



International Student Tuition Refund Policy

Application Fee \$140 CAD Non-Refundable

Tuition Deposit Varied based on the program; When accepted, an Offer Letter will be sent and show the exact tuition deposit amount. Tuition deposits are equivalent to 50% of full tuition owing. Tuition deposits are nonrefundable.

Refund Policy

- If a student wishes to withdraw from a program or course, they must notify Southeast College, in writing (such as email), of their intent to withdraw. Notice of withdrawal must be received at least 30 days prior to program start. Failure to attend does not constitute a withdrawal.
- If an international student is denied a visa and request a refund, a visa refusal letter is required. Once received, the paid tuition deposit, less a \$500.00 administration fee, is refundable to the original method of payment – no exceptions.
- The tuition deposit is due upon the receipt of the offer letter. For offer letters issued less than 60 days prior to the program start date, Southeast College may require the applicant to pay the full tuition and fees amount before issuing a Letter of Acceptance.
- Southeast College may accept more applications than the maximum seats available in some full-time programs. Southeast College reserves the right to prioritize seats for applicants who have paid the required tuition deposit amount.
- Once the student enters Canada using Southeast College's Letter of Acceptance, no further refund will be eligible.
- Remaining tuition is due on or before the start of the program date.
- No refund of tuition and fees after the first day of the program.
- Application and transcript verification fees are non-refundable. The only exception is program cancellation by Southeast College. If a program is cancelled by Southeast College, all tuition and fees paid (less any applicable transcript verification fees incurred by the college) will be refunded.

- Submission of fraudulent documents or information is prohibited; students who knowingly submit fraudulent paperwork and/or documents will have their application cancelled and will be ineligible for any type of tuition refund, credit or program deferral.

Program Deferrals for International Students

- If the required tuition deposit listed on the offer letter has been received by Southeast College:
 - A request for deferral must be submitted to the college at least 60 days prior to the program start date. The request must provide a reason for deferral.
 - The deferral must be to the next **available** intake of the same program, subject to available seats.
 - Partial payments do not qualify for deferral eligibility.
 - Only **ONE** deferral per student. Multiple requests for deferral will not be actioned and the application will be cancelled.
- If the required tuition deposit listed on the offer letter **is not** received by the College:
 - No deferral.
 - The application will be cancelled, and the student must reapply to a future date.
- If the deferral request is denied or is not possible, Southeast College may issue a refund of the tuition deposit under the International Student Refund Policy guidelines.