strategic positions to counteract the decline in both student enrollments and community partnerships experienced in recent years. As a result, several positions were re-aligned. This renewed focus on sustainability and targeted enrollment growth resulted in a net increase of 1.5 FTE for in-scope administrative positions.

New Strategic Positions (In-Scope)	FTE
Lead Applied Research Coordinator	1.0
Technology & Instructional Support Coordinator	1.0
Coordinator, Teaching & Learning	1.0
Coordinator, Recruitment & Engagement	1.0
Student Advisor, Whitewood	0.2 increase
Business & Program Development Consultant, Assiniboia	0.2 increase
Coordinator, Indigenous Initiatives	1.0
Program Coordinator, Apprenticeship	1.0
Business & Program Development Consultant, Whitewood & Area	1.0
Program Coordinator, Continuing Studies	1.0
Increase in FTE	8.4

Abolished Positions (In-Scope)	FTE
Industry Coordinator	0.6
ABE/ESWP Coordinator	1.0
Manager, Advancement	1.0
Associate Registrar	1.0
Manager, Reporting	0.7
Administrative Support Assistant, Moosomin	0.6
Facilities Assistant	1.0
Division Assistant, Education & Training	1.0
Decrease in FTE	6.9

# 2023 GRADUATES

## **Continuing Care Assistant Estevan**

Reagan Anderson  
Breanne DeBruyne  
Joyce Espina  
Rebecca Friesen  
Trinity Maser  
Nicole Meyer  
Juan Padilla  
Jonalyn Santos  
Santana Sherring  
Erika Valencia  
Imele Virador

## **Continuing Care Assistant Weyburn**

Angel Caharop  
Zoe Daley  
Joann Espejo  
Rodolfo Jr. Farinas  
Kathryn Frittaion  
Victoria Gutheil  
Jashanpreet Kaur  
Krishna Patel  
Randi Ward

## **Continuing Care Assistant Whitewood**

Amber-Lee Bear  
Jacqueline Boyko  
Alyssa Fortin  
Crystal Ironside  
Aniket Kapila  
Janina Kemp

Honora Mailloux  
Noemi McGregor  
Oengke Rachdianty  
Verlie Saguid

## **Continuing Care Assistant Assiniboia**

Jodee Dickman  
Kayla Hanson  
Courtney Howse  
Amber Johnson  
Chloe Kirkpatrick  
Amber Nelson  
Chinwe Nwokoro  
Keren Okwudei  
Nnenna Ononikpo  
Blessing Patrick

## **Continuing Care Assistant Part-Time Estevan**

Amalia San Juan  
Cecil Cabahug  
Cherry Katherine Abucayan  
Fe Rabanes  
Fenella Powell  
Jesse Ravanera  
Mwamvita Ally Kidabu  
Tessa Macalos

## **Electrician Moosomin**

Spencer Chapman  
Dawson Lelond  
Dayson Lyttle  
Tristen Metzger  
Paige Petracek  
Ian Van Den Bussche

## **Hairstylist Weyburn**

Sydnee Bandola  
Danielle Cherpin  
Emily Fries  
Bryanna Morrow  
Wynter Sorenson  
Jorja Swanson

## **Heavy Equipment Truck & Transport Estevan**

Johnloid Alvento  
Kaleb Bzdel  
Raymart Flores  
Connor Frijouf  
Thomas Huang  
Saw Min  
Nathan Mus  
Christian Santos  
Payden Thurlow

## **Heavy Equipment Operator Estevan**

Garrett Desnomie  
Davis Dietze  
Kelsey Goudy

Ryan Lauf  
Reesa Littlechief  
Joshua Petrychyn  
Rylan Baun  
Ryan Brotzel  
Griffin Dougall  
Crystal Hall  
Jordan Kreics  
Kelly Neufeld  
Daniel Pierce  
Lindon Schiestel  
Edsel Villacencio

## **Industrial Mechanic Estevan**

Joshua Alexander  
Mitchell Mason  
Tyler Weger-Brandow

## **Youth Care Worker Cowessess First Nation**

Mariah Isaac

## **Adult Basic Education Weyburn**

Tatiana Angulo  
Kaydon Heffley

## **Adult Basic Education Estevan**

Edralyn Duron  
Christine Briones  
Sujung Koo  
Mohammed El Kaissoumi  
Rolando Patron  
Amali Agampodige  
Danielle Noble  
Irish Penano  
Crystal Hall

## **Adult Basic Education Indian Head**

John Bouchard  
Bella Grey

## **Adult Basic Education Whitewood**

Bryan Delorme  
Dino Marion  
Paula Metzger  
Carson Browning  
Christine Deangkinay

## **Adult Basic Education Cowessess First Nation**

Dawna-Lee Crowe  
Ernest Isaac  
Tearra Delorme  
Shaya Pelletier  
Joseph Stevenson

## **Adult Basic Education WhiteBear First Nation**

Lakota Desjarlais  
Tyra Lonechild  
Tara-Lee McArthur

## **Adult Basic Education Zagime (Whitewood)**

Charles Delorme  
Tara Delorme  
Landyn Ironstar



# STAFF DIRECTORY

## STAFF DIRECTORY

NAME	POSITION
<b>STAFF</b>	
Christin Andrews	Executive Coordinator
Tania Hlohovsky Andrist	Applied Research Lead Officer
Magdalene Asare	Building Services Worker (Casual)
Kailey Barnstable	Summer Programmer
Faye Billington	Program Coordinator
Sera Bocian	Associate Registrar
Mikayla Bocian	Summer Programmer
Liz Bohnert	Division Assistant, Training and Education
Rebecca Bowerin	CLBPT Assessor
Wendy Bristow	Student Advisor
Katie Burham	EAL Coordinator
Andrew Cao	Campus Manager
Sebastian Cyriac	Technology & Instructional Support Coordinator
Jennifer Donald	Admin Support
Arianna Driedger	Summer Programmer
Margaret Duncan	CLBPT Assessor
Abbey Forseth	Student Advisor
Pam Franko	Building Services Worker
Jennifer Froese	One Stop Service Associate
Renata Gaca-Proszak	Business & Program Development Consultant
Austin Gamracy	IT Support Coordinator
Julie Gaudet	One Stop Associate
Pam Gunnlaugson	Coordinator, ABE/ESWP
Klint Harder	IT Manager
Jennifer Hawton	Division Assistant, Human Resources
Jody Holzmiller	V.P. Professional Training and Continuing Studies
Sharon Ivan	Registrar
Chris Kambeitz	Facilities Assistant
Peter Kaufmann	Building Services Worker
Roberta Knoll	Finance Manager

NAME	POSITION
Belinda Kopp	Accounts Receivable Clerk
Kassandra Lawrenz	Manager, College Advancement
Crystal Litzenberger	Accounts Payable Clerk
Jennifer Logel	Director, HR from May, 2022; Finance Manager & Division Assistant, Corporate Services to April, 2022
Kelly Mallory	Administrative Support (Casual)
Melanie Mantei	Program Coordinator
Robert Mitchell	Student Advisor
Carolyn Murphy	Division Assistant, EAL
Heather Murray	Education Coordinator
Lorraine Musk	Payroll Clerk
Stacey Mustatia	Student Advisor
Darcy Nolte	Facilities Manager & Industry Coordinator, V.P. Innovation & Strategic Development
Sheena Onrait	Manager, Marketing and Communication, Executive Director, Communications & Strategic Enrollment
Tracy Page	Campus Manager
Luna Paulin	Accounting Clerk
Ashley Piper	Summer Programmer
Dr. Vicky Roy	President & CEO
Jill Ruep	One Stop Service Associate
Merissa Scarlett	Business & Program Development Consultant
Starla Schneider	One Stop Service Associate
Shelley Schroeder	Administrative Support (Casual)
Nola Sehn	Campus Manager
Timothy Spielman	VP, Finance & Administration
Laurie Stianson	Business and Program Development Consultant
Debbie Turgeon	Manager, Reporting
Tom Woodhouse	Building Services Worker

NAME	POSITION
<b>INSTRUCTORS</b>	
Mary Ann Anderson	Youth Care Worker Instructor (Associated Studies)
Gord Bilinski	Heavy Equipment Operator Instructor
Terrance Biss	Adult Basic Education Instructor
Gary Blanke	Powerline Technician Instructor
Kiana Block	English as Another Language Instructor
Doug Boehm	Powerline Technician Instructor
Rebecca Bowerin	English as an Additional Language Instructor
Crystal Brady	Adult Basic Education Instructor
Vanessa Butler	Continuing Care Assistant Instructor
Randy Clausen	Heavy Equipment Operator Instructor
Maria Cole-Gayle	Adult Basic Education Facilitator
April Dahnke	English as Additional Language Instructor
Margaret Duncan	English as an Additional Language Instructor
Nathan Dunford	Heavy Equipment Operator Instructor
Kelly Fremont	Adult Basic Education Instructor
Stephan Froese	English as Another Language Instructor
Amber Ganje	Nail Technician Instructor
Suzanne Gibson	Continuing Care Assistant Instructor
Jessica Gorgerat	Practical Nursing Instructor
Moira Grayson	Adult Basic Education Facilitator
Emma Gunnlaugson	Adult Basic Education Facilitator
Pam Gunnlaugson	Adult Basic Education and Essential Skills for the Workplace Instructor
Melissa Hansford	English as an Additional Language Instructor
Michael Harms	Electrical Instructor

NAME	POSITION
Jessica Haygarth	Practical Nursing Instructor
Kayci Henderson	Adult Basic Education Instructor
Amanda Hodgkin	Hairstylist Instructor
Greg Hoffart	Heavy Equipment Truck and Transport Instructor
Stephanie Jensen	English as an Additional Language Instructor
Tara Johns	Industrial Mechanics Instructor (Associated Studies)
Jeanette Knox	Continuing Care Assistant Instructor (Clinical)
Erin Knuttila	Practical Nursing and Continuing Care Assistant Instructor (Continuing Studies)
Sujung Koo	Adult Basic Education Facilitator
Teighan Kossatz	Adult Basic Education Instructor
Josh Kradovill	Powerline Technician Instructor
Melissa MacCrimmon	Continuing Care Assistant Instructor
Kate Mahoney	Hairstylist Instructor
Lindsay Manko-Bauche	Adult Basic Education Instructor
Todd Marasse	Welding Instructor
Deanna Martin	Early Childhood Education Instructor
Rick Mayer	Industrial Mechanic Instructor
Stuart McKay	Powerline Technician Instructor
Carolyn McMillan	English as an Additional Language Instructor
John McMillan	Youth Care Worker Instructor (Associated Studies)
Jessica McNaughton	Practical Nursing Instructor
Robert Mitchell	Industrial Mechanics Instructor (Associated Studies)
Pam Mytroen	English as an Additional Language Instructor and Continuing Care Assistant Instructor (Associated Studies)
Jane Penfold	Electrical Instructor (Associated Studies)
Bethan Penfold Baer	Adult Basic Education Instructor & Conversation Class Instructor



2022 - 2023 Annual Report

# STAFF DIRECTORY

## INSTRUCTOR DIRECTORY

NAME	POSITION
Joyce Roemer	Continuing Care Assistant Instructor
Tanis Savill	Associated Studies Instructor (various programming areas)
Wade St. Onge	Adult Basic Education Instructor
Cathy Stevenson	Youth Care Worker Instructor
Karen Stillwell	Adult Basic Education Facilitator
Lyn Taylor	Continuing Care Assistant Instructor
Debbie Turgeon	English as an Additional Language Facilitator
Ajmal Usman	Practical Nursing Instructor (Associated Studies)
Janice Wagner	Practical Nursing Instructor (Lab)
Bernadette Wright	Practical Nursing Instructor (Associated Studies)
Scott Young	Adult Basic Education Instructor

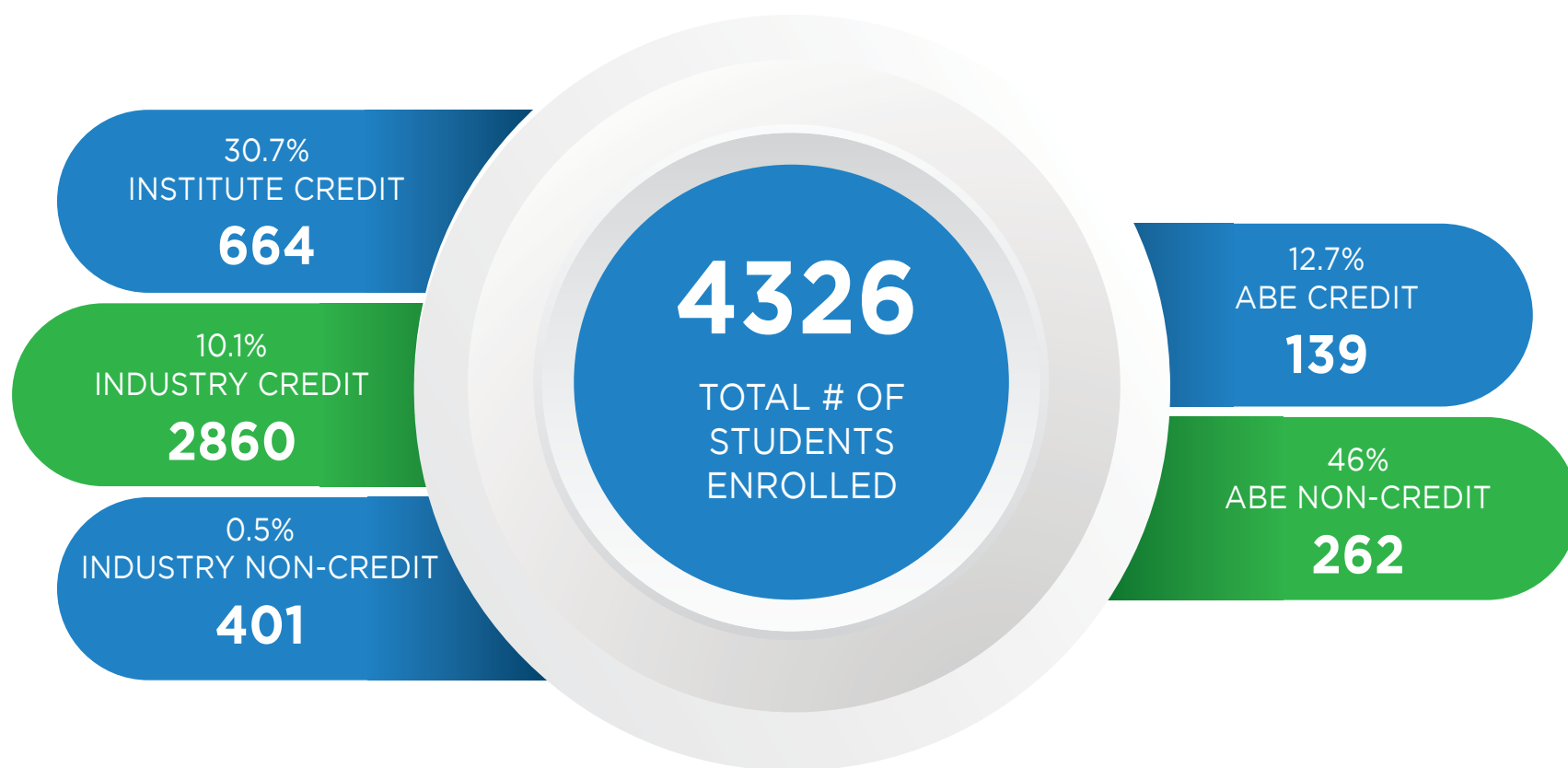


## 2022 - 2023 Annual Report **OUR DONORS**

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Weyburn Youngfellows  
Weyburn Youngfellows Wives



# STUDENT BODY BREAKDOWN



**FILE'S** INDUSTRY CREDIT .....175  
INDUSTRY CREDIT .....57.55  
NON-CREDIT .....3.09  
ABE CREDIT .....72.2  
ABE NON-CREDIT .....262

**%FILE'S** INSTITUTE CREDIT .....30.7%  
INDUSTRY CREDIT .....10.1%  
NON-CREDIT .....0.5%  
ABE CREDIT .....12.7%  
ABE NON-CREDIT .....46%





# ENROLMENT & PERFORMANCE

## COMPREHENSIVE ENROLMENT BY PROGRAM GROUP

		2021-2022 Student Enrolment					2022-2023 Student Enrolment				
Program Groups		FT	PT	Cas	TotalEnrol	FLE's	FT	PT	Cas	TotalEnrol	FLE's
Skills Training	Institute Credit										
	Sask Polytechnic	76	98	15	189	107.8	144	313	-	457	143.2
	Other	-	-	-	-	-	-	-	-	-	-
	Apprenticeship and Trade	1	222	-	223	34.7	9	198	-	207	31.8
	Total Institute Credit	77	320	15	412	142.5	153	511	-	664	175.0
	Industry Credit										
	Total Industry Credit	15	213	2117	2,345	75.7	20	-	2,840	2,860	57.6
	Non-Credit										
	Total Non-Credit	-	58	546	604	11.8	-	-	401	401	3.1
Total Skills Training		92	591	2678	3,361	230.0	173	511	3,241	3,925	235.6
Adult Basic Education	Adult Basic Education Credit										
	Adult 12	57	69	-	126	69.2	-	139	-	139	72.2
	Adult 10	-	11	-	11	3.0	-	-	-	-	-
	Total ABE Credit	57	80	-	137	72.2	-	139	-	139	72.2
	Adult Basic Ed Non-Credit										
	Employability/LifeSkillsTraining	23	11	-	34	17.3	12	-	-	12	5.5
	English Language Training	2	124	-	126	26.2	-	-	247	247	99.7
	GED Preparation	-	-	-	-	-	-	3	-	3	0.1
	Total ABE Non-Credit	25	135	-	160	43.5	12	3	247	262	105.3
Total Adult Basic Education		82	215	-	297	115.7	12	142	247	401	177.5
University	Total University	3	143	-	146	18.9	-	-	-	-	-
Total Enrolment		177	949	2678	3,804	364.6	185	653	3,488	4,326	413.1



# ENROLMENT & PERFORMANCE

## COMPREHENSIVE ENROLMENT BY PROGRAM GROUP - WEYBURN

		2021-2022 Student Enrolment					2022-2023 Student Enrolment				
Program Groups		FT	PT	Cas	TotalEnrol	FLE's	FT	PT	Cas	TotalEnrol	FLE's
Skills Training	Institute Credit										
	Sask Polytechnic	25	61	11	97	50.0	86	150	-	236	67.9
	Other	-	-	-	-	-	-	-	-	-	-
	Apprenticeship and Trade	1	222	-	223	34.7	-	198	-	198	23.8
	Total Institute Credit	26	283	11	320	84.7	86	348	-	434	91.7
	Industry Credit										
	Total Industry Credit	5	54	742	801	28.4	-	-	944	944	19.9
	Non-Credit										
	Total Non-Credit	-	21	79	100	3.7	-	-	90	90	2.0
	Total Skills Training	31	358	832	1,221	116.8	86	348	1,034	1,468	113.7
Adult Basic Education	Adult Basic Education Credit										
	Adult 12	21	26	-	47	26.8	-	86	-	86	51.6
	Adult 10	-	-	-	-	-	-	-	-	-	-
	Total ABE Credit	21	26	-	47	26.8	-	86	-	86	51.6
	Adult Basic Ed Non-Credit										
	Employability Life Skills	-	-	-	-	-	-	-	-	-	-
	English Language Training	-	25	-	25	7.9	-	-	72	72	34.3
	Total ABE Non-Credit	-	25	-	25	7.9	-	-	-	72	34.3
Total Adult Basic Education		21	51	-	72	34.7	-	86	72	158	85.9
University	Total University	2	77	-	79	10.1	-	-	-	-	-
Total Enrolment		54	486	832	1372	161.6	86	434	1,106	1,626	199.5

# ENROLMENT & PERFORMANCE

## COMPREHENSIVE ENROLMENT BY PROGRAM GROUP - ESTEVAN

		2021-2022 Student Enrolment					2022-2023 Student Enrolment				
Program Groups		FT	PT	Cas	Total Enrol	FLE's	FT	PT	Cas	TotalEnrol	FLE's
Skills Training	Institute Credit										
	Sask Polytechnic	23	43	8	74	31.7	25	163	-	188	41.4
	Other	-	-	-	-	-	-	-	-	-	-
	Apprenticeship and Trade	-	-	-	-	-	-	-	-	-	-
	Total Institute Credit	23	43	8	74	31.7	25	163	-	188	41.4
	Industry Credit										
	Total Industry Credit	10	128	1,037	1,175	38.3	-	-	1,330	1,330	26.9
	Non-Credit										
	Total Non-Credit	-	27	432	459	7.3	-	27	432	459	7.3
Total Skills Training		33	198	1,477	1,708	77.3	25	190	1,762	1,977	25.6
Adult Basic Education	Adult Basic Education Credit										
	Adult 12	21	21	-	42	24.3	-	31	-	31	37.0
	Adult 10	-	-	-	-	-	-	-	-	-	-
	Total ABE Credit	21	21	-	42	24.3	-	31	-	31	37.0
	Adult Basic Ed Non-Credit										
	Employability Life Skills	9	2	-	11	6.0	12	-	-	12	5.5
	English Language Training	2	58	-	60	11.2	-	-	90	90	28.5
	GED Preparation	-	-	-	-	-	-	3	-	3	0.0
	Total ABE Non-Credit	11	60	-	71	17.2	12	3	90	105	34.0
Total Adult Basic Education		32	81	-	113	41.5	12	34	90	136	71.1
University	Total University	1	48	-	49	6.0	-	-	-	-	-
Total Enrolment		66	327	1,477	1,870	124.8	37	224	1,852	2,113	146.7

# ENROLMENT & PERFORMANCE

## COMPREHENSIVE ENROLMENT BY PROGRAM GROUP -MOOSOMIN

		2021-2022 Student Enrolment					2022-2023 Student Enrolment				
Program Groups		FT	PT	Cas	Total Enrol	FLE's	FT	PT	Cas	TotalEnrol	FLE's
Skills Training	Institute Credit										
	Sask Polytechnic	28	6	-	34	26.2	23	-	-	23	22.2
	Other	-	-	-	-	-	-	-	-	-	-
	Total Institute Credit	28	6	-	34	26.2	23	-	-	23	22.2
	Industry Credit										
	Total Industry Credit	-	22	231	253	5.2	-	-	257	257	5.6
	Non-Credit										
	Total Non-Credit	-	7	20	27	0.5	-	-	-	-	-
Total Skills Training		28	35	251	314	31.9	23	-	257	280	27.8
Adult Basic Education	Adult Basic Education Credit										
	Adult 12	15	22	-	37	18.2	-	22	-	22	30.2
	Adult 10	-	11	-	11	3.0	-	-	-	-	-
	Total ABE Credit	15	33	-	48	21.2	-	22	-	22	30.2
	Adult Basic Ed Non-Credit										
	Employability/LifeSkillsTraining	14	9	-	23	11.3	-	-	-	-	-
	English Language Training	-	28	-	28	4.3	-	-	59	59	18.5
	Total ABE Non-Credit	14	37	-	51	15.6	-	-	59	59	18.5
Total Adult Basic Education		29	70	-	99	36.8	-	22	59	81	48.6
University	Total University	-	11	-	11	1.5	-	-	-	-	-
Total Enrolment		57	116	251	424	70.2	23	22	316	361	76.4

# ENROLMENT & PERFORMANCE

## COMPREHENSIVE ENROLMENT BY PROGRAM GROUP -ASSINIBOIA

		2021-2022 Student Enrolment					2022-2023 Student Enrolment				
Program Groups		FT	PT	Cas	Total Enrol	FLE's	FT	PT	Cas	Total Enrol	FLE's
Skills Training	Institute Credit										
	Sask Polytechnic	-	-	-	-	0.0	10	-	-	10	11.8
	Total Institute Credit	-	-	-	-	0.0	10	-	-	10	11.8
	Industry Credit										
	Total Industry Credit	-	5	189	194	3.7	-	-	309	309	5.1
	Non-Credit										
	Total Non-Credit	-	-	23	23	0.3	-	-	311	311	1.1
Total Skills Training		-	5	212	217	4.0	10	-	620	630	18.0
Total Adult Basic Education	Adult Basic Ed Non-Credit										
	English Language Training	-	13	-	13	2.9	-	-	26	26	18.5
Total Adult Basic Education		-	13	-	13	2.9	-	-	26	26	18.5
University	Total University	-	9	-	9	1.3	-	-	-	-	-
Total Enrolment		-	27	212	239	8.2	10	-	646	656	36.4



# ENROLMENT & PERFORMANCE

## STUDENT SUCCESS BY PROGRAM GROUP

		2020-2022												2021-2023											
		Total Students Completed			Total students Graduated			Total Employed			Total Going to Further Training			Total Students Completed			Total students Graduated			Total Employed			Total Going to Further Training		
Program Groups		FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas
Skills Training	Institute Credit																								
	Sask Polytechnic	2	81	10	60	15	-	29	8	-	4	-	-	14	259	-	36	-	-	-	-	-	-	-	-
	Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	ApprenticeshipandTrade	-	2	-	-	221	-	-	-	-	-	-	-	-	32	-	-	145	-	-	-	-	-	-	-
	Total Institute Credit	2	83	10	60	236	-	29	8	-	4	-	-	14	291	-	36	145	-	-	-	-	-	-	-
	Industry Credit																								
	Total Industry Credit	4	5	9	11	190	2,093	-	-	-	-	-	-	-	-	2,567	-	9	-	-	-	-	-	-	-
	Non-Credit																								
	Total Non-Credit	-	58	528	-	-	-	-	-	-	-	-	-	-	-	546	-	-	-	-	-	-	-	-	-
Total Skills Training		6	146	547	71	426	2,093	29	8	-	4	-	-	14	291	3,113	36	154	-	-	-	-	-	-	-
Adult Basic Education	Adult Basic Education Credit																								
	Adult 12	26	25	-	16	9	-	11	9	-	25	16	-	-	68	-	-	12	-	-	-	-	-	-	-
	Adult 10	-	4	-	-	-	-	-	-	-	-	4	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total ABE Credit	26	29	-	16	9	-	11	9	-	25	20	-	-	68	-	-	12	-	-	-	-	-	-	-
	Adult Basic Ed Non-Credit																								
	Employability/LifeSkills Training	22	-	-	-	-	-	5	-	-	7	-	-	-	-	-	12	-	-	-	-	-	-	-	-
	EnglishLanguageTraining	1	96	-	-	-	-	-	-	-	-	-	-	-	279	-	-	-	-	-	-	-	-	-	-
	GED Preparation	-	-	-	-	-	-	-	-	-	-	-	-	-	3	-	-	-	-	-	-	-	-	-	-
	Total ABE Non-Credit	23	96	-	-	-	-	5	-	-	7	-	-	-	282	12	-	-	-	-	-	-	-	-	-
Total Adult Basic Education		46	140	-	49	8	-	16	5	-	36	12	-	-	68	282	12	12	-	-	-	-	-	-	-
University	Total University	-	178	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Enrolment		48	500	606	119	330	1,997	57	11	8	38	12	-	14	359	3,395	48	166	-	-	-	-	-	-	-

Note: Follow up stats are not gathered for English Language Training, GED, Industry Cr, University and Non-Credit students.

2022 - 2023 Annual Report

# ENROLMENT & PERFORMANCE

## EQUITY PARTICIPATION ENROLMENTS BY PROGRAM GROUP

		2021-2022												2022-2023											
		Indigenous			Visible Minority			Disability			Total Enrolment			Indigenous			Visible Minority			Disability			Total Enrolment		
Program Groups		FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas
Skills Training	Institute Credit																								
	Sask Polytechnic	17	5	1	10	10	3	3	3	-	77	104	15	12	21	-	15	67	-	3	2	-	144	313	-
	Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Apprenticeship and Trade	-	36	-	-	2	-	-	2	-	1	222	-	-	29	-	-	-	-	-	3	-	9	198	-
	Total Institute Credit	17	41	1	10	12	3	3	5	-	78	326	15	12	50	-	15	67	-	3	5	-	153	511	-
	Industry Credit																								
	Total Industry Credit	7	36	74	2	17	45	1	2	27	15	213	2,117	-	-	145	-	-	56	-	-	33	20	-	2,583
	Non-Credit																								
	Total Non-Credit	-	11	43	-	1	18	-	-	11	-	58	546	-	-	58	-	-	27	-	-	3	-	-	401
Total Skills Training		24	88	118	12	30	66	4	7	38	93	597	2,678	12	50	203	15	67	83	3	5	36	173	511	2,984
Adult Basic Education	Adult Basic Education Credit																								
	Adult 12	27	44	-	5	8	-	2	1	-	57	69	-	-	78	-	-	30	-	-	5	-	-	139	-
	Adult 10	-	10	-	-	-	-	-	-	-	-	11	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total ABE Credit	27	54	-	5	8	-	2	1	-	57	80	-	-	78	-	-	30	-	-	5	-	-	139	-
	Adult Basic Ed Non-Credit																								
	Employability/ Life Skills Training	15	9	-	3	-	-	2	-	-	23	11	-	4	-	-	-	-	-	-	-	-	12	-	-
	English Language Training	-	9	-	-	13	-	-	1	-	2	124	-	-	-	3	-	-	43	-	-	-	-	-	247
	GED Preparation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3	-	-
Total Adult Basic Education		42	72	-	8	21	-	4	2	-	82	215	-	4	78	3	-	30	43	-	5	-	12	142	247
University	Total University	-	9	-	-	16	-	-	11	-	3	143	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Enrolment		66	169	118	20	67	66	8	20	38	178	955	2,678	16	128	206	15	97	126	3	10	36	185	653	3,231

2022 - 2023 Annual Report

# ENROLMENT & PERFORMANCE

## EQUITY PARTICIPATION COMPLETERS AND GRADUATES BY PROGRAM GROUP

		2021-2022									2022-2023								
		Indigenous			Visible Minority			Disability			Indigenous			Visible Minority			Disability		
Program Groups		E	C	G	E	C	G	E	C	G	E	C	G	E	C	G	E	C	G
Skills Training	Institute Credit																		
	Sask Polytechnic	23	4	12	23	10	7	6	3	2	36	21	35	78	68	76	5	3	5
	Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	ApprenticeshipandTrade	36	-	36	2	-	2	2	-	2	29	5	23	-	-	-	3	-	2
	Total Institute Credit	59	4	48	25	10	9	8	3	4	65	26	48	78	68	76	8	3	7
	Industry Credit																		
	Total Industry Credit	117	4	103	64	2	62	30	1	29	145	-	132	56	-	51	33	-	32
	Non-Credit																		
	Total Non-Credit	54	51	-	19	18	-	11	10	-	58	-	-	8	-	-	-	-	-
Total Skills Training		230	59	151	108	30	71	49	14	33	268	26	180	142	68	127	41	3	39
Adult Basic Education	Adult Basic Education Credit																		
	Adult 12	71	29	8	13	6	3	3	-	1	115	58	4	29	25	1	7	3	-
	Adult 10	10	3	-	-	-	-	-	-	-	34	-	-	6	-	-	3	-	-
	Total ABE Credit	81	32	8	13	6	3	3	-	1	149	58	4	35	25	1	10	3	-
	Adult Basic Ed Non-Credit																		
	Employability/LifeSkills Training	24	15	-	3	3	-	2	2	-	4	4	-	3	3	-	-	-	-
	EnglishLanguageTraining	9	9	-	13	10	-	1	1	-	8	8	-	8	8	-	-	-	-
	GED Preparation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total ABE Non-Credit	33	24	-	16	13	-	3	3	-	12	12	-	11	11	-	-	-	-
Total Adult Basic Education		114	56	8	29	19	3	6	3	1	161	70	4	46	36	1	10	3	-
University	Total University	9	9	-	16	16	-	11	11	-	-	-	-	-	-	-	-	-	-
Total Enrolment		353	124	159	153	65	74	66	28	34	429	96	184	188	104	128	51	6	39

E - Enrolment      C - Completers      G - Graduates

## STUDENT AND COMMUNITY SUCCESS

	Baseline	2018-19	2019-20	2020-21	2021-22	2022-2023
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## 1.1 Enhance student success along the learning and career pathway

## Graduation Rates

Institute Credit*	46%	35%	40%	59%	75%	75%
Institute Credit Full Time Programs	85%	71%	71%	71%	75%	82%
Industry Credit*	95%	93.5%	90%	85%	88%	98%
ABE Credit*	32%	27%	26%	38%	18%	21%
Indigenous Graduation Rates*						
Institute Credit						
i) of institute credit enrolment	13%	6%	1%	11%	13%	5%
ii) of indigenous institute credit enrolment	40%	11%	1.4%	34%	66%	53%
Industry Credit						
i) of industry credit enrolment	4%	12%	4%	3%	14%	5%
ii) of indigenous industry credit enrolment	84%	10%	36%	33%	67%	90%
ABE Credit						
i) of ABE credit enrolment	67%	59%	62%	51%	32%	25%
ii) of indigenous ABE credit enrolment	32%	24%	23%	35%	10%	53%
Students engaged in work placements (#)	94	89	103	107	50	75



**STUDENT AND COMMUNITY SUCCESS // CONTINUED**

	Baseline	2018-19	2019-20	2020-21	2021-22	2022-2023
Students attached to the workplace - Employment Rate (%)						
Institute Credit	71%	68%	71%	77%	80%	NA
ABE Credit	59%	61%	42%	62%	75%	NA
Students who continue along the SC pathway (%)						
ABE 10	36%	20%	35%	32%	0	0
ABE 12	24%	26%	25%	26%	20%	25%
ABE Non Credit	21%	29%	25%	26%	26%	25%
1.2 Grow bold and creative initiatives to meet emerging workforce needs						
Increase in non-government revenue sources	-1.3%	-1.6%	-2.9%	4.5%	-3.6%	NA
1.3 Enhance our "gold star" standard						
Total number of student enrolments in programs	4,937	4,700	3,155	3,752	3,804	4,227
Students indicating a positive or extremely positive learning experience (%)	98%	99.8%	99.7%	99.8%	99.9%	99.9%

\*Provincial Performance Measures Calculations and Formulas Used

## EFFECTIVE PROCESSES

	Baseline	2018-19	2019-20	2020-21	2021-22	2022-23
2.2 Strengthen stakeholder partnerships						
Sequential learners (#)	79	72	63	84	75	78
2.3 Improve internal processes to achieve "gold star"						
Students indicating they had a positive or extremely positive learning experience (%)	98%	99.8%	99.7%	99.85%	99.9%	99.9%

## LONG-TERM VIABILITY

	Baseline	2018-19	2019-20	2020-21	2021-22	2022-23
4.1 Increase effective and efficient use of College assets						
Space utilization (%)						
Estevan	18.8%	21.2%	12.1%	20.3%	27.7%	28.1%
Weyburn	31.6%	39.4%	24.3%	26.7%	28.9%	29.3%
Personal vehicle usage (KM)	36,247	28,725	19,754	16,283	13,315	13,102
4.2 Increase non-government revenue streams						
Non Government Revenue (%)	36.3%	26.92%	22.4%	26.9%	23.3%	21%
Industry training and service options (#)	103	77	75	93	62	51

\* Baseline is average of 2016-17 and 2017-18 data

## **HEO STUDENT ADDED TO HIS RESUME AND WORK EXPERIENCE THANKS TO COLLEGE EXPERIENCES**

He had already gathered some heavy equipment operations knowledge and skills, but when the opportunity arose to add to that menu, Royce McKay did not hesitate. Having already operated dozers and graders as part of his job within the Kahkewistahaw First Nations community, McKay welcomed the chance to learn more about not only that equipment but other machinery such as excavators, rock trucks and front-end loaders.

“Last year I took some classes at the Fort Qu’Appelle campus of Parkland College,” he said.

But the invitation to improve his knowledge base and skill levels was just too enticing to pass up.

“I enjoy education, I just got my ticket,” he said.

McKay had also experienced heavy equipment operations while employed earlier at a John Deere dealership, operating a forklift and excavators and the world of levers and hydraulics grabbed his interest.

“Gord said I was a natural,” he said with a laugh, referring to the course he was enrolled in through the Southeast College and their instructor Gord Bilinski.

“For me, the course was not hard, actually it was fun and I got to know Gord who is a good instructor.”

McKay was one experienced operator who gave up some of his time on the machinery so that one of the three “rookies” in the six-student line-up could gain more time and comfort level on the seat of the heavy equipment.

“They eventually get the hang of it,” he said.

McKay said it remained important to be familiar with each piece of machinery you are using, including regular checks and cleaning.

“I also had the opportunity to go through the safety training again, so I’m good for another three years,” he added with another chuckle.



He also confirmed that safety procedures were emphasized throughout the six-week course, following the two weeks of safety training.

“Being safe is always important.”

McKay added, “We only got about half of the access road built, somewhat due to weather disruptions,” referring to the “on the job” aspect of the training which called on the students to build an access road to the Kahkewistahaw First Nation powwow grounds.

McKay is an employee of that community which consists of about 600 or more residents. He is deployed on the operations and maintenance side of the workforce.

“They are hiring full-time so I will be running a lot of machinery in the community. I was working part-time on the housing part before, so I’ve just changed careers and looking forward to it,” he said in conclusion. Advantage Southeast College. Advantage McKay. Advantage Kahkewistahaw First Nation.

They all win.

2022 - 2023 Annual Report

# FINANCIAL STATEMENTS







# STATEMENT OF MANAGEMENT RESPONSIBILITY

The Consolidated financial statements of Southeast College have been prepared in accordance with Canadian public sector accounting standards and the format specified in the Regional Colleges Accounting and Reporting Manual issued by the Ministry of Advanced Education, and are in compliance with the provisions of legislation and related authorities. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances. These statements include certain amounts based on management's estimates and judgments. Management has determined such amounts based on a reasonable basis in order to ensure that the financial statements are presented fairly in all material respects.

In fulfilling its responsibilities and recognizing the limits inherent in all systems, the management has developed and maintains a system of internal control designed to provide reasonable assurance that College assets are safeguarded from loss and that the accounting records are a reliable basis for the preparation of financial statements.

September 28, 2023  
Weyburn, SK

The Board of Governors of the College is responsible for the review and approval of the financial statements, and ensures management fulfils its financial reporting responsibilities. The Board meets with management and with the external auditors to discuss the results of audit examinations and financial reporting matters. The external auditors have full access to the Board with and without the presence of management. The Board also considers the engagement or re-appointment of the external auditors.

The consolidated financial statements have been audited by Virtus Group LLP. The external auditors conduct an independent examination in accordance with Canadian auditing standards and express their opinion on the financial statements. The accompanying Auditors' Report outlines their responsibilities, the scope of their examination and provides their opinion on the fairness of the presentation of the information in the financial statements.

Original Signed By  
Donna Nyeste, Board of Governors Chair

Original Signed By  
Vicky Roy, President & CEO

# INDEPENDENT AUDITORS' REPORT



## To the Board of Directors of Southeast College

### Opinion

We have audited the consolidated financial statements of Southeast College, which comprise the consolidated statement of financial position at June 30, 2023 and the consolidated statements of operations and accumulated surplus from operations, changes in financial net assets and cash flows for the year ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the College as at June 30, 2023, and its financial performance and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the College in accordance with the ethical requirements that are relevant to our audit of the financial statements in Saskatchewan, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Information Other than the Financial Statements and Auditors' Report Thereon

Management is responsible for the other information. The other information comprises the information included in the annual report but does not include the financial statements and our auditors' report thereon. The annual report is expected to be

made available to us after the date of this auditors' report.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information identified above when it becomes available and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

When we read the annual report, if we conclude that there is a material misstatement therein, we are required to communicate the matter to those charged with governance.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the College's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the College or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the College's financial reporting process.

# INDEPENDENT AUDITORS' REPORT

## **Auditors Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the College's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the College's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the College to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

September 27, 2023  
Regina, Saskatchewan

VIRTUS GROUP LLP  
Chartered Professional Accountants



**Southeast College**  
**Consolidated Statement of Financial Position**  
**As at June 30, 2023**

	June 30 2023	June 30 2022
<b>Financial Assets</b>		
Cash and cash equivalents (Note 3)	\$3,708,264	\$3,187,969
Accounts receivable (Note 4)	549,598	401,050
Inventories for resale (Note 5)	28,428	25,630
Portfolio Investments (Note 6)	27,178	25,106
<b>Total Financial Assets</b>	4,313,468	3,639,755
<b>Liabilities</b>		
Accrued salaries and benefits (Note 8)	336,443	301,248
Accounts payable and accrued liabilities (Note 9)	429,110	349,071
Deferred revenue (Note 10)	640,619	188,625
Liability for employee future benefits (Note 11)	229,600	212,800
<b>Total Liabilities</b>	1,635,772	1,051,744
<b>Net Financial Assets</b>	2,677,696	2,588,011
<b>Non-Financial Assets</b>		
Tangible capital assets (Note 13)	22,856,880	23,581,629
Prepaid expenses (Note 14)	158,749	141,069
<b>Total Non-Financial Assets</b>	23,015,629	23,722,698
<b>Accumulated Surplus</b>	<b>\$25,693,325</b>	<b>\$26,310,709</b>
<b>Accumulated Surplus is comprised of:</b>		
Accumulated surplus from operations (Note 15)	\$25,693,325	\$26,310,709
<b>Total Accumulated Surplus</b>	<b>\$25,693,325</b>	<b>\$26,310,709</b>
Contingencies (Note 16)		
Contractual Rights (Note 19)		
Contractual Obligations and Commitments (Note 20)		

Approved by the Board of Governors

Original Signed By: Donna Nyeste, Chair

Original Signed By: John Williams, Vice Chair

The accompanying notes and schedules are an integral part of these financial statements.

**Southeast College**  
**Consolidated Statement of Operations and Accumulated Surplus**  
**For the year ended June 30, 2023**

	<b>2023 Budget</b>	<b>2023 Actual</b>	<b>2022 Actual</b>
	(Note 17)		
<b>Revenues</b> (Schedule 2)			
Provincial Government			
Grants	\$6,419,500	\$6,617,300	\$6,662,000
Other	85,420	168,527	193,997
Federal Government			
Grants	346,560	512,491	407,301
Other Revenue			
Contracts	762,966	1,005,738	787,473
Interest	7,540	153,332	18,774
Rents	14,775	23,080	17,080
Resale items	110,484	145,007	110,253
Tuitions	1,783,227	1,281,842	1,168,709
Donations	38,492	62,718	40,187
Other	58,735	88,346	46,970
<b>Total Revenues</b>	<b>9,627,699</b>	<b>10,058,381</b>	<b>9,452,744</b>
<b>Expenses</b> (Schedule 3)			
General (Schedule 4)	4,925,178	5,306,877	4,829,974
Skills training	3,456,078	3,194,613	2,894,689
Basic education	2,129,538	1,734,904	1,579,400
Services	198,629	209,602	160,020
University	18,000	-	(22)
Scholarships	224,162	229,769	195,077
<b>Total Expenses</b>	<b>10,951,585</b>	<b>10,675,765</b>	<b>9,659,138</b>
<b>(Deficit) for the Year from Operations</b>	<b>(1,323,886)</b>	<b>(617,384)</b>	<b>(206,394)</b>
<b>Accumulated Surplus, Beginning of Year</b>	<b>26,310,709</b>	<b>26,310,709</b>	<b>26,517,103</b>
<b>Accumulated Surplus, End of Year (Note 15)</b>	<b>\$24,986,823</b>	<b>\$25,693,325</b>	<b>\$26,310,709</b>

The accompanying notes and schedules are an integral part of these financial statements.



**Southeast College**  
**Consolidated Statement of Changes in Net Financial Assets**  
**For the year ended June 30, 2023**

	<b>2023 Budget</b>	<b>2023 Actual</b>	<b>2022 Actual</b>
<b>Net Financial Assets, Beginning of Year</b>	(Note 17) \$2,588,011	\$2,588,011	\$2,209,495
(Deficit)/Surplus for the Year from Operations	(1,323,886)	(617,384)	(206,394)
Acquisition of tangible capital assets	(22,000)	(224,275)	(369,811)
Amortization of tangible capital assets	904,200	949,024	915,636
Use of prepaid expenses	(5,000)	(17,680)	39,085
<b>Change in Net Financial Assets (Net Debt)</b>	(446,686)	(110,315)	378,516
<b>Net Financial Assets, End of Year</b>	<b>\$2,141,325</b>	<b>\$2,677,696</b>	<b>\$2,588,011</b>

The accompanying notes and schedules are an integral part of these financial statements.

**Southeast College**  
**Consolidated Statement of Cash Flows**  
**For the year ended June 30, 2023**

	<b>2023</b>	<b>2022</b>
<b>Operating Activities</b>		
(Deficit) Surplus for the year from operations	\$(617,384)	\$(206,394)
Non-cash items included in deficit		
Amortization of tangible capital assets	949,024	915,636
Changes in non-cash working capital		
Decrease (Increase) in accounts receivable	(148,548)	(136,817)
Decrease (increase) in inventories for resale	(2,798)	805
(Decrease) increase in accrued salaries and benefits	35,195	(11,720)
Increase in accounts payable and accrued liabilities	80,039	87,999
Increase in deferred revenue	451,994	40,994
Increase in liability for employee future benefits	16,800	20,600
Decrease (increase) in prepaid expenses	(17,680)	39,085
<b>(Deficit) Surplus for the year from operations</b>	<b>746,642</b>	<b>750,188</b>
<b>Capital Activities</b>		
Cash used to acquire tangible capital assets	(224,275)	(369,811)
<b>Cash Used by Capital Activities</b>	<b>(224,275)</b>	<b>(369,811)</b>
<b>Investing Activities</b>		
Cash used to acquire portfolio investments	(2,072)	(2,000)
<b>Cash (Used in) Provided by Investing Activities</b>	<b>(2,072)</b>	<b>(2,000)</b>
<b>Net change in cash and cash equivalents during the year</b>	<b>520,295</b>	<b>(378,377)</b>
<b>Cash and Cash Equivalents, Beginning of Year</b>	<b>3,187,969</b>	<b>2,809,592</b>
<b>Cash and Cash Equivalents, End of Year (Note 3)</b>	<b>\$3,708,264</b>	<b>\$3,187,969</b>

The accompanying notes and schedules are an integral part of these financial statements.

## Notes to the Consolidated Financial Statements

### For the year ended June 30, 2023

#### 1. Purpose and authority

Southeast College ("the College") offers educational services and programs under the authority of Section 14 of *The Regional Colleges Act*. The College Board plays an integral part in strategic direction and management guidance.

The purpose of the College is to provide credit and non-credit classroom and vocational training to meet the needs of regional constituents and industry. Southeast College is a registered charity and therefore exempt from the payment of income tax.

These consolidated financial statements include the College as well as the Southeast College Education Foundation Inc., a non-profit entity founded to develop and diversify resources for education in southeast Saskatchewan.

#### 2. Summary of significant accounting policies

As a government not-for-profit organization, the College prepared these consolidated financial statements in accordance with Canadian public sector accounting standards for government reporting entities. The accounting standards followed for government not-for-profit organizations are the Canadian Chartered Professional Accountants (CPA Canada) Public Sector Accounting (PSA) Handbook.

##### (a) College Reporting Entity

The consolidated financial statements include all of the assets, liabilities, revenues and expenses of the College reporting entity.

Controlled organizations that have been included using the full consolidation method include the Southeast Education Foundation Inc. All significant intercompany transactions and balances have been eliminated upon consolidation.

##### (b) Measurement Uncertainty and the Use of Estimates

The preparation of consolidated financial statements in conformity with PSA standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenses during the year. Uncertainty in the determination of the amount at which an item is recognized or disclosed in financial statements is known as measurement uncertainty. Such uncertainty exists when there is a variance between the recognized or disclosed amount and another reasonably possible amount.

Measurement uncertainty that may be material to these consolidated financial statements exists for:

- The liability for employee future benefits of \$229,600 (June 30, 2022 - \$212,800) because actual experience may differ significantly from actuarial or historical estimations and assumptions
- Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary
- Provisions are made for slow moving and obsolete inventory for resale
- Amortization is based on the estimated useful lives of tangible capital assets

These estimates and assumptions are reviewed periodically and, as adjustments become necessary, they are reported in earnings in the periods in which they become known. While best estimates are used for reporting items subject to measurement uncertainty, it is reasonably possible that changes in future conditions, occurring within one fiscal year, could require material changes in the amounts recognized or disclosed.

##### (c) Valuation of Financial Assets and Liabilities

Financial assets and liabilities create rights and obligations to receive or deliver economic benefits. Financial assets and liabilities include cash and cash equivalents, accounts receivable, portfolio investments, accrued salaries and benefits liability for employee benefits, accounts payable and accrued liabilities.

## Notes to the Consolidated Financial Statements

### For the year ended June 30, 2023

Financial assets and liabilities are assigned to one of two measurement categories: fair value, or cost or amortized cost.

**i. Fair Value**

Fair value measurement applies to portfolio investments in equity instruments that are quoted in an active market.

**ii. Cost or Amortized Cost**

All other financial assets and financial liabilities are measured at cost or amortized cost. Transaction costs are a component of cost for financial instruments measured using cost or amortized cost. All financial assets and liabilities are measured at amortized cost. Due to their short-term nature, the amortized cost of these instruments approximates their fair value.

**(d) Financial Assets**

Financial assets are assets that could be used to discharge existing liabilities or finance future operations and are not for consumption in the normal course of operations. Valuation allowances are used where considered necessary to reduce the amounts reported for financial assets to their net realizable value.

**Cash and Cash Equivalents** consist of cash, bank deposits and highly liquid investments with initial maturity terms of three months or less and held for the purpose of meeting short-term operating cash commitments rather than for investing purposes.

**Accounts Receivable** is shown net of allowance for doubtful accounts to reflect their expected net recoverable value. Valuation allowances are recorded where recovery is considered uncertain. Changes in valuation allowances are recorded in the consolidated statement of operations.

**Inventories for Resale** consist of textbooks and course materials which are held for sale in the ordinary course of operations and are valued at the lower of cost and net realizable value. Cost is determined by the average cost method. Net realizable value is the estimated selling price in the ordinary course of business.

**Portfolio Investments** consist of Weyburn Credit Union shares, Prairie Sky Co-op equity and Southern Plains Co-op equity. These investments are reported at cost or amortized cost and include associated transaction costs upon initial recognition, less any write-downs for a loss in value that is other than a temporary decline. Gains and losses on financial instruments measured at cost or amortized cost are recognized in the consolidated statement of operations in the period the gain or loss occurs.

**(e) Liabilities**

Liabilities are present obligations arising from transactions and events occurring prior to year-end, which will be satisfied in the future through the use of assets or another form of economic settlement.

**Accrued Salaries and Benefits** represents salaries and benefits owing to or on behalf of work performed by employees, but not yet paid, at the end of the fiscal period. Amounts are payable within one year.

**Accounts Payable and Accrued Liabilities** include accounts payable and accrued liabilities owing to third parties for goods supplied and services rendered, but not yet paid, at the end of the fiscal period. Amounts are payable within one year.

**Deferred Revenue** from government transfers represents restricted grants with stipulations that give rise to a liability. The revenue is recognized as the stipulation liabilities are settled. Deferred revenue from non-government sources represents revenue related to fees or services received in advance of the fee being earned or the services being performed, and other contributions for which the contributor has placed restrictions on the use

## Notes to the Consolidated Financial Statements

### For the year ended June 30, 2023

of the resources. Tuition and fee revenue is recognized as the course is delivered, revenue from contractual services is recognized as the services are delivered, and revenue from other contributions is recognized in the fiscal year in which the resources are used for the purpose specified.

**Liability for Employee Future Benefits** represents non-vesting sick leave benefits that accrue to the College's employees. The cost of these benefits is recorded as the benefits are earned by employees. The liability relating to these benefits is actuarially determined using the projected benefit method pro-rated on service and management's best estimate of expected sick leave usage, discount rate, inflation, salary escalation, termination and retirement rates and mortality. Actuarial gains and losses are amortized on a straight line basis over the expected average remaining service life of the related employee groups. Actuarial valuations are performed periodically. Extrapolations of these valuations are made when a valuation is not done in the current fiscal year.

#### (f) Non-Financial Assets

Non-financial assets are assets held for consumption in the provision of services. These assets do not normally provide resources to discharge the liabilities of the College unless they are sold.

**Tangible Capital Assets** have useful lives extending beyond the accounting period, are used by the College to provide services to the public and are not intended for sale in the ordinary course of operations. Tangible capital assets are recorded at cost and include all costs directly attributable to the acquisition, design, construction, development, installation and betterment of the tangible capital asset.

The cost of depreciable tangible capital assets, net of any residual value, is amortized on a straight line basis over their estimated useful lives as follows:

Buildings	20-50 years
Buildings under capital lease	50 years
Office furniture	10 years
Program equipment and office equipment	5 years
Computer hardware and systems software	3 years
Leasehold improvements	Term of lease or useful life

Write-downs are accounted for as expenses in the consolidated statement of operations.

The Buildings under capital lease category was created in 2016 to account for the new Weyburn campus building. Although the property is legally owned by the South East Cornerstone School Division, the 50 year rental agreement between the College and the School Division transfers the long term economic benefit of the property to the College. Therefore, the property is treated as a tangible capital asset of the College.

**Prepaid Expenses** are prepaid amounts for rent, payroll remittances, marketing and promotional materials and other goods and services which will provide economic benefits in one or more future periods. The prepaid amount is recognized as an expense in the year the goods or services are consumed.

#### (g) Employee Pension Plans

Employees of the College participate in the following pension plans:

##### **Multi-Employer Defined Benefit Plans**

The College's teachers and other employees holding a teaching certificate participate in either the Saskatchewan Teachers' Retirement Plan (STRP) or Saskatchewan Teachers' Superannuation Plan (STSP). The College's obligation for these plans is limited to collecting and remitting contributions of the employees at rates determined by the plans.



## Notes to the Consolidated Financial Statements

### For the year ended June 30, 2023

#### **Defined Contribution Plans**

The College's other employees participate in a defined contribution pension plan through Canada Life. The College's contributions to the plan are expensed when due.

#### **(h) Liability for contaminated sites**

Contaminated sites are a result of a chemical, organic, radioactive material or live organism that exceeds an environmental standard, being introduced into the soil, water, or sediment. It does not include airborne contaminants. The College recognizes a liability for remediation of contaminated sites when all the following criteria have been met:

- An environmental standard exists,
- There is evidence that contamination exceeds an environmental standard,
- The institution is directly responsible or accepts responsibility for the contamination,
- It is expected that future economic benefits will be given up, and
- A reasonable estimate of the amount can be made.

A liability for a contaminated site may arise from operations that are either considered in productive use or no longer in productive use when environmental standards are exceeded. It will also arise when an unexpected event occurs resulting in contamination that exceeds an environmental standard. Costs directly attributable to remediation activities would be included in the estimate of a liability and would include post-remediation operation, maintenance and monitoring costs that are an integral part of the remediation strategy for a contaminated site. Professional expertise would be relied on to estimate the liability.

#### **(i) Contingent Liabilities**

Contingent liabilities are potential liabilities which may become actual liabilities when one or more future events occur or fail to occur. To the extent that the future event is likely to occur, and a reasonable estimate of the loss can be made, an estimated liability is accrued and an expense recorded. If the likelihood is not determinable or an amount cannot be reasonably estimated, the contingency is disclosed in the notes to the financial statements.

#### **(j) Asset retirement obligations**

The Public Sector Accounting Board (PSAB) issued PS 3280 Asset retirement obligations effective for fiscal years starting on or after April 1, 2022. PSAS 3280 provides guidance on how to account for and report a liability for retirement of a tangible capital asset. The adoption of this standard did not result in the identification of any material asset retirement obligations.

#### **(k) Funds and reserves in accumulated surplus**

Certain amounts of the accumulated operating surplus, as approved by the Board, have been designated for specific future purposes. These internally restricted amounts, or designated assets, are included in the accumulated surplus presented in the consolidated statement of financial position. Accumulated surplus from operations also includes externally restricted contributions for which the contributor has placed restrictions. The College does not maintain separate bank accounts for the designated assets.

#### **(l) Revenue Recognition**

Revenues are recorded on the accrual basis. Revenues are recognized in the period in which the transactions or events occurred that gave rise to the revenues, provided the amount to be received can be reasonably estimated and collection is reasonably assured.

## Notes to the Consolidated Financial Statements

### For the year ended June 30, 2023

The College's major sources of revenue include the following:

**i) Government Transfers (Grants)**

Grants from governments are considered to be government transfers. Government transfers are recognized as revenues when the transfer is authorized, all eligibility criteria have been met, the amount can be estimated and collection is reasonably assured except when, and to the extent, stipulations by the transferor give rise to an obligation that meets the definition of a liability.

**ii) Fees and Services**

Revenues from tuition fees and other services are recognized in the year they are earned. Amounts that are restricted pursuant to legislation, regulation or agreements with external parties that may only be used in the conduct of certain programs or in the delivery of specific services and transactions are initially recorded as deferred revenue and subsequently recognized as revenue in the fiscal year the related expenses are incurred or services are performed.

**iii) Interest Income**

Interest is recognized on an accrual basis when it is earned.

**iv) Other (Non-Government Transfer) Contributions**

Unrestricted contributions are recognized as revenue in the year received or in the year the funds are committed to the College if the amount can be reasonably estimated and collection is reasonably assured. Externally restricted contributions are contributions for which the contributor has placed restrictions on the use of the resources. Externally restricted contributions are deferred until those resources are used for the purposes specified, at which time the contributions are recognized as revenue. In-kind contributions are recorded at their fair value when they are received.

**(m) Expenses**

Expenses are reported on an accrual basis. The cost of all goods consumed and services received during the year is expensed as incurred.

**(n) Expense by function**

The College uses the following categories of functions for its statement of operations:

**General**

Includes expenses for institutional support, including executive management, communications, insurance, information technology, facility operations and maintenance costs for equipment and buildings.

**Skills training**

Includes expenses incurred in the provision of skills training programs, including costs associated with instruction, equipment, facility rentals, and operating expenses such as materials and supplies. Skills training programs include post-secondary studies that provide graduates with credentials recognized by employers, thus providing enhanced access to the labour market. This programming also includes short-term certificate courses and programs that provide specific skills for the workplace.

**Basic education**

Includes expenses incurred in the provision of basic education programs, including costs associated with instruction, equipment, facility rentals, and operating expenses such as materials and supplies. Basic education programs are preparatory in nature and include English language learning, high school courses, and essential skills for the workplace, thus providing enhanced entry to the labour market and post-secondary studies.

**Notes to the Consolidated Financial Statements**  
**For the year ended June 30, 2023**

**(o) Services**

Includes expenses incurred in the oversight of student services including counselling and other assistance to prospective and enrolled students.

**University**

Includes expenses incurred in the delivery of university courses.

**Scholarships**

Includes the provision of scholarships that have been awarded by the College.

**(p) New Accounting Policies**

New and amended Canadian public sector accounting standards and guidelines have been issued and will become effective as follows:

**PS 3400 Revenue**

A new standard effective for fiscal years starting on or after April 1, 2023, establishing guidance on the recognition, measurement, presentation, and disclosure of revenue. Management will adopt this standard for the year commencing July 1, 2023. Although there will not be significant change in the financial statements, there is a plan to recognize tuition revenue on a monthly basis, which is a change from current practice.

**3. Cash and cash equivalents**

	<b>June 30 2023</b>	<b>June 30 2022</b>
Cash and cash equivalents – Southeast College	\$3,565,911	\$3,074,863
Cash and cash equivalents – Southeast Education Foundation	142,353	113,106
	<b>\$3,708,264</b>	<b>\$3,187,969</b>

**4. Accounts receivable**

All accounts receivable presented on the consolidated statement of financial position are net of any valuation allowances for doubtful accounts.

	<b>June 30 2023</b>	<b>June 30 2022</b>
Provincial government		
Other	\$1,584	\$95,634
Federal government	233,437	26,999
Other receivables	320,343	286,575
	555,364	409,208
Less: Allowance for doubtful accounts	(5,766)	(8,158)
	<b>\$549,598</b>	<b>\$401,050</b>

**Notes to the Consolidated Financial Statements**  
**For the year ended June 30, 2023**

**5. Inventories for resale**

	<b>June 30 2023</b>	<b>June 30 2022</b>
Textbook and course materials	\$28,428	\$25,630
	<b>\$28,428</b>	<b>\$25,630</b>

**6. Portfolio investments**

All investments are reported at acquisition cost which is equivalent to fair market value on June 30.

	<b>June 30 2023</b>	<b>June 30 2022</b>
Weyburn Credit Union – member ownership account	\$20,726	\$20,726
Southern Plains Co-operative Ltd. – equity	2,204	2,162
Prairie Sky Co-operative Association Ltd. – equity	3,835	1,805
Moosomin Conexus Credit Union – share account	400	400
Weyburn Credit Union – share account	8	8
Affinity Credit Union – share account	5	5
	<b>\$27,178</b>	<b>\$25,106</b>

**7. Bank indebtedness**

Bank indebtedness consists of a demand operating line of credit with a maximum borrowing limit of \$45,000 that bears interest at Bank prime rate. This line of credit is authorized by a borrowing resolution by the Board and is unsecured. The line of credit was approved by the Minister of Advanced Education. The balance drawn on the line of credit on June 30, 2023 was \$0 (June 30, 2022 - \$0).

**8. Accrued salaries and benefits**

	<b>June 30 2023</b>	<b>June 30 2022</b>
Accrued salaries	\$44,558	\$29,809
Accrued employee benefits	4,969	3,278
Accrued vacation pay	286,916	268,161
	<b>\$336,443</b>	<b>\$301,248</b>

**9. Accounts payable and accrued liabilities**

	<b>June 30 2023</b>	<b>June 30 2022</b>
Trade accounts payable	\$429,110	\$349,071
	<b>\$429,110</b>	<b>\$349,071</b>

**Notes to the Consolidated Financial Statements**  
**For the year ended June 30, 2023**

**10. Deferred revenue**

Deferred tuition, fees, and revenue coupons represent amounts for academic services to be provided in future periods, from non-government transfer sources.

	June 30 2022	Additions during the year	Revenue recognized during the year	June 30 2023
Tuition and fees	\$183,666	\$631,484	\$175,302	\$639,848
Deferred revenue coupons	4,959	150	4,338	771
	<b>\$188,625</b>	<b>\$631,634</b>	<b>\$179,640</b>	<b>\$640,619</b>

**11. Liability for future employee benefits**

The College provides certain post-employment, compensated absence and termination benefits to its employees. These benefits include accumulating non-vested sick leave. The liability associated with these benefits is calculated as the present value of expected future payments pro-rated for service and is recorded as Liability for Employee Future Benefits in the consolidated statement of financial position.

Details of the employee future benefits are as follows:

**Actuarial extrapolation (valuation)**

Long-term assumptions used

Salary escalation rate (5)

Discount rate (percentage)

Expected average remaining service life (years)

June 30, 2023	June 30, 2022
(extrapolation)	(valuation)
2.5%	2.5%
3.90%	3.90%
10.8	10.8

**Liability for employee future benefits**

Accrued benefit obligation – beginning of year

Current period benefit cost

Interest cost

Benefit payments

Actuarial (gains) losses

Accrued benefit obligation – end of year

Unamortized net actuarial gains/losses

June 30, 2023	June 30, 2022
\$209,700	\$256,200
41,200	43,800
8,300	4,600
(34,800)	(35,400)
-	(59,500)
224,400	209,700
5,200	3,100
<b>\$229,600</b>	<b>\$212,800</b>

**Employee future benefits expense**

Current period benefit cost

Amortization of net actuarial gain/loss

Benefit cost

Interest cost on unfunded employee future benefit obligation

Year-ended June 30, 2023	Year-ended June 30, 2022
\$41,200	\$43,800
2,100	7,600
43,300	51,400
8,300	4,600
<b>\$51,600</b>	<b>\$56,000</b>



**Notes to the Consolidated Financial Statements**  
**For the year ended June 30, 2023**

**12. Financial risk management**

The College is exposed to financial risks from its financial assets and liabilities. These risks include credit risk, liquidity risk and market risk (consisting of interest rate risk and foreign currency risk).

**(a) Credit risk**

Credit risk to the College arises from potential non-collection of accounts receivable. The credit risk related to the College's receivables from the provincial government, federal government and their agencies is considered to be minimal. For other receivables, the College has adopted credit policies which include monitoring the aged accounts receivable report monthly. The College does not have a significant exposure to any individual customer. Management reviews accounts receivable on a case-by-case basis to determine if a valuation allowance is necessary to reflect an impairment in collectability.

The aging of accounts receivable at June 30, 2023 and June 30, 2022 was:

	<b>June 30, 2023</b>		<b>June 30, 2022</b>	
	<b>Accounts Receivable</b>	<b>Allowance for Doubtful Accounts</b>	<b>Accounts Receivable</b>	<b>Allowance for Doubtful Accounts</b>
Current	\$180,035		\$94,539	
31-60 days	78,176		26,241	
61-90 days	36,907		6,974	
Over 90 days	25,225	\$5,766	16,740	\$8,158
Government receivables	235,021		264,714	
Total	\$555,364	\$5,766	\$409,208	\$8,158
Net		<b>\$549,598</b>		<b>\$401,050</b>

**(b) Liquidity risk**

Liquidity risk is the risk that the College will not be able to meet its financial obligations as they come due. The College manages liquidity risk by maintaining adequate cash balances, preparing annual budgets and adjusting forecasts on a quarterly basis. The College maintains a short-term line of credit that is designed to ensure that funds are available to meet current and forecasted financial requirements in the most cost-effective manner. At June 30, 2023, the College had committed borrowing facilities of \$45,000 (2022 – \$45,000), none of which been drawn (2022 – not drawn).

The following table sets out the contractual maturities of the College's financial liabilities:

	<b>June 30, 2023</b>			<b>June 30, 2022</b>		
	<b>Within 6 months</b>	<b>6 months to 1 year</b>	<b>Total</b>	<b>Within 6 months</b>	<b>6 months to 1 year</b>	<b>Total</b>
Accrued salaries and benefits	\$192,985	\$143,458	\$336,443	\$167,167	\$134,081	\$301,248
Accounts payable and accrued liabilities	429,110		429,110	349,071		349,071
Total	<b>\$622,095</b>	<b>\$143,458</b>	<b>\$765,553</b>	<b>\$516,238</b>	<b>\$134,081</b>	<b>\$650,319</b>

**Notes to the Consolidated Financial Statements**  
**For the year ended June 30, 2023**

**(c) Market risk**

The College is exposed to market risks with respect to interest rates and foreign currency exchange rates, as follows:

**Interest rate risk:**

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The College's interest rate exposure relates to cash and cash equivalents. The College has an authorized bank line of credit of \$45,000 with interest payable monthly at a rate of prime. Changes in the bank's prime rate can cause fluctuation in interest payments and cash flows. There was no balance outstanding on this credit facility as of June 30, 2023 (June 30, 2022 - \$0).

The College minimizes these risks by:

- holding cash in an account at a Canadian bank, denominated in Canadian currency.
- holding cash in an account at a Canadian bank, which offers competitive interest rates.
- managing cash flows to minimize utilization of its bank line of credit.

**Notes to the Consolidated Financial Statements**  
**For the year ended June 30, 2023**

**13. Tangible capital assets**

	<b>Buildings</b>	<b>Buildings under capital lease</b>	<b>Furniture and equipment</b>	<b>Computer hardware</b>	<b>Computer software</b>	<b>Leasehold improvements</b>	<b>Land improvements</b>	<b>2023</b>	<b>2022</b>
<b>Cost</b>									
Start of year	\$15,394,758	\$14,984,671	\$3,495,819	\$1,755,309	\$77,261	\$1,787,993	\$584,597	\$38,080,408	\$37,710,597
Additions	-	-	209,357	14,918	-	-	-	224,275	369,811
Write-offs	-	-	(1,991,360)	(1,679,222)	(77,261)	(1,672,707)	(584,597)	(6,005,147)	-
End of year	<u>\$15,394,758</u>	<u>\$14,984,671</u>	<u>\$1,713,816</u>	<u>\$91,005</u>	<u>0</u>	<u>\$115,286</u>	<u>0</u>	<u>\$32,299,536</u>	<u>\$38,080,408</u>
<b>Amortization</b>									
Start of year	\$5,592,903	\$2,097,853	\$2,747,445	\$1,697,192	\$77,261	\$1,701,528	\$584,597	\$14,498,779	\$13,583,143
Amortization expense	273,478	299,693	316,696	30,335	-	28,822	-	949,024	915,636
Write-offs	-	-	(1,991,360)	(1,679,222)	(77,261)	(1,672,707)	(584,597)	(6,005,147)	-
End of year	<u>\$5,866,381</u>	<u>\$2,397,546</u>	<u>\$1,072,781</u>	<u>\$48,305</u>	<u>0</u>	<u>\$57,643</u>	<u>0</u>	<u>\$9,442,656</u>	<u>\$14,498,779</u>
<b>Net Book Value</b>									
Start of year	\$9,801,855	\$12,886,818	\$748,374	\$58,117	0	\$86,465	0	\$23,581,629	\$24,127,454
End of year	<u>9,528,377</u>	<u>12,587,125</u>	<u>641,035</u>	<u>42,700</u>	<u>0</u>	<u>57,643</u>	<u>0</u>	<u>22,856,880</u>	<u>23,581,629</u>
<b>Change</b>	<u>\$(273,478)</u>	<u>\$(299,693)</u>	<u>\$(107,339)</u>	<u>\$(15,417)</u>	<u>0</u>	<u>\$(28,822)</u>	<u>0</u>	<u>\$(724,749)</u>	<u>\$(545,825)</u>

**14. Prepaid expenses**

	<b>June 30 2023</b>	<b>June 30 2022</b>
Other	\$88,496	\$64,273
Rent	22,704	23,119
Payroll remittances	19,721	19,626
Insurance	1,003	18,252
Marketing & promotion items	9,907	12,748
Program tuition and books	16,665	2,549
Postage	253	502
	<u><b>\$158,749</b></u>	<u><b>\$141,069</b></u>

**Notes to the Consolidated Financial Statements**  
**For the year ended June 30, 2023**

**15. Accumulated surplus**

Accumulated surplus represents the financial assets and non-financial assets of the College less liabilities. This represents the accumulated balance of net surplus arising from the operations of the College and accumulated net remeasurement gains and losses.

The College does not have any remeasurement gains or losses.

Details of accumulated surplus are as follows:

	June 30 2022	Additions during the year	Reductions during the year	June 30 2023
<b>Invested in tangible capital assets:</b>				
Net book value of tangible capital assets	\$23,581,629	\$224,275	\$949,024	\$22,856,880
	23,581,629	224,275	949,024	<b>22,856,880</b>
<b>Designated Assets</b>				
<b>Internally restricted - College</b>				
Asset renewal and revitalization fund	840,262	-	-	840,262
Programming funds - various	120,572	-	-	120,572
Research and development fund	232,509	-	24,230	208,279
Strategic enrolment management fund	60,000	-	17,047	42,953
	1,253,343	-	41,277	<b>1,212,066</b>
<b>Externally restricted - College</b>				
Indian Head environmental fund	16,388	2,975	-	19,363
Preventive maintenance and renewal fund	-	43,179	-	43,179
Programming fund				
Skills Training Allocation	254,082	-	254,082	-
Adult Basic Education	446,825	-	84,577	362,248
Adult English as a Second Language	53,333	-	2,771	50,562
Essential Skills for the Workplace	284,774	105,649	-	390,423
	1,055,402	151,803	341,430	<b>865,775</b>
<b>Other - Foundation</b>				
Scholarship Fund	115,409	14,660	-	130,069
Special Purpose Fund		15,000	-	15,000
	115,409	29,660	-	<b>145,069</b>
<b>Unrestricted operating surplus</b>	304,926	308,609	-	<b>613,535</b>
<b>Total accumulated surplus</b>	<b>\$26,310,709</b>	<b>\$714,347</b>	<b>\$1,331,731</b>	<b>\$25,693,325</b>

\*The presentation of accumulated surplus has been reclassified from prior years to indicate the restrictions on designated assets.

## **Notes to the Consolidated Financial Statements**

### **For the year ended June 30, 2023**

Internally restricted surplus represents amounts set aside by the College's Board of Governors for specific purposes. Those amounts are not available for other purposes without the approval of the Board and do not have interest allocated to them.

Externally restricted surplus arises when an external party places restrictions on funds they provided to the College. All of the externally restricted funds currently held by the College are the result of provincial funding for specific activities that have not yet taken place.

The purpose and nature of each Designated Asset is as follows:

- a) Asset renewal and revitalization fund – for stewardship of the capital assets of the College, including but not limited to facilities, vehicles, information technology, and equipment/furniture.
- b) Programming funds (internally restricted) – amounts remaining from various prior projects.
- c) Research and Development Fund – finances research and development (R&D) projects
- d) Strategic Enrolment Management Fund – provide financing for developing and implementing a Strategic Enrolment Management plan
- e) Indian Head Environmental Fund - provide financing for environmental testing at the Indian Head facility.
- f) Programming Fund (externally restricted) – funding for specified programming activities
- g) Preventative Maintenance and Renewal Fund – Government funding for specified projects related to maintenance of capital assets.
- h) Scholarship Fund – provide scholarships to students.
- i) Special Purpose Fund – funds available to support student success.

#### **16. Contingencies**

In 2010, during renovations at the Indian Head campus that included excavating the soil around the basement wall, petroleum hydrocarbon odor was observed. A professional engineering company was consequently engaged to do a Phase II Environmental Site Assessment (ESA) that included the installation of four monitoring wells. Tests of soil and groundwater confirmed the presence of petroleum hydrocarbon (PHC) above the applicable criteria. Borehole drilling completed subsequently identified the source of the PHC's was likely the adjacent property, also owned by the College. It was determined that prior to the College acquisition of that property there had been a gas station with underground fuel storage tanks. A hydrovac was used to complete 11 holes on the north side of the site, where tanks would have been located but none were encountered, indicating they had been previously removed.

The College was unaware of the previous land use or the impacts present when it purchased the property. In 2011 a Corrective Action Plan was submitted to the Ministry of the Environment, requesting the site be monitored for natural attenuation and that the College would not complete any remediation works as they did not cause the impacts. The Ministry approved the Corrective Action Plan.

Groundwater at the site is monitored and sampled on an annual basis. There has been no significant decline in PHC concentrations in the groundwater since testing commenced in 2011.

Additional boreholes were completed in 2019 and soil and groundwater samples collected. The assessment confirmed concentrations of PHC's exceeding Saskatchewan Discharge and Discovery Standard Table 2 Reportable concentrations and applicable Saskatchewan Environmental Quality Guidelines. A Historical Discovery form was completed and submitted to the Ministry whose response required the College notify any and all potentially impacted third party landowners. These communications were issued.

In 2020, on recommendation from the professional engineering company engaged to do annual testing, a Human Health and Ecological Risk Assessment (HHERRA) was conducted on the property.

Boreholes were again drilled in 2023 and it is anticipated that in the foreseeable future the College will know the full extent of contamination. With that knowledge, the College will work with the government to decide on the scope of remediation and how it might be funded. To date, the government has

## Notes to the Consolidated Financial Statements

### For the year ended June 30, 2023

provided funding for the testing and monitoring that has taken place, including drilling of the boreholes. As there are currently no plans or requirements to remediate the site, and no estimate of the cost of remediation is possible, no accrual has been recorded.

#### 17. Budget figures

Budget figures included in the consolidated financial statements have been derived from the budget approved by the Board on May 3, 2022, and the Minister of Advanced Education on July 20, 2022.

#### 18. Employee pension plans

##### Multi-employer defined benefit plans

The Saskatchewan Teachers' Retirement Plan (STRP) is funded by contributions from the participating employee members and the Government of Saskatchewan and provides retirement benefits based on length of service and pensionable earnings. The College's obligation to the STRP is limited to collecting and remitting contributions of the employees at rates determined by the plans. Accordingly, these financial statements do not include any expense for employer contributions to these plans. Net pension assets or liabilities for this plan are not reflected in these financial statements as ultimate responsibility for retirement benefits rests with the Saskatchewan Teachers' Federation.

Details of the contributions to the STRP for the College's employees are as follows:

	<b>2023</b>	<b>2022</b>
Member contribution rate (percentage of salary)	9.78%	10.03%
Member contributions for the year	\$57,023	\$70,572

##### Defined contribution plans

The Canada Life Retirement Savings Plan is funded by a total combined contribution of 12.8% of the employee's annual salary (6.4% employee, 6.4% employer). Pension benefits are based on accumulated contributions and investment earnings. Under the defined contribution plan, the College's obligations are limited to its contributions.

Details of the Canada Life Retirement Savings Plan are as follows:

	<b>2023</b>	<b>2022</b>
Member contribution rate (percentage of salary)	6.40%	6.40%
College contribution rate	6.40%	6.40%
Member contributions for the year	\$273,278	\$255,577
College contributions for the year	\$256,112	\$236,404



**Notes to the Consolidated Financial Statements**  
**For the year ended June 30, 2023**

**19. Contractual rights**

Contractual rights are rights to economic resources arising from contracts or agreements that will result in both an asset and revenue in the future when the terms of those contracts or agreements are met. Estimated amounts that will be received or receivable for each of the next five years and thereafter are as follows:

	<b>Program Delivery</b>
2024	\$1,634,929
2025	324,195
2026	-
2027	-
2028	-
<b>Total at June 30, 2023</b>	<b>\$1,959,124</b>
Total at June 30, 2022	\$1,779,948

**20. Contractual obligations and commitments**

The College has contractual obligations that are commitments that result in both liabilities and expenses in the future when the terms of the contracts or agreements are met. The estimated aggregate amount payable for the unexpired terms of these contractual obligations are as follows:

	<b>Property Leases</b>	<b>Service Contracts</b>	<b>Total</b>
2024	\$269,094	\$71,158	\$340,252
2025	267,368	5,506	272,874
2026	117,457	5,506	122,963
2027	117,457	5,506	122,963
2028	117,457	5,506	122,963
Thereafter	117,457	5,506	122,963
<b>Total at June 30, 2023</b>	<b>\$1,006,290</b>	<b>\$98,688</b>	<b>\$1,104,978</b>
Total at June 30, 2022	\$1,094,509	\$155,529	\$1250,038

**21. Related parties**

The College is a related party with organizations within the Government of Saskatchewan reporting entity, including organizations such as ministries, Crown corporations, public agencies, school boards, other government-funded post-secondary institutions and the health authority. Key management personnel and the Board of Governors of the College and their close family members are also considered related parties. The College may enter into arm's length transactions with these entities and individuals.

During the year the College occupied space provided by related parties, including an operating lease with one school district and a capital lease (Note 13) with another school district. These costs do not differ from values that would have been recorded if the parties were at arm's length. The College receives revenue from the Ministry of Education as directed through a School Division to cover fees for students deemed "Under 22" who are enrolled in basic education programming.

**Notes to the Consolidated Financial Statements**  
**For the year ended June 30, 2023**

The College receives long distance telephone services from SaskTel, a related party, at reduced rates available to Government agencies. The Government of Saskatchewan pays the annual membership fee of \$10,000 on behalf of the College to the Saskatchewan Research Network that provides cybersecurity and shared procurement services. The Government is also paying for the implementation of a Higher Education Enterprise Resource Planning Project Services that is being managed by Carlton Trail College, also a related party. The Government has committed to provide the funding to cover the project implementation, licensing cost and service expenses based on consumption up to the total amount of \$8.34 million. The project outcome will be enterprise resource planning services made available to several post-secondary institutions. The College is also sharing the cost of a project manager for this project.

**Southeast College**  
**Consolidated Statement of Revenues and Expenses by Function and Object**  
**For the year ended June 30, 2023**

Schedule 1

	2023 Actual					
	Skills Training			Basic Education		Services
	General	Credit	Non-credit	Credit	Non-credit	Learner Support Counsel
<b>Revenues (Schedule 2)</b>						
Provincial government	\$3,846,724	\$1,310,200	-	\$1,276,703	\$304,300	-
Federal government	-	200,000	\$5,239	-	512,491	-
Other	352,715	2,145,541	134,618	-	2,516	-
	4,199,439	3,655,741	339,857	1,276,703	614,068	-
<b>Expenses (Schedule 3)</b>						
Agency contracts	(124,202)	588,253	73,343	580	12,912	-
Amortization	949,024	-	-	-	-	-
Equipment	(31,966)	245,752	1,320	896	-	-
Facilities	355,954	180,385	115	28,080	23,070	-
Information technology	193,853	4,403	-	2,641	10,477	-
Operating	995,191	320,480	12,487	141,967	29,318	\$18,099
Personal services	2,969,023	1,749,203	18,872	1,051,645	433,318	191,503
	5,306,877	3,088,476	106,137	1,225,809	509,095	-
<b>Surplus (Deficit) for the year</b>	<b>\$(1,107,438)</b>	<b>\$567,265</b>	<b>\$233,720</b>	<b>\$50,894</b>	<b>\$104,973</b>	<b>\$(209,602)</b>

**Southeast College**  
**Consolidated Statement of Revenues and Expenses by Function and Object**  
**For the year ended June 30, 2023**

Schedule 1 continued

	<b>2023 Actual</b>			
	<b>Scholarships</b>	<b>Total</b>	<b>2023 Budget</b>	<b>2022 Actual</b>
<b>Revenues (Schedule 2)</b>				
Provincial government	\$47,900	\$6,785,827	\$6,504,920	\$6,855,997
Federal government	-	512,491	346,560	407,301
Other	124,673	2,760,063	2,776,219	2,189,446
	<u>172,573</u>	<u>10,058,381</u>	<u>9,627,699</u>	<u>9,452,744</u>
<b>Expenses (Schedule 3)</b>				
Agency contracts	-	550,886	558,203	453,001
Amortization	-	949,024	904,200	915,636
Equipment	-	216,002	228,641	317,646
Facilities	-	587,604	595,285	587,487
Information technology	-	211,374	159,787	160,031
Operating	151,884	1,669,426	1,350,017	1,324,413
Personal services	77,885	6,491,449	7,155,453	5,900,924
	<u>229,769</u>	<u>10,675,765</u>	<u>10,951,585</u>	<u>9,659,138</u>
<b>Surplus (Deficit) for the year</b>	<u>\$(57,196)</u>	<u>\$(617,384)</u>	<u>\$(1,323,886)</u>	<u>\$(206,394)</u>

**Southeast College**  
**Consolidated Statement of Revenues by Function and Object**  
**For the year ended June 30, 2023**

**Schedule 2**

	2023 Actual				
	General	Skills Training		Basic Education	
		Credit	Non-credit	Credit	Non-credit
<b>Provincial Government</b>					
Advanced Education/					
Immigration & Career Training					
Operating grants	\$3,729,100	-	-	-	-
Program grants	-	\$1,310,200	-	\$1,139,800	\$304,300
Capital grants	86,000	-	-	-	-
	3,815,100	1,310,200	-	1,139,800	304,300
Contracts	-	-	-	-	-
	3,815,100	1,310,200	-	1,139,800	304,300
Other provincial	31,624	-	-	136,903	-
<b>Total provincial</b>	3,846,724	1,310,200	-	1,276,703	304,300
<b>Federal Government</b>					
Program grants	-	-	\$5,239	-	307,252
Projects	-	200,000	-	-	-
<b>Total federal</b>	-	200,000	5,239	-	307,252
<b>Other Revenue</b>					
Contracts	116,601	844,051	45,086	-	-
Interest	153,299	-	-	-	-
Rents	23,080	-	-	-	-
Resale items	29	132,607	11,555	-	816
Tuitions	33,283	1,168,883	77,977	-	1,700
Donations	-	-	-	-	-
Other	26,423	-	-	-	-
<b>Total other</b>	352,715	2,145,541	134,618	-	2,516
<b>Total Revenues</b>	\$4,199,439	\$3,655,741	\$139,857	\$1,276,703	\$614,068

**Southeast College**  
**Consolidated Statement of Revenues by Function and Object**  
**For the year ended June 30, 2023**

Schedule 2 continued

	<u>2023 Actual</u>		<b>2023</b>	<b>2022</b>
	<b>Scholarships</b>	<b>Total</b>	<b>Budget</b>	<b>Actual</b>
<b>Provincial Government</b>				
Advanced Education/ Immigration & Career Training				
Operating grants	-	\$3,729,100	\$3,595,600	\$3,665,600
Program grants	\$47,900	2,802,200	2,737,900	2,837,900
Capital grants	-	86,000	86,000	158,500
	47,900	6,617,300	6,419,500	6,662,000
Contracts	-	-	-	1,800
	47,900	6,617,300	6,419,500	6,663,800
Other provincial	-	168,527	85,420	192,197
<b>Total provincial</b>	47,900	6,785,827	6,504,920	6,855,997
<b>Federal Government</b>				
Program grants	-	312,491	346,560	407,301
Projects	-	200,000	-	-
<b>Total federal</b>	-	512,491	346,560	407,301
<b>Other Revenue</b>				
Contracts	-	1,005,738	762,966	787,473
Interest	32	153,331	7,540	18,774
Rents	-	23,080	14,775	17,080
Resale items	-	145,007	110,484	110,253
Tuitions	-	1,281,843	1,783,227	1,168,709
Donations	62,718	62,718	38,492	40,187
Other	61,923	88,346	58,735	46,970
<b>Total other</b>	124,673	2,760,063	2,776,219	2,189,446
<b>Total Revenues</b>	\$172,573	\$10,058,381	\$9,627,699	\$9,452,744



**Southeast College**  
**Consolidated Statement of Expenses by Function and Object**  
**For the year ended June 30, 2023**

**Schedule 3**

	2023 Actual					
	General	Skills Training		Basic Education		Services
	(Schedule 4)	Credit	Non-credit	Credit	Non-credit	Learner Support Counsel
<b>Agency contracts</b>						
Contracts	\$(124,202)	\$227,572	\$15,213	\$580	\$12,912	-
Instructors	-	360,681	58,130	-	-	-
	(124,202)	588,253	73,343	580	12,912	-
<b>Amortization</b>	949,024	-	-	-	-	-
<b>Equipment</b>						
Equipment (non-capital)	-	30	-	-	-	-
Rental	2,405	245,722	1,320	896	-	-
Repairs and maintenance	(34,371)	-	-	-	-	-
	(31,966)	245,752	1,320	896	-	-
<b>Facilities</b>						
Janitorial	13,145	-	-	-	-	-
Rental	76,923	180,385	115	28,080	23,070	-
Repairs & maintenance (buildings)	144,234	-	-	-	-	-
Utilities	121,652	-	-	-	-	-
	355,954	180,385	115	28,080	23,070	-
<b>Information technology</b>						
Computer services	90,785	3,412	-	-	10,477	-
Data communications	-	991	-	2,486	-	-
Equipment (non-capital)	36,545	-	-	-	-	-
Repairs & maintenance (buildings)	780	-	-	-	-	-
Software (non-capital)	65,743	-	-	155	-	-
	193,853	4,403	-	2,641	10,477	-
<b>Operating</b>						
Advertising	237,350	33,225	-	9,442	1,309	-
Association fees & dues	25,516	-	-	-	25	-
Bad debts	-	-	(1,560)	1,800	-	-
Financial services	21,783	-	-	118	-	-
In-service (includes PD)	57,550	-	-	2,259	1,718	-
Insurance	119,958	-	-	-	-	-
Materials & supplies	20,563	136,276	2,859	95,452	12,366	\$388
Postage, freight & courier	16,486	5,218	896	1,443	304	20
Printing & copying	22,370	2,589	-	2,020	344	127
Professional services	337,172	-	-	-	-	-
Resale items	-	111,667	10,134	-	773	-
Subscriptions	7,627	-	-	-	-	-
Telephone & fax	23,849	9,102	107	4,409	544	2,597
Travel	90,127	22,403	51	24,899	11,735	14,967
Other	14,840	-	-	125	200	-
	995,191	320,480	12,487	141,967	29,318	18,099
<b>Personal Services</b>						
Employee benefits	405,838	189,571	1,063	100,253	43,648	40,769
Honoraria	26,990	-	-	-	-	-
Salaries	2,357,468	1,475,706	17,809	893,276	327,064	232,805
Other	178,727	83,926	-	58,116	62,606	(82,070)
	2,969,023	1,749,203	18,872	1,051,645	433,318	191,503
<b>Total Expenses</b>	\$5,306,877	\$3,088,476	\$106,137	\$1,225,809	\$509,095	\$209,602

**Southeast College**  
**Consolidated Statement of Expenses by Function and Object**  
**For the year ended June 30, 2023**

Schedule 3 continued

	2023 Actual		2023 Budget	2022 Actual
	Scholarships	Total		
Contracts	-	\$132,075	\$356,254	\$169,313
Instructors	-	418,811	201,949	283,688
	-	550,886	558,203	453,001
<b>Amortization</b>	-	949,024	904,200	915,636
<b>Equipment</b>				
Equipment (non-capital)	-	30	100	
Rental	-	250,343	204,576	327,620
Repairs and maintenance	-	(34,371)	23,965	(9,974)
	-	216,002	228,641	317,646
<b>Facilities</b>				
Janitorial	-	13,145	14,350	15,445
Rental	-	308,573	326,809	301,254
Repairs & maintenance (buildings)	-	144,234	152,013	165,753
Utilities	-	121,652	102,113	105,035
	-	587,604	595,285	587,487
<b>Information technology</b>				
Computer services	-	104,674	85,489	90,539
Data communications	-	3,477	992	2,136
Equipment (non-capital)	-	36,545	9,300	12,851
Repairs & maintenance (buildings)	-	780	1,400	1,100
Software (non-capital)	-	65,898	62,606	53,405
	-	211,374	159,787	160,031
<b>Operating</b>				
Advertising	\$570	281,896	230,149	243,525
Association fees & dues	107	25,648	31,761	28,414
Bad debts	113	353	409	5,392
Financial services	282	22,183	19,684	19,332
In-service (includes PD)	-	61,527	72,650	42,304
Insurance	-	119,958	101,361	101,827
Materials & supplies	30	267,934	258,782	169,592
Postage, freight & courier	-	24,367	15,195	15,496
Printing & copying	4,234	31,684	32,569	25,144
Professional services	-	337,172	140,945	271,035
Resale items	-	122,574	102,030	94,661
Subscriptions	-	7,627	7,427	12,457
Telephone & fax	570	41,178	44,103	67,457
Travel	2,974	167,156	141,789	96,371
Other	143,004	158,169	150,982	131,406
	151,884	1,669,426	1,350,016	1,324,413
<b>Personal Services</b>				
Employee benefits	10,496	791,638	887,932	721,007
Honoraria	-	26,990	18,775	29,085
Salaries	67,389	5,371,517	6,099,406	4,931,518
Other	-	301,304	149,340	219,314
	77,885	6,491,449	7,155,453	5,900,924
<b>Total Expenses</b>	<b>\$229,769</b>	<b>\$10,675,765</b>	<b>\$10,951,585</b>	<b>\$9,659,138</b>

**Southeast College**  
**Consolidated Statement of General Expenses by Functional Area and Object**  
**For the year ended June 30, 2023**

**Schedule 4**

	2023 General Actual					2023 Budget	2022 Actual
	Governance	Operating & Administration	Facilities & Equipment	Information Technology	Total		
<b>Agency contracts</b>							
Contracts	-	\$(124,202)	-	-	\$(124,202)	\$(140,560)	\$(125,494)
<b>Amortization</b>	-	949,024	-	-	949,024	904,200	915,636
<b>Equipment</b>							
Rental	\$1,729	(1,215)	1,891	-	2,405	(240)	(219)
Repairs and maintenance	-	5,248	(39,619)	-	(34,371)	23,965	(9,974)
	1,729	4,033	(37,728)	-	(31,966)	23,725	(10,193)
<b>Facilities</b>							
Janitorial	-	-	13,145	-	13,145	14,350	15,445
Rental	-	-	76,923	-	76,923	72,227	74,320
Repairs & maintenance (buildings)	-	372	143,761	101	144,234	152,013	165,753
Utilities	-	-	121,652	-	121,652	102,113	105,035
	-	372	355,481	101	355,954	340,703	360,553
<b>Information technology</b>							
Computer services	-	-	-	90,785	90,785	77,910	80,290
Equipment (non-capital)	-	-	-	36,545	36,545	9,300	12,851
Repairs & maintenance (buildings)	-	-	-	780	780	1,400	1,100
Software (non-capital)	-	-	-	65,743	65,743	62,606	53,371
	-	-	-	193,853	193,853	151,216	147,612
<b>Operating</b>							
Advertising	-	237,350	-	-	237,350	169,362	189,297
Association fees & dues	-	25,516	-	-	25,516	31,241	28,161
Financial services	-	21,620	103	60	21,783	19,690	19,032
In-service (includes PD)	6,921	50,629	-	-	57,550	53,900	36,387
Insurance	-	105,556	14,402	-	119,958	101,361	101,827
Materials & supplies	-	20,551	12	-	20,563	9,320	6,535
Postage, freight & courier	-	13,970	2,161	355	16,486	11,015	11,611
Printing & copying	-	22,370	-	-	22,370	19,640	15,864
Professional services	-	337,172	-	-	337,172	140,945	271,035
Subscriptions	-	6,545	1,082	-	7,627	7,427	12,457
Telephone & fax	700	10,780	2,815	9,554	23,849	18,194	41,969
Travel	12,451	68,346	3,871	5,459	90,127	61,711	41,151
Other	8,585	6,255	-	-	14,840	15,435	17,962
	28,657	926,660	24,446	15,428	995,191	659,241	793,288
<b>Personal Services</b>							
Employee benefits	818	339,493	40,250	25,277	405,838	416,257	373,093
Honoraria	26,390	600	-	-	26,990	18,775	29,085
Salaries	-	1,970,468	233,424	153,576	2,357,468	2,542,841	2,251,306
Other	742	161,394	16,591	-	178,727	8,780	95,088
	27,950	2,471,955	290,265	178,853	2,969,023	2,986,653	2,748,572
<b>Total General Expenses</b>	<b>\$58,336</b>	<b>\$4,227,842</b>	<b>\$632,464</b>	<b>\$388,235</b>	<b>\$5,306,877</b>	<b>\$4,925,178</b>	<b>\$4,829,974</b>

# GLOSSARY OF TERMS

**Casual Student:** one who is taking courses within a program group that collectively total less than 30 hours of scheduled class time.

**Completers:** students who remained to the end of the program.

**Full Load Equivalents (FLE):** defined as the total participant hours divided by the accepted full-load equivalent factor for a program group. Full Load Equivalents are calculated as follows:

- **BE Credit:** 1 FLE = 700 participant hours
- **BE Non-Credit:** 1 FLE = 700 participant hours
- **Institute Credit:** 1 FLE = 675 participant hours
- **Industry Credit:** 1 FLE = 675 participant hours
- **Non-Credit:** 1 FLE = 675 participant hours
- **University:** 1 FLE = 390 participant hours

**Graduates:** students who completed all course requirements resulting in certification of training by a recognized body.

**Full-time student:** one who is taking courses that collectively require a minimum of 18 hours of scheduled class time per week for a minimum period of 12 weeks. There are two exceptions to this definition:

- (a) for Apprenticeship and Trade: a complete level (depending on the trade) is required; and
- (b) for university courses: a minimum of 216 hours of scheduled class time for the academic year.

**Participant Hours:** the total time (in hours) all students are actively involved in a program (courses) of study.

**Part-time Students:** defined as (a) one who is taking courses of less than 12 weeks duration, even if they collectively require more than 18 hours of scheduled class time per week; or (b) one who is taking courses that are at least 12 weeks in duration but collectively require less than 18 hours of scheduled class time per week.

**Program Delivery Centre:** an established entity (campus, learning centre, office) that coordinates the delivery of programs and courses of a defined geographic area within the College region.

## PROGRAM GROUPS:

**Institute Credit** – education and training which leads to a credential, i.e. certificate, diploma, degree; from a recognized credit-granting institution.

**Industry Credit** – education and training which leads to a credential that is recognized by an industry association or sector, regulatory body or licensing agency.

**Non-Credit** – education and training that does not result in credentials or certification but meets the specific needs identified for an industry(s), group(s), firms(s) or sector(s) or leads to or enhances a person(s)/group(s) employability or enhances community and/or social development or develops hobby, leisure and recreation skills.

**Basic Education Credit** – academic skills development that leads to certification at a grade 10 or 12 level or prepares individuals to write the GED exams.

**Basic Education Non-credit** – enhances an individual's reading, writing, and numeracy skills or develops personal and life skills necessary for employment activities or teaches English as an Additional Language.

**Student Enrolments:** total number of unique students enrolled in program session(s) or course(s) within a program group.



## CAMPUS LOCATIONS

**Assiniboia Campus**

Prince of Wales Building  
201 Third Avenue West  
Box 1059, Assiniboia, SK  
S0H 0B0  
Tel: 1-866-999-7372  
Fax: 306-642-3397

**Estevan Campus**

532 Bourquin Road  
Box 1750, Estevan, SK  
S4A 1C8  
Tel: 306-634-4795  
Fax: 306-637-5225

**Indian Head Learning Centre**

708 Otterloo Street  
Box 248, Indian Head, SK  
S0G 2K0  
Tel: 1-866-999-7372  
Fax: 306-695-2226

**Moosomin Campus**

610 Park Avenue  
Box 1457, Moosomin, SK  
S0G 3N0  
Tel: 1-866-999-7372  
Fax: 306-435-4639

**Weyburn Campus and  
Administration Office**

633 King Street  
Box 1565, Weyburn, SK  
S4H 2S5  
Tel: 306-848-2500  
Fax: 306-848-2517

**Whitewood Learning Centre**

708 5th Avenue  
Box 250, Whitewood, SK  
S0G 5C0  
Tel: 1-866-999-7372  
Fax: 306-735-2999

