

<b>**As per Article 4.6, this competition is posted internally and externally. External applications will be reviewed only after the internal process is complete**</b>	
<b>Title</b>	<b>Building Services Worker</b>
<b>Wage/Salary</b>	SGEU Level 2; \$22.89 - \$27.14
<b>Posted Date</b>	January 8, 2026
<b>Location</b>	Estevan
<b># of Positions</b>	1
<b>Employment Terms</b>	Permanent Full Time
<b>Length of Employment</b>	Ongoing
<b>Apply by:</b>	<b>5:00 p.m. on January 19, 2026</b>
<b>How to apply</b>	Email your resume and cover letter to <a href="mailto:careers@southeastcollege.org">careers@southeastcollege.org</a> citing <b>“Building Services Worker”</b> in the subject line.
<b>About US:</b>	Established in 1975, Southeast College shapes the workforce of southeast Saskatchewan, fostering community growth. Committed to innovation and sustainability, we offer diverse programs that equip students with the skills and knowledge for success in their fields.
<b>Position Summary</b>	<p>The Building Services Worker provides maintenance and caretaking of assigned buildings and grounds. The main function of this position is to provide general cleaning for the College equipment, classrooms, offices, washrooms, kitchens, and common areas.</p> <p>Typical duties include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• Clean and maintain classrooms, offices, washrooms, kitchens, and common areas.</li> <li>• Perform tasks such as dusting, floor care, window cleaning, garbage disposal, and equipment setup.</li> <li>• Follow cleaning schedules with minimal disruption.</li> <li>• Maintain outdoor areas (snow/ice removal, grass cutting).</li> <li>• Ensure building security and report maintenance issues promptly.</li> <li>• Other duties as assigned.</li> </ul> <p><b>QUALIFICATIONS</b></p> <ul style="list-style-type: none"> <li>• Knowledge of general cleaning procedures and equipment operation</li> <li>• Basic experience in use of computer technology</li> <li>• Physical ability to lift/move furniture and equipment, push floor scrubber, shovel snow, etc.</li> <li>• Grade 12 or equivalent</li> <li>• At least 1 year of related experience, including the ability to work independently and communicate effectively</li> </ul>
<b>What we offer</b>	Competitive salary. Professional development opportunities. Inclusive work environment.
<p>Southeast College is committed to an inclusive and accessible recruitment process. Applicants requiring accommodation during any stage of the hiring process are encouraged to contact Human Resources in advance.</p> <p>Southeast College welcomes applications from all qualified candidates who are legally entitled to work in Canada. We thank all candidates for their interest. Only candidates selected for an interview will be contacted.</p>	

**Internal Use Only**

Last reviewed: April 2024

Next Review: June 2025

For a full job description, go to <https://www.southeastcollege.org/the-college/career-listing/>